



Enlarged City School District  
Committed to Excellence

**Randall Middle School**

Juliann Quinn, Principal

31 Randall St.

Cortland, NY 13045

607.758.4170

[jquinn@cortlandschools.org](mailto:jquinn@cortlandschools.org)

Title of Meeting		Date
Randall Middle School PTO		<b>11/13/24 6:00 pm Hybrid Meeting: In Person in Library Online via Google Meet</b>  <a href="https://meet.google.com/fix-cmne-gpf">https://meet.google.com/fix-cmne-gpf</a>
Attendees		
<ul style="list-style-type: none"> <li>● Juli Quinn</li> <li>● Christina Caravella</li> <li>● Meghan Chapman</li> <li>● Theresa Radley</li> <li>● Tina Batsford</li> <li>● Ashley Pearson</li> </ul>		
Agenda		
Item	Notes	
Celebrations	<ul style="list-style-type: none"> <li>● 6th graders loved the Cortland Youth Bureau field trip!</li> <li>● Spirit Week was a great way to celebrate, and families were able to see pictures on social media</li> <li>● Parents enjoyed seeing the decorated pumpkins and student work for the Student Led Conference Day</li> </ul>	
Reflect on October	<ul style="list-style-type: none"> <li>● <a href="#">October Minutes</a> - Meghan motions to approve, and Ashley seconds the motion to approve the October minutes.</li> <li>● Pumpkin decorating contest               <ul style="list-style-type: none"> <li>○ \$32.40 was spent for pumpkins</li> </ul> </li> <li>● Harvest Snack               <ul style="list-style-type: none"> <li>○ cider and donuts were purchased from BJs for \$253.34 (right on the debit card)</li> </ul> </li> <li>● Tops in Education Donation: \$23.57</li> <li>● 6th graders visit to the Cortland Youth Bureau               <ul style="list-style-type: none"> <li>○ 6th grade enjoyed their time and can go throughout the year</li> </ul> </li> <li>● Reflections on student led conference:</li> </ul>	

	<ul style="list-style-type: none"> <li>○ A parent enjoyed it but also wanted some time to talk with the teacher in private without the child present. Another parent wants to know where her child is in regard to academics. Additionally, another parent suggested having an additional time to meet with the teacher on their own or even perhaps splitting the allotted time so that parents can have some private time with the teacher after the student presents their data binder.</li> <li>○ Juli pointed out that when students attend, we seem to have more parents attend the event</li> </ul>
<p>Treasurer's Report</p>	<ul style="list-style-type: none"> <li>● Month of October</li> <li>● Started at \$6067.43 <ul style="list-style-type: none"> <li>○ \$1000 deposit</li> <li>○ \$986.68 debited in total</li> <li>○ Ending balance was \$6130.75</li> <li>○ \$32.40 was spent for pumpkins, so Ashley will cut a check for that purchase to reimburse.</li> </ul> </li> </ul>
<p>Old business</p>	<ul style="list-style-type: none"> <li>● Fudge &amp; popcorn sale through Sinfully Sweet (local business) <ul style="list-style-type: none"> <li>■ Christina Caravella update for a 11/18 kick off through 12/2 - the orders will be delivered to Randall on Thursday 12/19/24</li> <li>■ Popular flavors include: Caramel, buffalo, ranch, salt and vinegar, cheddar, cheddar caramel, Cortland pop (purple &amp; white mix) -</li> <li>■ We decided to go with caramel, cheddar, buffalo ranch, and Cortland Pop (which is a purple and white sweet mix). After Christina spoke with Stacey after the PTO meeting, we also added ranch and buffalo as well for a total of 6 different popcorn choices.</li> </ul> </li> <li>● Crafting activity where kids could make a gift to give to a family member: Erin and Theresa to update us <ul style="list-style-type: none"> <li>○ Erin and Theresa have been talking back and forth in regard to what type of activity and easiness for the teacher leading it (for example: a windchime, an ornament, etc..) They want to give a couple options, so the kids can choose what they want to make.</li> <li>○ It was suggested that perhaps we create a Google Form with pictures of the crafts and the kids can choose the option they want</li> <li>○ We will need to order soon to allow time and planning for the craft.</li> <li>○ We need to determine a budget for 280 kids times \$3 = \$840 <ul style="list-style-type: none"> <li>■ Motion to approve up \$900</li> <li>■ Ashley motioned and Theresa seconded the motion to approve up to \$900 for craft materials</li> </ul> </li> </ul> </li> </ul>
<p>New Business</p>	<ul style="list-style-type: none"> <li>● Donation to be earmarked for Lego Club: \$500</li> </ul>

	<ul style="list-style-type: none"> <li>○ first year</li> <li>○ Mr. Winship is leading the club, and the kids will compete at some point. This club is very small and is for 6th graders. This is very STEM oriented. He needs some sort of glass display case that can be locked.</li> <li>● Holiday Snack for kids <ul style="list-style-type: none"> <li>○ We have done a basic sugar cookie/Rice Crispy treat and decorated them in the past</li> <li>○ Motion to approve: Decorating Rice Crispy Treats &amp; hot cocoa bar</li> <li>○ Tina motioned to approve \$250, and Theresa seconded the motion to approve</li> </ul> </li> <li>● Some type of staff luncheon or some sort of teacher appreciation <ul style="list-style-type: none"> <li>○ Last year, each Wednesday during the month of December, Ashley treated the staff with all sorts of treats: <ul style="list-style-type: none"> <li>■ coffee</li> <li>■ decorated the lobby</li> <li>■ holiday grab bags - containing gift cards, candy, scratch off cards, etc...</li> </ul> </li> <li>○ Motion to approve money for coffee and treats for the teachers and the holiday grab bags - approximately \$160 and approximately \$150 for coffee and treats = \$310 Theresa motions to approve, and Tina seconds the motion to approve.</li> <li>○ Ashley is looking for people to help her decorate on Monday, December 2nd <ul style="list-style-type: none"> <li>■ Tina and Theresa volunteered</li> </ul> </li> </ul> </li> <li>● Aspen Poole is going to come to Randall again to donate bracelets and make bracelets in front of the kids. She is coming on Friday, December 13th! <ul style="list-style-type: none"> <li>○ She is donating 3000 ornaments to the district!</li> <li>○ Motion to approve \$110 to purchase bags and tissue paper, so the kids can put the bracelets in little gift bags. Theresa motioned to approve, and Ashely seconded the motion to make the purchase.</li> </ul> </li> <li>● Doug's Fish Fry reserved for Thursday, March 27th from 3 - 8 p.m. <ul style="list-style-type: none"> <li>○ Ashley said they are willing to do additional dates if desired.</li> </ul> </li> </ul>
Closing of Meeting	<ul style="list-style-type: none"> <li>● Motion to close the meeting: Caravella motions to close</li> <li>● Seconded by: Tina seconds to close</li> <li>● Meeting closed at: 7:15 p.m.</li> </ul>
<b>Next Steps</b>	
<p>Next meeting: December 11, 2024 - second Wednesday of the month at 6 PM.  <a href="https://meet.google.com/fix-cmne-gpf">https://meet.google.com/fix-cmne-gpf</a></p>	