

When an Executive Session occurs,
typically the meeting begins at 6:00 PM with the
Regular Meeting resuming at 7:00 PM

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, March 27, 2012 – Regular Meeting 7:00 PM
Parker Elementary School, 89 Madison Street, Cortland NY

1. **CALL TO ORDER**
2. **EXECUTIVE SESSION 6:00 -7:00 PM** *(if needed)*
3. **RECALL TO ORDER and PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS and RECOGNITION**
 - a. Kudos Korner
 - 1.) 2011-12 Girls Basketball Team and Coaches
 - 2.) 2011-12 Boys Basketball Team and Coaches
 - 3.) Section III Class A Coach of the Year – Coach Mick Lowie
 - b. Audience Participation – on items related to the Agenda (Speakers are asked to limit their comments to two minutes.)
 - c. Board Member Reports
 - 1.) President’s Report
 - 2.) Audit Committee
5. **PRESENTATIONS**
 - a. Parent Engagement Project – Parker School
 - b. Capital Project
6. **CONSENT ITEMS**
 - a. Minutes of March 13, 2012 Regular Meeting
 - b. Minutes of March 19, 2012 Special Meeting
 - c. 2011-2012 Tax Collection Report
 - d. Approval of CSE/CPSE Recommendations
7. **OLD BUSINESS - none**
8. **NEW BUSINESS**
 - a. 2nd Reading Erie I BOCES Policy Revisions
 - b. Approval of Field Placement Agreement – Keuka College
 - c. Approval of Bus Bond Resolution and Notice of Annual Meeting defining Public Budget Hearing, Polling Locations, Voter Registration Day, and Publication of Notice of Annual Meeting
 - d. Financial Reports: Appropriations, Revenues, Trial Balance, Treasurer’s Report, Warrants – February, 2012
9. **PERSONNEL ACTION**
 - a. Approval of Instructional Personnel Appointments
10. **LEADERSHIP REPORTS**
 - a. Director of Business Operations
 - 1.) Financial Update
 - 2.) Budget Workshop – March 29, 2012 6:00 p.m. Kaufman Center
 - b. Assistant Superintendent for Pupil and Personnel Services
 - 1.) 2012 Elementary Summer School
 - 2.) Teacher Recruitment
 - c. Superintendent

11. **AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two minutes per speaker).
12. **NEXT MEETING AGENDA REVIEW**
13. **ADJOURNMENT**

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, March 13, 2012 – Regular Meeting 7:00 PM
Kaufman Center, 1 Valley View Drive, Cortland NY

A regular meeting of the Board of Education was held on Tuesday, March 13, 2012 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Mr. Joseph Lyman , Mr. William Young, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Mr. Paul Klinger, Mr. John Natoli and Ms. Alane Van Donsel

Also Present: Mr. Laurence Spring, Superintendent of Schools; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Mr. Frank Ferrero, Interim Director of Business Services; Cortland Standard Representative; School and Community Representatives; Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER:** Mr. Lyman called the meeting to order at 6:06 p.m. and immediately called for an Executive Session.
2. **EXECUTIVE SESSION**
In accordance with Public Officer's Law Section 96, Subdivision 1, Mr. Lyman called for an Executive Session to discuss proposed, pending or current litigation.
Moved by Ms. Davis-Howard, seconded by Mr. Natoli. No further discussion.
Final Vote: Yes – 6, No – 0. Motion Carried.
Mr. Young entered at 6:08 p.m.
Ms. Davis-Howard left at 6:45 p.m.
The Executive Session adjourned at 6:52 p.m.
Moved by Ms. Griffin, seconded by Mr. Natoli. No further discussion.
Final Vote: Yes – 6, No – 0. Motion Carried.
3. **RECALL TO ORDER and PLEDGE OF ALLEGIANCE**
Mr. Lyman recalled the Regular Meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.
4. **COMMUNICATIONS and RECOGNITION**
 - a. Kudos Korner
 - 1.) Ms. Kristy Alberry and Mr. Mike Buchalla – Fundraising Support of the Santoy Basic School in Negril, Jamaica
The Board recognized Ms. Kristy Alberry, 3rd grade teacher at Smith School, and Mr. Mike Buchalla, Barry School parent, for their fundraising efforts in support of the Santoy Basic School. Ms. Alberry and Mr. Buchalla organized fund-raisers throughout the community to support the school, and during February break visited the school and presented them with a check for \$5,300.
 - 2.) OCM BOCES McEvoy CTE Regional Skills USA Competition Winners
The Board recognized Cortland High School students, Tyler Dennison, Megan Howard and Darien Ostrander, who competed and placed in the NYS CTE Regional SkillsUSA Competition at SUNY Delhi on February 16. The three will go on to compete at the State level competition April 25-27 in Syracuse.
 - b. Audience Participation – on items related to the Agenda (Speakers are asked to limit their comments to two minutes.)
Ms. Melissa Davis-Howard re-entered at 7:05 p.m.
Ms. Patricia Wood, Music Booster Club member, addressed the Board to make them aware of an upcoming music field trip to NYC. The students will be performing at the Lincoln Center on April 26. Students will be writing letters to school administrators and local and state government officials to invite them to attend their performance and to stress the importance of music in our schools.
Ms. Cheryl Holbrook, 38 Parker Avenue, also addressed the Board regarding the NYC field trip, and expressed her disappointment that no school administrators were planning to attend this event to support our students.

c. Board Member Reports

1.) President's Report

Mr. Lyman announced that he will not seek re-election to the Board. He put a call out to potential candidates encouraging community members with an interest in education to step forward and run for the Board.

Mr. Lyman shared his concern over the recent tragedies in our surrounding communities. Dryden and Homer have experienced devastating, shocking losses of life. He stressed that we cannot underestimate the impact that these tragedies may have on our own students. He encouraged everyone to be very mindful of the students around us to ensure that the phenomenon of contagion does not hit our school.

2.) OCM BOCES Annual Meeting – April 4, 2012 – Henry Campus, Syracuse

Board members received information pertaining to the OCM BOCES Annual Meeting, and were asked complete the reservation form and return it to Ms. Baccaro.

5. PRESENTATIONS

a. 2012-13 Budget Discussion

Mr. Ferraro reported on the Financial Planning Committee's recommendations to the Board. The recommendations were: (1) aggressive use of \$3.8 million of reserve funds, (2) an increase in the tax levy cap to the maximum allowable at 3.3%, (3) a reduction of expenditures by \$800,000, (4) keeping usable reserves at \$1 million, and (5) increasing partnerships to reduce expenses and increase revenues.

Mr. Klinger voiced strong concern over the aggressive use of reserve funds. Ms. Griffin and Ms. Van Donsel requested a Special Board Meeting / Board Workshop with Mr. Ferraro to review the entire budget to provide them with the knowledge they need to make an informed decision on the budget.

6. CONSENT ITEMS

a. Minutes of February 28, 2012 Regular Meeting

b. Minutes of March 6, 2012 Special Meeting

c. Approval of CSE/CPSE Recommendations

610330457, 610317761, 610316812, 610315678, 610316631, 610273491, 610324606, 610261569, 610385249, 610295107, 610284957, 610341871, 610264516, 610281270, 610273192, 610326143, 607000084, 610375506, 610345016, 610396889, 607000193, 610297528, 610261568, 610256547, 610376392, 610373823, 607000025, 607000023, 610317989, 610317783, 610248492, 610274429, 610282964, 610375511, 610273315, 610314521, 607000196, 610321232, 610269874, 610374601

d. Approval/Appointment of Board of Registration and Election Inspectors as Presented for the Budget Vote and Election May 15, 2012

e. Memorandum of Understanding – District Office Clerical Staff Effective March 2, 2012

RESOLVED, upon the recommendation of the Superintendent, to approve the Consent Items as presented.

Moved by Mr. Young, seconded by Mr. Klinger.

Final Vote: Yes – 7, No – 0. Motion Carried.

7. OLD BUSINESS – none

8. NEW BUSINESS

a. 1st Reading Erie I BOCES Policy Revisions

Resolved, upon the recommendation of the Superintendent, to accept the 1st Reading of proposed changes to the wording and number for the following policy, as recommended by Erie I BOCES, and the Board of Education Policy Committee:

1.) CCSD Policy #2210, Committees of the Board

Moved by Mr. Young, seconded by Mr. Klinger. Under discussion it was clarified that this policy is general and pertains to all Committees of the Board, while other policies address details pertaining to specific committees.

Final Vote: Yes – 7, No – 0. Motion Carried.

- b. 2nd Reading Erie I BOCES Policy Revisions
Resolved, upon the recommendation of the Superintendent, to accept the 2nd Reading of proposed changes to the wording and number for the following policy, as recommended by Erie I BOCES, and the Board of Education Policy Committee:
 1.) **CCSD Policy 1350 to #1334, *Duties of the External (Independent) Auditor***
Moved by Mr. Young, seconded by Mr. Klinger. No further discussion.
Final Vote: Yes – 7, No – 0. Motion Carried.
- c. Universal Pre-K Contracts
Resolved, upon the recommendation of the Superintendent, to approve the 2012-13 Universal Pre-Kindergarten Contracts as presented.
Moved by Mr. Young, seconded by Ms. Davis-Howard. Under discussion Ms. Riley clarified that the contracts are for agencies, with some having a number of UPK programs within that agency. Guidelines are followed to ensure appropriate class size.
Final Vote: Yes – 7, No – 0. Motion Carried.
- d. Field Placement Agreement – Syracuse University
Resolved, upon the recommendation of the Superintendent, to approve the Field Placement Agreement between Cortland Enlarged City School District and Syracuse University for 2012, as presented.
Moved by Ms. Griffin, seconded by Mr. Young. No further discussion.
Final Vote: Yes – 7, No – 0. Motion Carried.
- e. OCM BOCES Board Member Nomination
Resolved, that the Cortland Enlarged City School District nominates William Pedrick for the OCM BOCES Board of Education Term of Office from July 1, 2012 to June 30, 2015.
Moved by Ms. Griffin, seconded by Ms. Davis-Howard. Under discussion, Mr. Lyman noted that Cortland and Homer share a seat on this Board. Our Board opted to pass on a nomination and to nominate a Homer Board member to fill this term.
Final Vote: Yes – 7, No – 0. Motion Carried.

9. PERSONNEL ACTION

- a. Approval of Personnel Resignations and Leaves
Resolved, upon the recommendation of the Superintendent, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule No. 10.86.
Moved by Mr. Young, seconded by Mr. Natoli. Under discussion, Ms. Petaja and Ms. Amante's retirements were accepted with regret.
Final Vote: Yes – 7, No – 0. Motion Carried.
- b. Approval of Non-Instructional Personnel Appointments
Resolved, upon the recommendation of the Superintendent, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1059.
Moved by Ms. Griffin, seconded by Mr. Natoli. No further discussion.
Final Vote: Yes – 7, No – 0. Motion Carried.
- c. Approval of Instructional Personnel Appointments
Resolved, upon the recommendation of the Superintendent, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2175 and 2176.
Moved by Mr. Young, seconded by Mr. Klinger. No further discussion.
Final Vote: Yes – 7, No – 0. Motion Carried.

10. LEADERSHIP REPORTS

- a. Director of Business Operations
 Mr. Ferraro reported that the transition with the new shared Transportation Director Chuck Paquette, is going well. Mr. Paquette will be implementing Transfinder, a computerized routing system, which should result in more efficient routing. Mr. Ferraro shared that he has been attending the Capital Project meetings and will continue to do so into the summer. He will be working closely with the CBO to ensure that everything is coded properly for our final building project report.

- b. Assistant Superintendent for Pupil and Personnel Services

Ms. Riley reviewed the agenda for the March 16, 2012 Professional Development Day. The morning session will begin with wellness activities with the focus shifting to the Common Core and APPR for the remainder of the day.

- c. Superintendent

Mr. Spring updated the Board on the state of the state regarding budget. He stressed that while some aid has been restored, we have to be very mindful that we are still facing a significant reduction of aid.

- 11. **AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two minutes per speaker).

Ms. Lori Megivern, Virgil resident, voiced her appreciation for Mr. Lyman's opening statements regarding the needs of students. She urged the Board to take their comments where they need to go to get help for Cortland students.

Ms. Megivern asked the Board to offset the amount of budget deficit by reducing the budget for lawsuits.

- 12. **NEXT MEETING AGENDA REVIEW**

No items were added to the next agenda.

Board members will be canvassed to set a date for a budget workshop.

- 13. **ADJOURNMENT**

With no further business to discuss, Mr. Young asked for a motion to adjourn the meeting at 8:32 p.m.

**Moved by Ms. Griffin, seconded by Mr. Young. No further discussion.
Final Vote: Yes – 7, No – 0. Motion Carried.**

Margaret Baccaro, Clerk, Board of Education

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Special Board of Education Meeting – Monday, March 19, 2012 – 6:30 p.m.
Kaufman Center, 1 Valley View Drive

A special meeting of the Board of Education was held on Monday, March 19, 2012 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Mr. Joseph Lyman, Ms. Melissa Davis-Howard, Mr. Paul Klinger, Mr. John Natoli and Ms. Alane Van Donsel

Absent: Mr. William Young and Ms. Janet Griffin

Also Present: Mr. Laurence Spring, Superintendent of Schools; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Mr. Frank Ferrero, Interim Director of Business Services; Ms. Margaret Baccaro, Clerk

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mr. Lyman called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

2. NEW BUSINESS

- a. Approval of Resolution Authorizing Participation in Cooperative Energy Purchasing Services (NYSMEC) for Electricity

Resolved, upon the recommendation of the Superintendent, to approve the resolution authorizing participation in Cooperative Energy Purchasing Services (NYSMEC) for Electricity, as presented.

Moved by Mr. Klinger, seconded by Ms. Davis-Howard. In discussion Mr. Spring explained that this is a three-year contract with the consortium to seek bids on lower energy prices. He noted, over the past several years, we have come out ahead by joining with the consortium; however, there have been times when the consortium was paying more for energy than the market which is our situation at this time. Historically, over the long term, we have benefited from joining the consortium.

Final Vote: Yes – 5, No – 0. Motion Carried.

- b. Approval of Resolution Authorizing Participation in Cooperative Energy Purchasing Services (NYSMEC) for Natural Gas

Resolved, upon the recommendation of the Superintendent, to approve the resolution authorizing participation in Cooperative Energy Purchasing Services (NYSMEC) for Natural Gas, as presented.

Moved by Ms. Davis-Howard, seconded by Mr. Natoli. No further discussion.

Final Vote: Yes – 5, No – 0. Motion Carried.

3. ADJOURNMENT

With no further business to discuss, Mr. Lyman asked for a motion to adjourn the meeting at 6:39 p.m.

Moved by Mr. Natoli, seconded by Mr. Klinger. No further discussion.

Final Vote: Yes – 5, No – 0. Motion Carried.

Margaret Baccaro, Clerk, Board of Education

TO: Members of the Board of Education
 FROM: Paula Chantrell
 DATE: March 22, 2012
 RE: 2011-2012 Tax Collection Report

2011-2012 Tax Levy	\$15,229,970.55
Library Tax	349,984.90
Less: Tax adj. & payments deposited in banks (1st Niagara or J.P. Morgan Chase Bank)	<u>14,101,552.20</u>
	\$1,478,403.25

Unpaid 2011-2012 School Taxes:

Cortland City	\$612,307.50
Cortlandville	279,471.53
Virgil	493,107.28
Harford	0.00
Lapeer	0.00
Dryden	1,193.46
State Lands	<u>92,323.48</u>
	\$1,478,403.25
	9.49% of levy

UNPAID SCHOOL TAXES

<u>YEAR</u>	<u>UNPAID MARCH 1ST</u>	<u>% LEVY</u>
2002-03	819,654.27	8.19%
2003-04	883,652.01	8.34%
2004-05	1,003,144.36	8.79%
2005-06	978,668.40	8.11%
2006-07	901,872.25	6.93%
2007-08	1,151,803.49	8.63%
2008-09	1,139,984.03	8.04%
2009-10	1,026,406.92	7.24%
2010-11	1,177,513.17	7.92%
2011-12	1,478,403.25	9.49%

RESOLVED, That the Board of Education of the Cortland Enlarged City School District hereby accepts the list of unpaid taxes from the Treasurer and Deputy Tax Collector for former Cortlandville Districts 1 and 17; and Town of Dryden properties, and

BE IT FURTHER RESOLVED, That the Board of Education accept the list of uncollected taxes from the Treasurer and Deputy Tax Collector for the City of Cortland; and

BE IT FURTHER RESOLVED, That the Board of Education authorizes transmitting such lists of uncollected taxes to the proper enforcement agencies, i.e., Treasurer, Cortland County and Finance Officer of the City of Cortland; empowering said agencies to proceed with the collection of uncollected school taxes pursuant to the Real Property Tax Law, and

BE IT FURTHER RESOLVED, That the Board of Education accepts this Tax Collection Report dated March 22, 2012 from the School District Treasurer and Deputy Tax Collector, and directs that it become an official part of their March 27, 2012 minutes of the Board of Education.

Internal Operations

SUBJECT: COMMITTEES OF THE BOARD**Committees for a Specific Purpose**

The Board and/or the President of the Board may at its discretion establish committees for the purpose of undertaking a specific task in connection with Board activity. These committees, however, cannot make legal decisions for the entire Board.

At the request of the Board, the President shall appoint temporary committees consisting of less than a quorum of the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The President of the Board shall be an ex-officio member of such committees.

At the beginning of each school year each Board committee may elect a chairperson. The committee shall keep minute of meetings and distribute them to all Board members and the Superintendent. All Board committee meetings are subject to the Open Meeting law.

Filling Positions on New Committees

Positions on new committees of the Board shall be filled according to the following:

- a) Following the establishment of a committee of the Board, the Board President shall make inquiry of all Board members of their interest in serving on such a committee. This may be done at the regularly scheduled Board meeting at which the committee is officially established.
- b) The Board President shall assess all expressions of intent and formulate a recommendation of membership on the committee, which shall be presented to the full Board.

Termination of Committees

A committee of the Board of Education shall be terminated according to the following:

- a) A request for the termination of such committee shall be made to the Board President by any Board member and/or the President. Such written request shall include the reason for such request for termination and a time schedule to effect such termination.
- b) Such request shall be presented to the entire Board at the next regularly scheduled Board meeting. This initial presentation shall be for informational purposes only.

(Continued)

Internal Operations

SUBJECT: COMMITTEES OF THE BOARD (Cont'd.)

- c) A discussion of this proposal shall be placed on the agenda of the next regularly scheduled Board meeting under the category of "Old Business." All members shall have an opportunity to discuss the matter at this meeting. No formal action on the request shall be taken at this meeting.
- d) The proposal for the elimination of such committee shall be placed on the agenda of the following regularly scheduled Board meeting under the category of "Old Business." The Board President at this time shall entertain a motion for acceptance of the proposal, and upon proper motion and second, shall call for discussion and, further, a vote on the matter. In the event a motion for tabling the original motion is made, such motion shall be acted on, as provided in Robert's Rules of Order.

Advisory Committees

The Board of Education recognizes that it may be necessary from time to time to authorize advisory committees for the purpose of enlisting opinions and counsel of the general public. Such committees shall be appointed by the Board of Education. The Board has the right to accept, reject or modify all or any part of a committee recommendation.

Audit Committee

The Board has established an audit committee to oversee the annual audit of the District, and report on its findings to the Board.

Education Law Sections 1708, 2116-c and 4601

NOTE: Refer also to Policy #5572 -- Audit Committee

Adoption Date



Fieldwork Agreement

This agreement between the
Trustees of Keuka College
on behalf of the
Division of Occupational Therapy
141 Central Avenue
Keuka Park, NY 14478
hereafter referred to as the "College" and:

Cortland City School District

1 Valley View Drive
Cortland, NY 13045

hereafter referred to as the "Facility", will be effective for a period of one year from the date signed. This agreement shall be automatically renewed yearly unless either party requests a change or termination of this agreement in the manner provided herein.

THE FOLLOWING TERMS AND CONDITIONS ARE AGREED UPON:

Specific Responsibilities of the College:

1. The College shall be responsible for selecting only those students who have successfully completed all the prerequisite courses or previous fieldwork experiences as specifically requested by the facility and are in good professional behavior standing within the school.
2. The College shall provide the Facility with current access to information about its curriculum and clinical education goals upon initial contact and as requested. The College will also provide all information/forms as required by the College and The American Occupational Therapy Association.
3. The College represents that each student affiliate is covered by professional liability insurance policy with limits of \$1,000,000 per claim and \$3,000,000 in the aggregate. Proof of professional liability insurance will be provided to the Facility prior to the start date of the student fieldwork at the Facility.
4. The College will designate a faculty member to cooperate with the clinical supervisor at the Facility, in coordinating the academic aspects of the student's education with the fieldwork.

5. The College agrees to honor its fieldwork commitments. In the event that the cancellation of a reserved space is necessary, the College will make every effort to notify the Facility as far in advance as possible of the scheduled beginning of the placement.
6. The College agrees to provide basic education of the following: Health Information Portability and Accessibility Act (HIPAA), Family Educational Rights and Policies Act (FERPA) and Mental Hygiene Laws.
7. The College will notify the student that he or she is responsible for:
 - a) adherence to the administrative policies, rules, standards, regulations, and procedures of Facility, at all times,
 - b) students shall respect the confidential nature of all information available to them with respect to Facility's patients and records and shall sign Facility's confidentiality policy. It is understood that students shall also be personally responsible for respecting the confidential nature of all such information.
 - c) providing the necessary and appropriate attire required or not provided by the Facility,
 - d) arrangements for his or her own transportation, housing and food when not provided by the Facility,
 - e) current immunization and physical examination as required,
 - f) evidence of health insurance,
 - g) CPR (minimum of adult and child coverage),
 - h) obtaining prior written approval from the Facility and the College before publishing any material related to the field experience,
 - i) proof of fingerprint clearance or background check, and
 - j) any other specific facility prerequisites as stated on the Fieldwork Data Form

Specific Responsibilities of the Facility:

1. The Facility will provide supervised learning experiences for the fieldwork students. Qualified personnel according to ACOTE standards will be provided by the Facility to directly supervise the student during the fieldwork.
2. The Facility shall complete a Fieldwork Data Form annually and any other such records and forms required by the College or The American Occupational Therapy Association.
3. The number of students that can be accepted for fieldwork for any given period of time shall be determined by the Facility and will be dependant on its philosophy, its available space, patient or client population, and qualified staff. The fieldwork period will be that amount of continuous time agreed upon by the School and the Facility. It will usually consist of the equivalent of two weeks of full-time experience for Level I students or twelve weeks of full-time experience for Level II students.
4. The Facility agrees to inform the College of any changes in staffing or its service program that will affect the fieldwork experience.

5. The Facility agrees to honor its fieldwork commitments. In the event that cancellation of a student is necessary, the Facility shall make every effort to notify the College as far in advance as possible of the scheduled beginning of the placement.
6. The Facility agrees to inform both the College and the student concerning the student's level of clinical growth and competence. The Level II Fieldwork Performance Evaluation Form is to be completed at midterm and at the end of twelve weeks and returned to the School within one week of the student completing the fieldwork experience as part of this information process. The Facility agrees to complete any other such records as may be required to evaluate the student for level I/Level II's.
7. The Facility agrees, upon reasonable request, to permit inspection of its clinical educational facilities, student records, or other such items as may pertain to the Fieldwork Program utilized by the College's students, by the College or appropriate agencies, or those charged with the responsibilities for accreditation of the College's curriculum or program.
8. The Facility will retain full responsibility for the care of patients/students/consumers including all administrative and professional functions relating thereto.
9. The Facility will provide time and opportunity for orientation of the students to the Facility, its facilities and personnel.

Mutually Agreed Terms and Conclusions:

1. In order to better coordinate clinical and academic education, the College will provide opportunities for continuing education through a variety of media – ex. On-line workshops, FW Consortium workshops, etc.
2. Collaboration of the designing of fieldwork experiences and mutually agreed upon objectives
3. In compliance with New York State and Federal laws, which prohibit discrimination based on race, creed, color, national origin, sexual orientation, handicap, sponsor, or source of payment, the parties to this agreement agree to operate on a non-discriminatory basis.
4. It is understood and agreed by and between the parties hereto that the Facility and or College has the right to terminate the fieldwork experience of the student whose behavior and/or performance (1) endangers any of Facility's employees, patients or patients' care or (2) fails to comply with Facility's policies and procedures or any applicable federal, state, or local laws, rules or codes or any requirement of any authorized agency having direction or control over Facility's operations.
5. It is understood and agreed that the parties to this agreement may revise or modify this agreement or the written plan for the fieldwork experience by written amendment upon mutual agreement to such amendments.
6. It is understood that this agreement may be terminated by either party giving not less than sixty- (60) day's notice in writing to the other party by mail at the addresses hereafter set forth. Such termination shall not take effect, however, until the students already placed in the fieldwork program have completed their scheduled assignments.
7. Students shall in no way be deemed to be employees of the Facility under any law, rule, regulation or Facility policy.

8. The College will indemnify and hold the Facility harmless from and against all lawsuits or claims which result from the negligent activity of its students, faculty or employees while on the Facility's premises in connection with this cooperative agreement. The Facility shall similarly hold the College harmless from and against all lawsuits or claims which result from the negligent activity of Facility employees

THIS AGREEMENT SHALL BE EFFECTIVE WHEN EXECUTED BY BOTH PARTIES AND IN ACCORD WITH THE DAY AND YEAR OF FINAL SIGNATURE.

FOR KEUKA COLLEGE

By: _____
Anne K. Weed
Vice President for Academic Affairs
Keuka College

Date: _____

FOR FACILITY

By: _____
Facility Administrator

Date: _____

By: _____
(Title)

Date: _____

**MEETING OF THE BOARD OF EDUCATION OF THE
CORTLAND ENLARGED CITY SCHOOL DISTRICT
IN THE COUNTY OF CORTLAND, NEW YORK
March 27, 2012**

A Regular Meeting of the Board of Education (the "Board") of the Cortland Enlarged City School District (the "District") held at the Kaufman Center, 1 Valley View Drive, Cortland, New York, on the March 27, 2012, at 7:00 o'clock P.M. (Prevailing Time).

There were present:

Also Present:

There were Absent:

* * * * *

Upon motion duly made by _____ and seconded by _____, the following resolution was adopted:

BOND RESOLUTION OF THE CORTLAND ENLARGED CITY SCHOOL DISTRICT ADOPTED ON MARCH 27, 2012 AUTHORIZING THE ACQUISITION OF SCHOOL BUSES AT A TOTAL ESTIMATED COST NOT TO EXCEED \$495,000, AUTHORIZING THE ISSUANCE AND SALE OF SERIAL BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF \$495,000 AND FURTHER AUTHORIZING NOTICE OF THE ANNUAL MEETING OF THE QUALIFIED VOTERS OF THE DISTRICT ON MAY 15, 2012 FOR THE PURPOSE OF VOTING ON THE PROPOSITIONS DESCRIBED IN THE NOTICE HEREINAFTER SET FORTH.

RECITAL

WHEREAS, the District is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the District, having reviewed the impact of the acquisition by either lease or purchase, and finance, of **three 65/66 passenger buses, one 18 passenger bus, two mini vans and one pickup truck with snow plow and dump box at an estimated cost not to exceed \$495,000**, including necessary furnishings, fixtures and equipment and all other costs incidental thereto (the "Project") upon the environment, intends hereby to determine that such action constitutes a "Type II Action" under the Regulations and is not subject to review under SEQRA; and

WHEREAS, the District has reviewed the classifications of actions contained in the Regulations; and

WHEREAS, the District intends to schedule a Special Meeting of the qualified voters of the District for the purpose of voting on a proposition relating to the Project on May 15, 2012; and

NOW, THEREFORE BE IT RESOLVED ON MARCH 27, 2012, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than three fifths of all the members of said Board of Education) AS FOLLOWS:

Section 1. The District hereby determines that the Project constitutes a Type II Action under the Regulations and as such is not subject to review under SEQRA.

Section 2. Subject to approval by the District's qualified voters and the completion of all regulatory requirements, the Board of Education hereby grants its approval of the Project and the expenditure therefore of an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of **\$495,000**, and said amount is hereby appropriated therefore. The estimated total cost of said specific objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof is **\$495,000**, and the plan of financing includes the issuance of serial bonds or notes in anticipation thereof in the aggregate principal amount not to exceed **\$495,000** to finance said appropriation, and the levy and collection of taxes on all

the taxable real property in the District to pay the principal of said bonds or bond anticipation notes and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.

Section 2. Bonds and bond anticipation notes of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law") in a principal amount not to exceed **\$495,000** to finance said appropriations for the acquisition, purchase and equipping of the Project. Such obligations of the District may be issued in excess of the constitutional debt limitation of the District.

Section 3. The following additional matters are hereby determined and declared with regard to the Project:

(a) Under the Local Finance Law, the period of probable usefulness of the Project is five (5) years pursuant to Section 11 of the Local Finance Law;

(b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and

(c) The proposed maturity of the bonds authorized by this resolution will not exceed five (5) years.

(d) The District reasonably expects to reimburse itself for expenditures made for the Project from the proceeds of the bonds or notes herein authorized.

(e) The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 2 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 2 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year. The bonds may be issued such that annual installments of principal and interest are substantially level, as provided by law.

Section 5. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 6. The power to issue and sell the bonds and any notes issued in anticipation thereof, including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 7. The full faith and credit of the District is hereby irrevocably pledged for the payment of the principal of and interest on the bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such years, and such debt service payments may be made in substantially level or declining amounts as may be authorized by law.

Section 8. The Annual Meeting of the qualified voters of the Cortland City School District, County of Cortland, State of New York, will be held for the purpose of voting on the propositions described in the Notice of Special District Meeting hereinafter set forth on **May 15, 2012** at the following polling locations by voting machine between the hours of 12:00 Noon and 9:00 P.M.,

City:

<u>Ward</u>	<u>School District</u>	<u>Location</u>	<u>Address</u>
1-8	1	Kaufman Center	1 Valley View Drive

Cortlandville, Lapeer, Hartford, Virgil:

<u>LD/ED/Town</u>	<u>School District</u>	<u>Location</u>	<u>Address</u>
12-1 CT	9	Cortlandville Town Hall	Terrace Road
13-3 & 4 CT	9	Cortlandville Town Hall	Terrace Road
14-6 CT	9	Cortlandville Town Hall	Terrace Road
18-1 LA	10	Virgil Elementary School	Church Street, Virgil
19-1 HA	10	Virgil Elementary School	Church Street, Virgil
19-2 VI	10	Virgil Elementary School	Church Street, Virgil

Section 9. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the *Cortland Standard* and the *Syracuse Post Standard*, newspapers having a general circulation within the District, such publications to be made four (4) times each in such newspapers within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting. The District Clerk is further authorized to cause publication of all other notices as necessary to effect the purposes and intent of this resolution and, upon the advice of school counsel, to make such changes and edits to this resolution as are advisable to accomplish the purposes set forth herein.

Section 10. Said Special District Meeting shall be called by giving the following notice thereof:

**NOTICE OF PUBLIC HEARING, BUDGET VOTE,
VOTE ON THE ACQUISITION OF SCHOOL BUSES, AND ELECTION
CORTLAND ENLARGED CITY SCHOOL DISTRICT**

NOTICE IS HEREBY GIVEN, that a public hearing of the qualified voters of the Cortland Enlarged City School District, City of Cortland, New York, will be held in the City and County of Cortland, New York in said District on **May 1, 2012**, at 7:00 PM, at the Cortland Junior Senior High School, 8 Valley View Drive, Cortland, prevailing time, for the transaction of business as authorized by Education Law, including the following items,

1. To receive such reports of the officials of the School District as shall be submitted.
2. To discuss all the items hereinafter set forth to be voted upon by voting machines at the vote and election to be held on **May 15, 2012**.
3. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York and acts amendatory thereto.

AND FURTHER NOTICE IS HEREBY GIVEN, that said vote and election will be held on May 15, 2012, between the hours of 12:00 noon and 9:00 PM, prevailing time, at the following polling locations in the Cortland Enlarged City School District:

City:

<u>Ward:</u>	<u>School District</u>	<u>Location</u>	<u>Address</u>
1-8	1	Kaufman Center	1 Valley View Drive

Cortlandville, Lapeer, Hartford, Virgil:

<u>LD/ED/Town</u>	<u>School District</u>	<u>Location</u>	<u>Address</u>
12-1 CT	9	Cortlandville Town Hall	Terrace Road
13-3 & 4 CT	9	Cortlandville Town Hall	Terrace Road
14-6 CT	9	Cortlandville Town Hall	Terrace Road
18-1 LA	10	Virgil Elementary School	Church Street, Virgil
19-1 HA	10	Virgil Elementary School	Church Street, Virgil
19-2 VI	10	Virgil Elementary School	Church Street, Virgil

at which time the polls will be opened to vote by voting machine upon the following items:

1. To adopt the annual budget of the School District for the fiscal year 2012-2013 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the district.
2. **To elect three (3) members** of the Board of Education for three year terms commencing **July 1, 2012, and expiring on June 30, 2015.**
3. To vote upon the adoption of the following proposition, which will appear as Proposition No. 2 on the voting machines:

PROPOSITION 2

Shall the Board of Education of the Cortland Enlarged City School District be authorized to acquire by either lease or purchase, and finance **three 65/66 passenger buses, one 18 passenger bus, two mini vans and one pickup truck with snow plow and dump box** at an estimated cost not to exceed **\$495,000** including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and to expend a total sum not to exceed **\$495,000**, which is estimated to be the total maximum cost hereof, and levy a tax which is hereby voted for the foregoing in the amount of **\$495,000**, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds, notes and installment purchase contracts of the District are hereby authorized to be issued or executed at one time, or from time to time, in the principal amount not to exceed \$495,000, and a tax voted to pay the interest on said obligations when due?

NOTICE IS FURTHER GIVEN that the proposition set forth on the voting machine label shall appear as to follows:

PROPOSITION 2

Shall the Board of Education of the Cortland Enlarged City School District be authorized to acquire by either lease or purchase, and finance **three 65/66 passenger buses, one 18 passenger bus, two mini vans and one pickup truck with snow plow and dump box** at an estimated cost not to exceed \$495,000 including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and to expend a total sum not to exceed **\$495,000**, which is estimated to be the total maximum cost hereof, and levy a tax which is hereby voted for the foregoing in the amount of **\$495,000**, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds, notes and installment purchase contracts of the District are hereby authorized to be issued or executed at one time, or from time to time, in the principal amount not to exceed **\$495,000**, and a tax voted to pay the interest on said obligations when due?

AND FURTHER NOTICE IS GIVEN, that a copy of the statement of the amount of money which will be required to fund the school district's budget for **2012-2013** exclusive of public monies, may be obtained by any resident of the district during business hours beginning **April 11, 2012**, except Saturday, Sunday or holidays, at the District Office, 1 Valley View Drive, Cortland, New York.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of said School District at the District Office, 1 Valley View Drive, Cortland, New York, not later than **April 25, 2012**, between 8:00 AM and 5:00 PM. Vacancies on the Board of Education are not considered separate, specific offices; candidates run at large. Nominating petitions shall not describe any specific vacancy upon the Board for which the candidate is nominated; must be directed to the Clerk of the District; must be signed by at least 100 qualified voters of the District; must state the name and residence of each signer, and, must state the name and residence of the candidate.

PLEASE TAKE FURTHER NOTICE that qualified voters of the District may obtain applications for an absentee ballot from the office of the Clerk of the District. Completed applications must be received by the Clerk of the District no later than 5:00 p.m. on **May 14, 2012**, and must be received no later than 4:00 p.m. on **May 8, 2012** if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on **May 8, 2012** will require the voter to personally appear at the office of the Clerk of the District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. through **May 14, 2012**, except on Saturdays, Sundays or holidays. Any qualified voter, may upon examination of such list, file written challenge of qualifications as a voter of any person whose name appears on such list, stating the reasons for the challenge. Such written challenge shall be transmitted by the Clerk or designee to the Inspectors of Election on election day.

AND FURTHER NOTICE IS HEREBY GIVEN, that personal registration of voters is required either pursuant to 2014 of the Education Law or pursuant to Article 5 of the Election Law. If a

voter has heretofore registered pursuant to 2014 of the Education Law and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register.

The Board of Registration will meet for the purpose of registering all qualified voters of the District pursuant to 2014 of the Education Law at the Kaufman Center, 1 Valley View Drive, Cortland, New York, on **May 1, 2012**, between the hours of 3:00 PM and 8:00 PM to add any additional names to the Register to be used at the aforesaid election, at which times any person will be entitled to have his or her name placed on such Register, provided that at such meeting of the Board of Registration he or she is known or proven to the satisfaction of said Board of Registration to be then or thereafter entitled to vote at such election for which the register is prepared. The register so prepared pursuant to 2014 of the Education Law will be filed in the Office of the Clerk of the School District in the City of Cortland, New York, and will be open for inspection by any qualified voter of the District beginning on **May 2, 2012**, between the hours of 8:00 AM and 3:00 PM, prevailing time, on weekdays, and each day prior to the day set for the election except Saturday and Sunday, and at the polling place(s) on the day of the vote.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to 2014 of the Education Law of the State of New York, the Board of Registration will meet on **May 1, 2012**, between the hours of 3:00 PM and 8:00 PM, prevailing time, at the District Offices, 1 Valley View Drive, Cortland, New York, to prepare the Register of the School District to be used at the election to be held on **May 15, 2012**, and any special district meetings that may be held after the preparation of said Register, at which time any person will be entitled to have his or her name placed on such Register provided that at such meeting of said Board of Registration he or she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, in any special district meeting held after **May 15, 2012**.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with 2035 of the Education Law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said election, must be filed with the Board of Education at the Board of Education Offices, 1 Valley View Drive, Cortland, New York, on or before **April 16, 2012**, at 4:30 PM, prevailing time; must be typed or printed in the English language, must be directed to the Clerk of the School District; must be signed by at least 100 qualified voters of the District; and must state the name and residence of each signer. However, the School Board will not entertain any petition to place before the voters any proposition the purpose of which is not within the powers of the voters to determine, or any proposition which fails to include a specific appropriation where the expenditure of monies is required by the proposition.

Dated: Cortland, New York
March 27, 2012

Margaret Baccaro, District Clerk

Section 11. The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 12. This Resolution shall take effect upon the conclusion of voting, if approved, at the annual meeting scheduled for May 15, 2012. After the proposition approving this resolution has been adopted, this resolution or a summary hereof, shall be published in the District's official newspaper, together with a notice of the School District Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. The law firm of Trespasz & Marquardt, LLP is appointed bond counsel for the Project.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

The resolution was declared adopted.

State of New York :
:ss.
County of Cortland :

I, the undersigned District Clerk of the Cortland Enlarged City School District, in the County of Cortland, State of New York, **HEREBY CERTIFY:**

That I have compared the annexed extract from the minutes of a meeting of the Board of Education of said School District, including the resolution contained therein, held on March 27, 2012, with the original thereof on file in my office, and that the same is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law) said meeting was open to the general public.

I FURTHER CERTIFY that, prior, to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or Other News Media	Date Given
Cortland Standard	March 15 and March 20, 2012
District Website	July 2011

I FURTHER CERTIFY that prior to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice	Date of Posting
All District Offices	March 23, 2012
District Website	July 2011

IN WITNESS WHEREOF, I have hereunto set my hand and seal and affixed the corporate seal of the Cortland Enlarged City School District, County of Cortland, New York, this 27th day of March, 2012.

[SEAL]

Margaret Baccaro, District Clerk

NOTICE OF BOND RESOLUTION

The resolution, a summary of which is published herewith, was adopted by the Board of Education of the Cortland Enlarged City School District on **March 27, 2012** and was thereafter approved at a special meeting of the qualified voters of said District on May 15, 2012. The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Cortland Enlarged City School District is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the constitution.

Margaret Baccaro, District Clerk

SUMMARY OF BOND RESOLUTION

A Resolution adopted by the Board of Education of the Cortland Enlarged City School District (the "District") on **March 27, 2012** and approved at the annual meeting of the qualified voters of the District on May 15, 2012 authorizes the issuance of bonds and other obligations in connection with the acquisition by either lease or purchase, and finance of **three (3) 65/66 passenger buses, one (1) 18 passenger bus, two (2) mini vans and one (1) pickup truck with snow plow and dump box** at an estimated cost not to exceed **\$495,000**, including necessary furnishings, fixtures and equipment and all other costs incidental thereto (the "Project") at a total estimated cost not to exceed **\$495,000**; and to obtain the necessary funds by the levy of a tax upon the taxable property of the District to be collected in annual installments with such tax to be partially offset by state aid available therefore, in the years and in the amounts as the Board of Education shall determine in accordance with Section 416 of the Education Law, and in anticipation of such tax authorizes the District to issue up to **\$495,000** of obligations of the District. Such obligations of the District may be issued in excess of the constitutional debt limitation of the District. Under the Local Finance Law, the period of probable usefulness of the Project is five (5) years. Such resolution shall be kept available for public inspection in the District Offices during regular business hours for twenty days following this publication.

SCHEDULE OF APPOINTMENTS

ADMINISTRATORS AND INSTRUCTIONAL STAFF

To Fix Salaries and Schedule Conditions for Summer School for the School Year 2012-13

Schedule Number: 2177

Board Meeting Date: March 27, 2012

Color: White

NAME	POSITION	PROGRAM/SUBJECT	REMARKS	SALARY
Lacey, Jeff	Instructor	Driver Education	Classroom and road time*	\$6,113.00
Gamel, Richard	Instructor	Driver Education	Classroom and road time*	\$6,113.00
Guido, Jeffrey	Instructor	Driver Education	Classroom and road time*	\$6,113.00
Dearie, Matthew	Instructor	Driver Education	Classroom and road time*	\$6,113.00

*Approved for service. Actual employment will be determined by final student enrollment.