

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Monday, April 22, 2013 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner
 - 1.) Hannah Zhang – First Place Cortland County, NYS, and Northeast Region *DAR Good Citizens Award and Scholarship Contest*
 - b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).
 - c. Board Member Reports
 - 1.) Reminders:
 - a. April 25, 2013 (**Thursday**) – **Special Meeting** to Accept Bid Awards
 - b. April 26, 2013 – 3:00 PM Dedication of the Colonel Arnald D. Gabriel Band Hall
 - c. May 1, 2013 – Board Candidate Petitions are due to the Board Clerk
 - d. May 7, 2013 – Public Budget Hearing, JSBS Auditorium
 - e. May 13, 2013 – Meet the Candidates, JSBS Auditorium
 - 2.) Summer Meeting Schedule Confirmed:
 - a. Tuesday, July 2 – Organizational and Regular Meeting
 - b. Tuesday, August 6 – Regular Meeting (*first Tuesday*)
 - c. Tuesday, August 20 – Regular Meeting (*third Tuesday*)
 - 3.) CNYSBA Annual Meeting – May 22, 2013
 - 4.) Policy Committee Report – April 17, 2013 Meeting
 - 5.) Facilities Committee Report – April 17, 2013 Meeting
3. **PRESENTATIONS:** None
4. **CONSENT ITEMS:**
 - a. Minutes of April 9, 2013 Regular Meeting
 - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
5. **OLD BUSINESS:**
6. **NEW BUSINESS:**
 - a. Approval of Property Tax Report Card for 2013-14
 - b. Financial Reports: Treasurer's Report, Appropriations, Trial Balance, Revenues, Intrafund Transfers, Warrant – February 2013, and Extra Classroom Activity Fund Quarterly Report March 31, 2013
 - c. Election of BOCES Board of Education Trustees
 - d. Approval of BOCES Administrative Budget
 - e. OCM BOCES Final Request for Services
 - f. Approval of Field Placement Agreement between Cortland Enlarged City School District and LeMoyne College
7. **PERSONNEL ACTION:**
 - a. Approval of Personnel Resignations and Leaves
 - b. Approval of Non-Instructional Personnel Appointments
 - c. Approval of Instructional Personnel Appointments
8. **LEADERSHIP REPORTS:**
 - a. Director of Business Operations
 - b. Assistant Superintendent for Pupil and Personnel Service
 - 1) 2013 Elementary Summer School Program
 - c. Superintendent
 - 1) Capital Project Change Order Review

9. **AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker).
10. **NEXT MEETING AGENDA REVIEW**
11. **EXECUTIVE SESSION** (*if needed*)
12. **ADJOURNMENT**

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, April 9, 2013 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, April 9, 2013 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Mr. John Natoli, Mr. William Stark, Ms. Alane Van Donsel and Mr. William Young

Also Present: Mr. Michael Hoose, Superintendent of Schools; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Susan Bridenbecker, Director Business Services; Cortland Standard Representative; School and Community Representatives; Ms. Margaret Baccaro, Clerk

6:00 – 7:00 p.m. – Board Budget Workshop

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE:** Ms. Van Donsel called the meeting to order at 7:02 p.m., and the Pledge of Allegiance was recited.
2. **COMMUNICATIONS and RECOGNITION:**
 - a. **Kudos Korner**
 - 1.) Ms. Jennifer Rafferty – DonorsChoose.org Charity Award Recipient
Ms. Jennifer Rafferty, Jr.-Sr. High School general music teacher, was recognized as an award recipient of the DonorsChoose.org Charity. Ms. Rafferty applied for and received an award from the online charity, to purchase new choir bells for the general music classes. Ms. Rafferty was presented a Certificate of Extraordinary Achievement for the “extraordinary effort” she put forth to ensure her students had the tools to succeed in her class. Ms. Rafferty and a group of her students entertained the Board with a bell choir performance.
 - b. **Audience Participation** – There were no requests to address the Board.
 - c. **Board Member Reports**
 - 1.) Reminders: Ms. Van Donsel reminded members of the following upcoming events:
 - a. April 11, 2013 – OCM BOCES Annual Meeting, 6:00 p.m., McEvoy Campus
 - b. April 22, 2013 (Monday) – Regular Meeting
 - c. April 25, 2013 (Thursday) – Special Meeting to Accept Bid Awards
 - d. May 1, 2013 – Board Candidate Petitions are due to the Board Clerk
 - e. May 7, 2013 – Public Budget Hearing, JSHS Auditorium
 - f. May 13, 2013 – Meet the Candidates, JSHS Auditorium
 - 2.) Proposed Summer Meeting Schedule: Ms. Van Donsel asked members to review the proposed summer meeting dates and notify Ms. Baccaro of any conflicts.
 - a. Tuesday, July 2 – Organizational and Regular Meeting
 - b. Tuesday, August 6 – Regular Meeting (*first Tuesday*)
 - c. Tuesday, August 20 – Regular Meeting (*third Tuesday*)
3. **PRESENTATIONS:**
 - a. **2013-14 Proposed Budget Presentation**
Mr. Hoose presented the proposed 2013-14 Budget scheduled to go before the public for vote on May 21, 2013. He gave a PowerPoint presentation reviewing the three components of the budget: program (75.45%), administrative (9.8%), and capital (14.74%). Next, he reviewed the major categories of expense: salaries and benefits (\$33.38 m), BOCES (\$4.45 m), contractual services (\$3.38 m), supplies and equipment (1.07 m) and debt services and other (\$3.03 m). Thirdly, he reviewed the revenue budget: state aid (\$24.54 m), use of fund balance and revenues (\$3.47), other revenues (\$1.29 m) and property tax (\$16.02 m). The Board is proposing putting a total budget of \$45,329,626 to the public, a 2.9% increase in the tax levy, with no job cuts. Mr. Hoose has scheduled two after-school budget presentations to staff on April 24. In addition, he is planning to share the proposed budget with local community groups. He thanked members and administrators for their work during the lengthy budget development process.

4. CONSENT ITEMS:**a. Minutes of March 26, 2013 Regular Meeting****b. CSE/CPSE Recommendations (Committee on Special Education/Committee on Pre-school Special Education):**

607000468, 610338808, 607000770, 610289445, 610259046, 610380835, 607000402, 10366729, 610295850, 610305424, 607000827, 610356999, 610305679, 607000730, 607000612, 610264641, 610375929, 607000538, 610295428, 610354497, 610327671, 610298186, 610282883, 610253538, 610308396, 610385846, 610342287, 610261878, 610359072, 610323632, 610364130, 607000625, 610317783, 607000652, 610289443, 610281203, 607000777, 610363271, 610293747, 610264307

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Ms. Davis-Howard, seconded by Mr. Young.

Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.

5. OLD BUSINESS: There was no Old Business to conduct this evening.**6. NEW BUSINESS:****a. Approval of 2013-14 District Budget**

RESOLVED, upon the recommendation of the Superintendent, to approve the proposed 2013-2014 budget in the amount of \$45,329,626 as presented.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.

b. Approval of Property Tax Report Card for 2013-14 - Tabled**c. Approval of Interoperable Communications System Agreement**

RESOLVED, upon the recommendation of the Superintendent, to approve the Interoperable Communications System Agreement between Cortland Enlarged City School District and the County of Cortland as presented.

Moved by Mr. Natoli, seconded by Mr. Young. Discussion: Mr. Hoose explained that the County had obtained grants to purchase the upgraded CCICS communication system. They will provide the District with one portable radio to be located in the transportation office. CCICS is a system for providing emergency communication services coordinated and operated by the County.

Final Vote: Yes – 7, No – 0. Motion Carried.

d. Discussion: Board Newsletter

Ms. Van Donsel shared that, in an effort to broaden communication with staff and the community, members had drafted a newsletter. They will schedule a work session to finalize the newsletter.

7. PERSONNEL ACTION:**a. Approval of Personnel Resignations and Leaves**

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.08.

Moved by Ms. Davis-Howard, seconded by Mr. Stark. Discussion: None.

Final Vote: Yes – 7, No – 0. Motion Carried.

b. Approval of Non-Instructional Personnel Appointments – None**c. Approval of Instructional Personnel Appointments**

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedule of Appointment 2233.

Moved by Mr. Stark, seconded by Ms. Griffin. Discussion: None.

Final Vote: Yes – 7, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:**a. Director of Business Operations - None****b. Assistant Superintendent for Pupil and Personnel Service**

Ms. Riley reported that recruitment is now underway. She, along with a team of Cortland administrators, will attend the Central NY Teacher Recruitment Days April 18-19 at SUNY Cortland. In addition, she will attend one in the Rochester area.

c. Superintendent – None

9. **AUDIENCE PARTICIPATION:** There were no requests to address the Board.

10. **NEXT MEETING AGENDA REVIEW**

- The Board Policy Review Committee will report at the next meeting.

11. **EXECUTIVE SESSION**

In accordance with Public Officer’s Law Section 96, Subdivision 1, Ms. Van Donsel called for an Executive Session at 7:37 p.m. to discuss the medical, financial, credit, or employment history of a particular person.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

The Executive Session adjourned at 8:15 p.m.

Moved by Ms. Griffin, seconded by Ms. Davis-Howard. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

12. **ADJOURNMENT**

As there was no further business to discuss, Ms. Van Donsel asked for a motion to adjourn the Regular meeting at 8:15 p.m.

Moved by Ms. Griffin, seconded by Ms. Davis-Howard. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

Ms. Margaret Baccaro, Clerk

Property Tax Report Card	Budgeted 2012-13	Proposed Budget 2013-14	Percent Change
Total Proposed Spending	45,153,798	45,329,626	0.39%
Total Proposed School Year Tax Levy, Including Tax Levy to Support Library Debt	15,707,166	16,162,674	2.90%
Permissible Exclusions to the School Tax Levy Limit	4,248	753,161	
Proposed School Year Tax Levy, Not including Levy for Permissible Exclusions or Levy to Support Library Debt	15,702,918	15,409,513	
School Tax Levy Limit	15,735,263	15,698,823	
Difference (positive value requires 60.0% voter approval)	(32,345)	(289,310)	
Public School Enrollment	2,712	2,690	-0.81%
Consumer Price Index			2.1%

	Actual 2012-13	Estimated 2013-14
Adjusted Restricted Fund Balance	11,375,410	10,031,185
Assigned Appropriated Fund Balance	500,000	500,000
Adjusted Unrestricted Fund Balance	1,731,901	1,731,901
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.84%	3.82%

Board of Cooperative Educational Services
Of the Sole Supervisory District of the
Counties of Onondaga, Cortland and Madison

**Ballot for Election to
Board of Cooperative Educational Services**

There are four (4) vacancies on the Board of Cooperative Educational Services to be filled at the election to be held on April 22, 2013. The trustees or Board of Education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law § 1950 (2-a). The District Clerk, or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "x" next to the name of each candidate for whom a vote has been cast, and by completing the certification. Candidates are listed in alphabetical order, with their address and school district of residence:

Ballots to be returned no later than one (1) Business Day after vote.

Cast no more than four (4) total votes.

To fill the expired term of Catherine Cifaratta-Brayton:

Catherine Cifaratta-Brayton _____
400 Sandra Lane, B-17
N. Syracuse, NY 13212
Resident of North Syracuse Central School District

To fill the expired term of Roseann DuBrava:

Barbara Closson _____
3076 West River Road
Cortland, NY 13045
Resident of McGraw Central School District

To fill the expired term of Mark Gilbert:

Mark Gilbert _____
6247 Cheese Factory Road
Manlius, NY 13104
Resident of Chittenango Central School District

To fill the expired term of David Paczkowski:

David Paczkowski _____
106 Merriweather Drive
Syracuse, NY 13219
Resident of West Genesee Central School District

Certification

I, _____, District Clerk of the _____ School District do hereby certify that at a public meeting held on April 22, 2013, the Board of Education of the _____ School District adopted a resolution casting its vote or votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the ballot.

RESOLUTION

At a (Special/Regular)* meeting of the Board of Education ("Board") of the _____
School District, _____ County, New York (the "District") held at _____,
New York on the 22nd day of April, 2013.

The meeting was called to order by President _____, at _____ (time) and upon roll
being called, the following were:

PRESENT:

ABSENT:

The following resolution was offered by _____, who moved its adoption, seconded by
_____, to wit:

BE IT RESOLVED as follows:

The Board casts its votes in the annual election of members of the Onondaga-Cortland-Madison Board
of Cooperative Educational Services for:

Catherine Cifaratta-Brayton
Barbara Closson
Mark Gilbert
David Paczkowski

This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

_____ Ayes _____ Nays

The Resolution was thereupon declared duly adopted.

* *Select type of meeting*

RESOLUTION

At a (Special/Regular)* meeting of the Board of Education ("Board") of the _____ School District, _____ County, New York (the "District") held at _____ New York on the 22nd day of April, 2013.

The meeting was called to order by President _____, at _____ (time) and upon roll being called, the following were:

PRESENT:

ABSENT:

The following resolution was offered by _____, who moved its adoption, seconded by _____, to wit:

WHEREAS, the Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland and Madison Counties, (the "BOCES") duly presented its tentative 2013-2014 administrative budget of \$5,932,000 at its 2013 annual meeting; and

WHEREAS, the Board desires to approve said tentative administrative budget.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1

The BOCES' tentative administrative budget of \$5,932,000 is hereby approved.

Section 2

This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

_____ Ayes _____ Nays

The Resolution was thereupon declared duly adopted.

* *Select type of meeting*

6e

Onondaga-Cortland-Madison BOCES

2013-2014 BOCES Final Service Request Authorization Form

Directions:

- 1) Please complete the BOCES Final Service Request online by Monday, April 15, 2013.
- 2) This 2013-2014 BOCES Final Service Request Authorization Form must be completed and returned to:

Onondaga-Cortland-Madison BOCES
 Attn: Deborah Ayers
 6820 Thompson Road North
 Syracuse, New York 13221-4754
 Phone (315) 433-2614 Fax: (315) 431-8444

- 3) Unit Costs shown are projected 2013-2014 costs. The Final Budget is developed based upon your requests.
- 4) Address specific program questions to the administrative contact person shown in your 2013-2014 Program Service Guide.
- 5) After all changes are made, **print the WinCapWeb BOCES Final Service Request Report and attach to this Authorization.**
- 6) The 2013-2014 BOCES Final Service Request Authorization Form **must be returned no later than Wednesday, May 1, 2013.**

School District Approval

The Board of Education of the Cortland Enlarged City School District at a meeting on April 22, 2013 has approved the Service Unit Cost Methodologies used to calculate costs for each Service as reviewed and approved by the Superintendent of Schools, and has adopted a resolution to participate in the specific services marked on the 2013-2014 BOCES Final Service Request Report in the amount of \$4,394,567.47 with the Onondaga-Cortland-Madison BOCES and has authorized execution of this contract. (WinCapWeb report attached).

_____ (School Board President) _____ (Date)

I have reviewed and approved of the attached WinCapWeb BOCES Final Service Request Report.

_____ (Superintendent of Schools) _____ (Date)

BOCES Approval

_____ (BOCES Board President) _____ (Date)

Received

Cortland

Enlarged City School District

FIELD PLACEMENT AGREEMENT

APR 1 2013

Agreement effective as of March 4, 2013 by and between LeMoyne College an educational institution with a principal place of business at 1419 Salt Springs Road, Syracuse, NY 13214 ("The Institution"), and the Cortland Enlarged City School District, ("The District") with a principal place of business located at 1 Valley View Drive, Cortland, NY 13045.

RECITALS:

- A. The Institution is in the business of preparing students for professional careers in education and, as part of that preparation, arranges field instruction/practical training/student teaching experiences for its students.
- B. The District employs people in the professions for which the Institution seeks field placements.
- C. The Institution desires to place its students in field placements within the District.
- D. The District is willing to provide field placements for the Institution students under certain terms and conditions.

Therefore, based on their mutual promises and other valuable consideration, the parties agree as follows.

TERMS:

1. The District shall have sole discretion to offer as many, as few, or no field placements as it may determine annually.
2. The Institution represents that any students it seeks to place with the District will be adequately trained and knowledgeable for the field experience sought.

FIELD PLACEMENT AGREEMENT

3. Each of the Institution's students placed with the District shall be of good character. The Institution shall provide proof of criminal background checks and fingerprint clearance through the State Education Department procedures prior to the start of any field placement with the District.
4. The District reserves the right to reject any student proposed by the Institution for a field placement experience or to terminate any student placed in a field placement for valid non-discriminatory reasons; and the Institution shall remove any employee or student of the Institution from the field placement experience at the District upon written notice that such person is no longer acceptable to the District.
5. The Institution will provide any accommodations or supports required under State or Federal disability laws by the students in order to perform in the field placement.
6. The parties acknowledge that the student participants are not employees of the District or the Institution during their field placements but rather students of the Institution satisfying requirements of their degree programs. As a result, the students shall not be eligible for, nor receive pay or other compensations or benefits of any kind.
7. Students shall be subject to and shall abide by all applicable policies, rules and regulations of the District, as well as Federal, State and Local law regulation.
8. The Institution shall identify and provide appropriate personnel to coordinate the Institution's student field placements at the District. The Institution will not be responsible for on-site supervision. The District shall identify and provide appropriate personnel to supervise the Institution's students in their field placement assignments.
9. The District and the Institution shall agree, prior to placement of students, upon the duration of the field placement as well as the number of days and hours per week expected of the student in the field placement experience.

FIELD PLACEMENT AGREEMENT

10. In accordance with State law and decisions there under, the Institution shall be responsible for any liability, claim, loss, damage, suit or judgment (and if assessed by a court of competent jurisdiction, any costs, expenses and reasonable attorney's fees) arising directly from the negligent acts or omissions or the Institution or its officers or employees in connection with or account of the activities carried out under this agreement.
11. As consideration for the District providing field placement experiences for the Institution's students, the Institution shall provide the following, if appropriate:
- a. Tuition credit voucher; or
 - b. Financial remuneration in the amount of \$ 250⁰⁰.
12. The agreement shall terminate on June 30, 2014. Either party may terminate this Agreement earlier, with or without cause, upon two weeks written notice to other party personally delivered or sent by registered mail, return receipt requested.

If to the District to:

Superintendent of Schools
1 Valley View Drive
Cortland, NY 13045

If to the Institution to:

Name
Dept.
Address
City, State Zip

FIELD PLACEMENT AGREEMENT

and shall be deemed given upon the earlier of receipt or three days after mailing.

13. The relationship between the parties is that of independent contractors. Nothing in this Agreement shall be construed so as to make the parties joint venturers, partners, or agents of the other. Neither party shall have nor hold itself out as having any power of authority to bind, create liability for, or otherwise act on behalf of the other.

14. This Agreement constitutes the entire understanding of the parties and may only be amended by written consent of the parties.

15. Any disputes arising from the Agreement shall be resolved in a court of competent jurisdiction within Cortland County, New York, and the parties consent to jurisdiction of any such court. The Agreement shall be governed by and construed in accordance with New York State Law.

The parties' consent to this Agreement is indicated by their signatures below.

Cortland Enlarged City School District

By: _____

Date: _____

Title: Superintendent of Schools

By: Suzanne Gilman, Ph.D.

Date: 7/12/13

Title: Chair, Education Department

Institution: LeMoyne College

Suzanne Gilman

SCHEDULE OF RESIGNATIONS AND LEAVES

ADMINISTRATORS, INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFF
School Year 2012-13

Schedule Number: 11.09

Board Meeting Date: April 22, 2013

Color: White

A. Approval of Personnel Resignations and Leaves

INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	RESIGNATION DATE	REASON
Reagan, James	LOTE	09/01/1986	07/01/2013	Retirement.

NON-INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	EFFECTIVE DATE	REASON
Korik, Maria	Teacher Aide	09/11/2007	04/26/2013	Resignation.
Wood, Stephen	Cleaner	03/16/1987	07/03/2013	Retirement.

INSTRUCTIONAL/NON-INSTRUCTIONAL PERSONNEL:

LEAVE OF ABSENCE	POSITION	ORIGINAL APPOINTMENT	LEAVE DATES	REASON

SCHEDULE OF APPOINTMENTS

Non-Instructional Substitute Personnel

To Fix Salaries and Schedule Conditions for the School Year 2012-13

Schedule Number: **1086**
Board Meeting Date: **April 22, 2013**
Color: **White**

The following individuals are appointed conditionally (pending fingerprint clearance) to the substitute list for non-instructional personnel. The Superintendent is authorized to make assignments from the list.

Last Name	First Name	Title	Rate
Adams	Heidi	Bus Driver	\$13.70

SCHEDULE OF APPOINTMENTS

ADMINISTRATORS AND INSTRUCTIONAL STAFF

To Fix Salaries and Schedule Conditions for the School Year 2012-13

Schedule Number: 2234

Board Meeting Date: April 22, 2013

Color: White

NAME	POSITION/ LOCATION	TYPE OF APP'T	DATE EFFECTIVE	PROB ENDS	TENURE AREA	CERT/DEGREE	REMARKS	SALARY
McGreevy, Jeannine	Music/District	Long-Term Substitute	05/01/2013	N/A	N/A	Music/Initial	Jeannine will fill the Music vacancy due to leave retroactive to 11/14/2012.	Step A1 \$38,761 Grad Hrs 33 \$1,320 Master's \$500
								TOTAL *\$40,581.00
Spawn, Allyssa	School Psychologist/Barry	Intern	09/01/2013	N/A	N/A	School Psychologist Internship/Pending	10 Month Internship	Step Grad Hrs Master's
								TOTAL \$15,000.00

*To be pro-rated

SCHEDULE OF APPOINTMENTS

ELEMENTARY & SECONDARY SUBSTITUTE TEACHERS/TUTORS 2012-13

Schedule Number: **2235**

Board Meeting Date: **April 22, 2013**

Color: **Yellow**

The following individuals are emergency conditional appointments to the substitute teacher list. The Superintendent is authorized to make assignments from the list.

Name	Title	List	Daily Rate
Hand, Danielle	Substitute Teacher	A	\$85.00
Sutherland, Andrea	Substitute Teacher	A	\$85.00
Van Loan, Elizabeth	Substitute Teacher	A	\$85.00
Platts, Allyssa	Substitute Teacher	B	\$75.00
Champion, Heather	Substitute Teacher	A	\$85.00

*** Substitutes appointed above are automatically eligible to substitute as Teaching Assistants.**