

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, June 25, 2013 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 2. INTRODUCTION OF NEW BOARD MEMBER**
- 3. COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner - None
 - b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).
 - c. Board Member Reports
 - 1.) Letter from Mr. William Stark
 - 2.) Facilities Committee Report – June 18, 2013 Meeting
 - 3.) Policy Committee Report – June 25, 2013 Meeting
- 4. PRESENTATIONS:**
 - a. CNYSBA Director, Ms. Peg Peri
 - b. 2013 Regents Preliminary Report
- 5. CONSENT ITEMS:**
 - a. Minutes of June 11, 2013 Regular Meeting
 - b. Minutes of June 18, 2013 Special Meeting
 - c. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
- 6. OLD BUSINESS:**
 - a. Continue Discussion on Downtown Tax Abatement
 - b. Continue Discussion on Community Membership on Board Committees
- 7. NEW BUSINESS:**
 - a. Financial Reports: Treasurer’s Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report – April 2013
 - b. Adoption of Standardized Testing Resolution
 - c. Adoption of 2013-14 Non-resident Tuition Rates
 - d. Planned Use of Reserves for 2013-14 Fiscal Year
- 8. PERSONNEL ACTION:**
 - a. Approval of Personnel Resignations and Leaves
 - b. Approval of Non-Instructional Personnel Appointments
 - c. Approval of Instructional Personnel Appointments
- 9. LEADERSHIP REPORTS:**
 - a. Director of Business Operations
 - b. Assistant Superintendent for Pupil and Personnel Service
 - 1.) Student Enrollment Update
 - 2.) Staffing Update
 - c. Superintendent
 - 1.) Planned and Proposed Use of Reserves for 2012-13
 - 2.) Planned and Proposed Use of Reserves for 2013-14
- 10. AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker).**
- 11. NEXT MEETING AGENDA REVIEW**

12. EXECUTIVE SESSION (*if needed*)

13. ADJOURNMENT

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, June 11, 2013 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, June 11, 2013 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Mr. John Natoli, Mr. William Stark, Mr. William Young and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent of Schools; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Susan Bridenbecker, Director Business Services; School and Community Representatives; and Ms. Margaret Baccaro, Clerk

Before opening the meeting, Ms. Van Donsel called for a moment of silence to recognize the passing of students Alyssa and Tyler Mead.

- 1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE:** Ms. Van Donsel called the meeting to order at 7:00 p.m., and the Pledge of Allegiance was recited.
- 2. **COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner
 - 1.) Student Composer Jason Wright
The Board recognized Jason Wright a 10th grader who performs in concert choir and wind ensemble. Cuckoo Tragedy, a piece written and composed by Jason, was performed by fellow students at the 7th and 8th grade concert. Jason was presented with the Board’s certificate of extraordinary achievement.
 - b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes). There were not requests to address the Board.
 - c. Board Member Reports
 - 1.) NYSSBA 94th Annual Convention – October 24-26, 2013 Rochester NY –Members planning to attend the NYSSBA Annual Convention, October 24-26, 2013 in Rochester NY were asked to complete the reservation form provided and return it to Ms. Baccaro.

Mr. Colongeli arrived at 7:10 p.m.

- 3. **PRESENTATIONS:**
 - a. Downtown Tax Abatement
Mr. Richard Cunningham, senior consultant with Thoma Development, provided the Board with information regarding the 421-m Tax Abatement Program. Mr. Cunningham explained that the program is being proposed by the entire County economic development infrastructure. This is a NYS program designed to incentivize the redevelopment of downtown mixed-use buildings by offering developers a 12-year break on taxing new construction. After 12 years the full evaluation of the newly renovated building would start to be phased in until year 20 when owners would pay the full assessed value. The goal is to create downtown market-rate housing, stimulate downtown economies, and build a better tax base. The City Common Council has passed the abatement, and is now looking for the County Legislature and Cortland School District to opt-in as well. Following the presentation, Mayor Tobin joined Mr. Cunningham in answering questions as follows:
 - Q How many buildings are involved?**
A There are two or three that have investors that have shown interest, possibly four or five.
 - Q What are the boundaries?**
A The boundaries encompass the zoned Central Business District.
 - Q Has anyone said 20 years is too long?**
A Yes, however this is a state program (we can opt-in or opt-out) not one we have designed. The 20-year period is typically the length of a commercial loan, and therefore desirable for investors.
 - Q Do you plan to do a market study?**
A No, it would be expensive. SUNY Cortland, CRMC and economic development officials have cited a lack of housing options as an impediment.

Q What are the plans for parking?

A There is a new proposal to increase the number of overnight parking spaces. There has also been an increase in the number of overnight parking permits issued.

Q Who will monitor this? What happens if the property becomes student housing?

A The City and assessor Dave Briggs will monitor. If someone converts the property they will lose their abatement, and the property goes to full value.

Q Does this include first floor renovations?

A The first floor can be included; however, the interpretation is that portion will be taxed.

Mr. Hoose thanked Mr. Cunningham for his presentation. The Board will further research and discuss the abatement before putting the item to vote.

b. District RtI (Response to Intervention) Committee

Ms. Lisa Kaup chair of the RtI Committee, and committee members Lynn Brown and Mary Kate O'Neill provided a presentation on a proposed RtI policy. The RtI Committee was formed to meet the requirements of Section 117.3 of the Regulations of the Commissioner of Education to ensure student progress toward meeting state standards. Ms. Kaup explained that all student K-8 are administered a universal screening three times per year. AIMSweb, purchased through BOCES, is used as the assessment and progress monitoring tool. The screening results allow teachers to plan for further instruction and monitor student progress. The committee presented a three-tier intervention (Tier 1-core instruction, Tier 2-strategic interventions, and Tier 3-intensive interventions). A benefit of the three-tier system is students receive services at the first indication of failure to learn. The system is a multi-faceted approach that will, over time, increase early intervention opportunities and increase student academic success. Ms. Kaup requested the Board forward the committee's proposal to the Board Policy Committee for consideration.

c. Capital Project Update – Mr. Jim Mulherin, Lend Lease and Mr. Scott Duell, Tetra Tech Architects and Engineers

Mr. Jim Mulherin and Mr. Scott Duell provided an update and history of Phase 1 of the Capital Project. Mr. Duell reviewed project highlights for each building including site work, general work (including building entry restructure for safety), HVAC work, plumbing work and electrical / technology work. A timeline from voter authorization (February 2008) to the current final punch list / close out was provided. \$6,292,286 remains in Phase 1 funding. That funding will be carried over to the Excel Phase 2 project to complete additional roof work. That work is currently underway and will continue throughout the summer. Mr. Young, who has served on the Board since the project began, offered kudos and thanks to Tetra Tech and Lead Lease.

4. **CONSENT ITEMS:**

a. Minutes of May 28, 2013 Regular Meeting

b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education)

Recommendations

607000889, 607000793, 610342472, 610391088, 607000685, 610365380, 610316629, 607000716, 610300907, 610375503, 610212627, 610298184, 607000899, 607000519, 610328934, 610382288, 610322118, 610334090, 610333273, 607000698, 607000144, 607000896, 607000897, 610310917, 610379697, 610308398, 610316250, 610348027, 610396494, 610364982, 610305697, 607000933, 610344373, 610365373, 610342339, 610341870, 607000459, 610293582, 610325654, 610386243, 610385234, 610352834, 607000526, 610375772, 610394088, 607000913, 610321530, 610372886, 610358544, 610284542, 607000965, 610382248, 607000986, 610349469, 610364527, 610375511, 607000433, 607000860, 607000139, 610381714, 610384958, 610350592, 607000380

c. Approval of BOCES Agreements and Resolution:

- 1.) Equivalent of Attendance Program
- 2.) Employment Preparation Education Program
- 3.) Adult Continuing Education Resolution

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Mr. Young.

Final Vote: Yes – 6, No – 1 (Mr. Colongeli). Motion Carried.

5. OLD BUSINESS:**a. Continue Discussion on Adopting Standardized Testing Resolution**

Ms. Davis-Howard and Mr. Stark met prior to the meeting to revise the draft resolution Ms. Davis-Howard drafted and presented at the May 28 meeting. They concluded that the problem isn't just testing but the entire process. Members were provided copies of the revised resolution to review and agreed to put it on the next agenda for a vote.

6. NEW BUSINESS:**a. Approval of Service Contract between Cortland Enlarged City School District and Advantage Sport & Fitness Inc. for the JSHS Fitness Room**

Resolved, upon the recommendation of the Superintendent, to approve the 2013-14 Service Contract between Cortland Enlarged City School District and Advantage Sport & Fitness Inc. for the JSHS Fitness Room as presented.

Moved by Mr. Young, seconded by Mr. Natoli. Discussion: none

Final Vote: Yes – 6, No – 1 (Mr. Colongeli). Motion Carried.

b. Declaration of Surplus Vehicles

RESOLVED, upon the recommendation of the Superintendent of Schools, to declare five vehicles as Surplus Equipment per the Surplus Vehicle Inventory memo dated May 23, 2013, as presented.

Moved by Mr. Young, seconded by Mr. Stark. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

c. Approval of Inter-Municipal Agreement for Internal Audit Services with QUESTAR III BOCES

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the continuation of the Inter-Municipal Agreement with QUESTAR III BOCES for Internal Audit Services for the 2013-14 school year as presented.

Moved by Ms. Griffin, seconded by Mr. Young. Discussion: Ms. Bridenbecker noted that there were no changes in this contract. QUESTAR III will be scheduled to meet with the Audit Committee.

Final Vote: Yes – 7, No – 0. Motion Carried.

7. PERSONNEL ACTION:**a. Approval of Personnel Resignations and Leaves**

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.12.

Moved by Mr. Stark, seconded by Mr. Natoli. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1089.

Moved by Ms. Davis-Howard, seconded by Ms. Griffin. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

c. Approval of Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2240, 2241 and 2242.

Moved by Ms. Davis-Howard, seconded by Mr. Young. Discussion: Members welcomed Ms. Kathy Reynolds appointed as CSE/CPSE Chairperson.

Final Vote: Yes – 7, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:**a. Director of Business Operations**

- 1.) Summer Jobs Lottery: Ms. Bridenbecker reported that it was not necessary to conduct a summer jobs lottery. The District had seven summer positions with three openings, and there were just three applicants who filled the vacancies.

- b. Assistant Superintendent for Pupil and Personnel Services
- 1.) Recruitment Update: Ms. Riley reported that the District has twenty-two vacancies, nine of which have been filled. We have been very pleased with the quality of the candidates, and the quality of those who will be joining our team. Ms. Davis-Howard thanked Ms. Riley and Mr. Hoose for the event organized for the Barry School staff and community to meet the principal candidates.
- c. Superintendent
- 1.) Legislative Update from Senator James L. Seward – Mr. Hoose reviewed a bill Senator Seward has joined in co-sponsorship sponsored requiring the state to phase out the GEA (Gap Elimination Adjustment) over three years. The bill includes a stepped reduction in GEA and its extinction in three years.
 - 2.) Mr. Hoose read a thank-you note from the Kaufman family for the Board's support of the driver education program.
 - 3.) Mr. Hoose read a thank-you note from a parent regarding the addition of slots in the New Visions program.
 - 4.) Mr. Hoose read a thank-you note from the Family Reading Partnership for the District's continued support of the program.

9. AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker).

Mr. Anthony Pace, Chairman of the Cortland County Budget and Finance Committee, addressed the Board urging members to be wary of the presentation on the Downtown Tax Abatement. He expressed skepticism about the plan and the length of the abatement. Per Mr. Pace, not one community in NY State has opted into the 421m program. He was concerned the Board had received a great deal of misinformation tonight, and therefore encouraged members to take their time, ask questions, and talk with the County Real Property director or County Administrator before putting this proposal to vote.

10. NEXT MEETING AGENDA REVIEW

- Discussion - Downtown Tax Abatement
- Resolution State Testing Program
- 3rd Quarter Academic Report – preliminary results

11. EXECUTIVE SESSION

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Van Donsel called for an Executive Session at 9:00 p.m. to discuss the medical, financial, credit, or employment history of a particular person.

Moved by Mr. Young, seconded by Mr. Stark. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

The Executive Session adjourned at 10:25 p.m.

Moved by Mr. Young, seconded by Ms. Davis-Howard. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

12. ADJOURNMENT

As there was no further business to discuss, Ms. Van Donsel asked for a motion to adjourn the Regular meeting at 10:25 p.m.

Moved by Mr. Natoli, seconded by Ms. Davis-Howard.

Final Vote: Yes – 7, No – 0. Motion Carried.

56

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Special Meeting – Tuesday, June 18, 2013 at 6:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Special Meeting of the Board of Education was held on Tuesday, June 18, 2013 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Mr. John Natoli, Mr. William Stark, Ms. Alane Van Donsel and Mr. William Young

Also Present: Mr. Michael Hoose, Superintendent of Schools; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Susan Bridenbecker, Director Business Services; School and Community Representatives; and Ms. Margaret Baccaro, Clerk

Absent: Mr. Donald Colongeli

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE:** Ms. Van Donsel called the meeting to order at 6:03 p.m., and the Pledge of Allegiance was recited.
 2. **NEW BUSINESS:**
 - a. **Discussion on Non-resident Tuition Rates**

Mr. Hoose led the discussion on non-resident tuition rates. He provided a chart comparing Cortland's tuition rates from the 2007-08 school year to present along with the rates of neighboring districts. The chart reflected Cortland's rates increasing by \$500 yearly from 2009-10 to 2011-12 with no increase in 2012-13. Three neighboring districts do not accept tuition students, and others use the state formula to calculate tuition. Mr. Hoose shared that currently attending Cortland and paying tuition are six non-resident students in foster care, and twelve non-resident students attending from various districts. The District does not charge tuition for thirteen children of non-resident staff members, nor six non-resident seniors who moved during their senior year. In addition we have five non-resident students whose parents are Cortland School District taxpayers--their taxes are deducted from the tuition rate.

Members discussed various ways to phase-in an increase in tuition to bring it up to the state recommended rate. The suggestions included: (1) implementing the state rate for all tuition students, (2) implementing the state rate for new tuition students, and grandfathering current tuition students. Current tuition students would see a \$500 increase yearly until they reach the state rate. Consensus was to implement suggestion two, the state rate for new tuition students, and grandfather current tuition students.
 3. **PERSONNEL ACTION:**
 - a. **Approval of Personnel Resignations and Leaves**

SUGGESTED RESOLUTION: RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.13.

Moved by Mr. Stark, seconded by Mr. Young. Discussion: Ms. Sue Long's retirement as cook manager was accepted with thanks and regret.

Final Vote: Yes – 6, No – 0. Motion Carried.
 - b. **Approval of Instructional Personnel Appointments**

SUGGESTED RESOLUTION: RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedule of Appointment 2243.

Moved by Mr. Young, seconded by Ms. Davis-Howard. Discussion: Members applauded and welcomed Mr. Peter Reyes, incoming Barry Principal, who was in the audience.

Final Vote: Yes – 6, No – 0. Motion Carried.
- Mr. Reyes shared that he is very excited to join the Cortland team. He comes to Cortland from the Fayetteville-Manlius School District as Wellwood Middle School's Assistant Principal. Mr. Hoose expressed his support of Mr. Reyes' appointment, and offered kudos to the selection committee and Mrs. Riley for their hard work and hours of preparation during the selection process.

4. **AUDIENCE PARTICIPATION:** There were no requests to address the Board.

5. **NEXT MEETING AGENDA REVIEW**

- **QUESTAR III Audit** - Mr. Stark asked for a discussion of the QUESTAR III audit, and also recommended a live audit of the 12-13 payroll (at no charge since QUESTAR did not provide one last year). Ms. Bridenbecker responded that QUESTAR has indicated that an on-site audit is scheduled for early fall.
- **Downtown Tax Abatement** - further discussion

6. **ADJOURNMENT**

Ms. Van Donsel asked those attending the NYSSBA Conference, to choose which breakfast meeting they preferred, Small Cities or Rural Schools. Members will be enrolled per their preference.

Ms. Davis-Howard encouraged Board members to read a book authored by TC3 sociology professor Jeanne Cameron. The book, *Canaries Reflect on the Mine: Dropouts' Stories of Schooling*, is based on interviews with twelve young people who dropped out of Cortland High School. Ms. Cameron's research includes students who do not fit the stereotype of high school dropouts (not those typically considered at risk), and points out that the findings apply to all schools, not just Cortland.

As there was no further business to discuss, Ms. Van Donsel asked for a motion to adjourn the Regular special at 6:34 p.m.

Moved by Ms. Davis-Howard, seconded by Mr. Natoli. Discussion: none

Final Vote: Yes – 6, No – 0. Motion Carried.

Ms. Margaret Baccaro, Clerk

**Board of Education
Cortland Enlarged City School District
RESOLUTION**

WHEREAS, our nation's future well-being relies on a high-quality public education system that prepares all students for college, careers, citizenship and lifelong learning, and strengthens the nation's social and economic well-being; and

WHEREAS, our nation's school systems have been spending growing amounts of time, money and energy on high-stakes standardized testing, in which student performance on standardized tests is used to make major decisions affecting individual students, educators and schools; and

WHEREAS, the over-reliance on high-stakes standardized testing in state and federal accountability systems is undermining educational quality and equity in U.S. public schools by hampering educators' efforts to focus on the broad range of learning experiences that promote the innovation, creativity, problem solving, collaboration, communication, critical thinking and deep subject-matter knowledge that will allow students to thrive in a democracy and an increasingly global society and economy; and

WHEREAS, the over-emphasis on standardized testing has caused considerable collateral damage in too many schools, including narrowing the curriculum, teaching to the test, reducing love of learning, pushing students out of school, driving excellent teachers out of the profession, and undermining school climate; and

WHEREAS, high-stakes standardized testing has negative effects for students from all backgrounds, and especially for low-income students, English language learners, children of color, and those with disabilities; and

WHEREAS, the culture and structure of the systems in which students learn must change in order to foster engaging school experiences that promote joy in learning, depth of thought and breadth of knowledge for students; therefore be it

RESOLVED, that the Cortland Board of Education calls on the governor, state legislature and state education boards and administrators to reexamine public school accountability systems in this state, and to develop a system based on multiple forms of assessment which more accurately reflects the broad range of student learning, and is used to support students and improve schools; and

RESOLVED, that the Cortland Board of Education calls on the U.S. Congress and Administration to overhaul the Elementary and Secondary Education Act, currently known as the "No Child Left Behind Act," reduce the testing mandates, promote multiple forms of evidence of student learning and school quality.



CORTLAND ENLARGED CITY SCHOOL DISTRICT

1 Valley View Drive
Cortland, New York 13045

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JOE 6/25/13

Susan Bridenbecker
Director of Business Services
sbridenbecker@cortlandschools.org

Business Office
(607) 758-4100
Fax: (607) 758-4109

To: Michael Hoose, Superintendent of Schools
From: Susan Bridenbecker, Director of Business Services
Date: June 20, 2013
RE: Non Resident Tuition Rates for 2013 – 2014

It is my recommendation the Board of Education approves the following for Non Resident Tuition:

Current Non Resident Students: Rate will be increased annually by \$500 until state rate is met.

Current Non Resident Students:	2013 – 2014
Grades K – 6	\$ 2,900
Grades 7-12	\$3,100

New/Incoming Non Resident Students: The most current estimated* NYS Non-Resident Tuition rate for Cortland will be utilized.

New/Incoming Students	2013 – 2014
Grades K – 6	\$ 4,278
Grades 7-12	\$ 5,350

**The most current estimated rate is the 2012-2013 rate.*

Section 174.2 (A) (6) of the Regulations of the Commissioner of Education allows for refunds or additional charges when the actual rates are established.



SCHEDULE OF RESIGNATIONS AND LEAVES

ADMINISTRATORS, INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFF
School Year 2012-13

Schedule Number: **11.14**
Board Meeting Date: **June 25, 2013**
Color: **White**

A. Approval of Personnel Resignations and Leaves

INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	RESIGNATION DATE	REASON
Reynolds, Kathryn	Speech	09/01/1989	06/30/2013	To accept the CSE/CPSE Chairperson position.
Harvey, Angela	School Psychologist	09/01/2012	08/31/2013	Resignation.

NON-INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	EFFECTIVE DATE	REASON
Quinlan, John	Cleaner	04/09/2008	07/05/2013	Resignation.

INSTRUCTIONAL/NON-INSTRUCTIONAL PERSONNEL:

LEAVE OF ABSENCE	POSITION	ORIGINAL APPOINTMENT	LEAVE DATES	REASON

Co-Curricular Appointments

To Fix Salaries and Schedule Conditions for the School Year 2013-14

Schedule Number: 2244
 Board Meeting Date: June 25, 2013
 Color: Green

TITLE	APPOINTMENT	YR	AMOUNT
Auditorium/LGI Coordinator	Jesse Bender	1	\$ 539.00
Auditorium/LGI Coordinator	Stephen McSweeney	9	\$ 589.00
Safety Patrol - Barry	Stephanie Rhyde	7	\$ 763.00
Safety Patrol - Parker	James Wallis	4	\$ 738.00
Safety Patrol - Randall	Julie Terwilliger	15	\$ 863.00
Safety Patrol - Smith	Annette Herbert	3	\$ 713.00
Student Council - Barry	Karen Matteson	14	\$ 448.00
Student Council - Parker	Kim Hay	9	\$ 186.50
Student Council - Parker	Amber Thayer	2	\$ 149.00
Senior Class Advisor	Lois Meyer	3	\$ 2,179.00
Junior Class Co-Advisor	Megan Bottle	3	\$ 843.00
Junior Class Co-Advisor	Kelly Chapman	2	\$ 843.00
Sophomore Class Advisor	Jaime Francey-Henry	2	\$ 1,199.00
Freshman Class Advisor	Melissa Quinlan	1	\$ 490.00
Freshman Class Advisor	Ben Wells	1	\$ 490.00
GO Bookkeeper	Cindy Dann	2	\$ 2,574.00
Student Council (Senior High)	Caitlin Eaton	1	\$ 4,507.00
Student Council (Junior High)	Susan Connelly	19	\$ 747.00
Student Council (Junior High)	Amy Tooley	1	\$ 634.50
Muse-ings Advisor	Jon Marks	18	\$ 1,794.00
Yearbook Advisor	Maria DeRado	9	\$ 4,607.00
National Honor Society Advisor	Jeremy Milligan	4	\$ 1,030.00
Photography Club Advisor	Melissa Quinlan	6	\$ 761.00
Science Olympiad	James Ulrich	6	\$ 1,344.00
Mock Trial	Brian Bosch	4	\$ 1,319.00
Radio Guild Advisor	Bill Lee	16	\$ 2,063.00
Stage Craft Advisor	Jesse Bender	2	\$ 2,179.00
Senior High Newspaper Advisor	Brian Bosch (per issue max 7)	N/A	\$ 294.00
Junior High Newspaper Co-Advisor	Mike Winchell (per issue max 7)	N/A	\$ 122.50
Junior High Newspaper Co-Advisor	Bill Lee (per issue max 7)	N/A	\$ 122.50
Language Clubs (3 max)	Linda Slade	4	\$ 392.00
Ski Club Advisor - Sr. High	Richard Gamel	1	\$ 980.00
Ski Club Advisor - Jr. High	Thomas Herting	1	\$ 490.00
Drug Abatement	Christine Andrews	5	\$ 641.00
Senior High Musical Director	Jesse Bender	2	\$ 2,970.00
Senior High Drama Director	Stephen McSweeney	6	\$ 2,400.00
Jazz Band Director	Rick Eleck	28	\$ 2,210.00
Junior High Drama Director	Ben Wells	10	\$ 1,675.00
Musical/Instrumental	Ben Wells	1	\$ 1,550.00
Musical/Vocal	Ben Wells	1	\$ 1,550.00
Swing Chior	Ben Wells	7	\$ 1,315.00
Pep Band Director	Rick Eleck	19	\$ 1,310.00
Elementary Select Band	Sharon Phetteplace	2	\$ 955.00
Elementary Select Orchestra	Allison Capano	11	\$ 1,055.00
Music Ensemble Junior	Sharon Phetteplace	1	\$ 930.00
Parade Band Director	Rick Eleck	19	\$ 1,000.00

TITLE	APPOINTMENT	YR	AMOUNT	
Pep Band Assistant Director	Kimberly Sanderson	11	\$	745.00
Elementary Select Band Assistant	Erin McConnell	2	\$	645.00
Parade Band Marching Instructor	Jeff Magacs	14	\$	795.00
Parade Band Assistant Director	Kimberly Sanderson	11	\$	590.00
Tri-M Advisor	Kimberly Sanderson	8	\$	565.00
One Act Play	Bill Lee	6	\$	75.00
Video Coordinator	Melissa Quinlan	N/A	\$	4,281.00
Head Teacher - Barry	Joe Pace	N/A	\$	887.00
Head Teacher - Parker	Katie Swanson	N/A	\$	887.00
Head Teacher - Randall	Bonnie Meldrim	N/A	\$	887.00
Head Teacher - Smith	Barbara Kline	N/A	\$	887.00
Head Nurse	Ann Mares	N/A	\$	1,508.00
Grade level Leader - 1st	Barbara Kline	N/A	\$	3,547.00
Grade level Co-Leader - 2nd	Bonnie Meldrim	N/A	\$	1,773.50
Grade level Co-Leader - 2nd	Tom Dovi	N/A	\$	1,773.50
Grade level Leader - 3rd	Theresa Quail	N/A	\$	3,547.00
Grade level Co-Leader - 4th	Karen Curran	N/A	\$	1,773.50
Grade level Co-Leader - 4th	Lisa Riley	N/A	\$	1,773.50
Grade level Co-Leader - 5th	Karen Matteson	N/A	\$	1,773.50
Grade level Co-Leader - 5th	Tina Ricotilli	N/A	\$	1,773.50
Grade level Co-Leader - 6th	Kelly Comtois	N/A	\$	3,547.00
Department Leaders 7-12 - Foreign Language	Linda Slade	N/A	\$	2,129.00
Department Leaders 7-12 - Business	Chuck Petit	N/A	\$	2,129.00
Department Leaders 7-12 - Technology	Chuck Petit	N/A	\$	2,129.00
Department Leaders 7-12 - Health & FCS	Jill Pace	N/A	\$	2,364.00
Core Department Leaders 7-12 - English	English	N/A	\$	4,375.00
Core Department Leaders 7-12 - Math	Vicki Darrow	N/A	\$	4,375.00
Core Department Leaders 7-12 - Science	David Darrow	N/A	\$	4,375.00
Core Department Leaders 7-12 - Social Studies	Lois Meyer	N/A	\$	4,375.00
District Department Leaders K-12 - Music	Rick Eleck	N/A	\$	2,364.00
District Department Leaders K-12 - LMS	Annette Herbert	N/A	\$	1,182.00
District Department Leaders K-12 - LMS	Kim Hay	N/A	\$	1,182.00
District Department Leaders K-12 - Art	Robin Jackson	N/A	\$	2,364.00
Liaison - Speech	Gwen Barbato	N/A	\$	1,608.00
Liaison - Special Education (Secondary)	Susan Connelly	N/A	\$	646.00
Liaison - Social Worker	Lois Creighton	N/A	\$	1,509.00
Liaison - School Psychologist	Cara Smith	N/A	\$	1,509.00
District - Wellness Coordinator	Jill Pace	N/A	\$	4,100.00

SCHEDULE OF APPOINTMENTS
ADMINISTRATORS AND INSTRUCTIONAL STAFF
 To Fix Salaries and Schedule Conditions for the School Year 2013-14

Schedule Number: **2245**

Board Meeting Date: **June 25, 2013**

Color: **White**

NAME	POSITION	BUILDING	EXTRA DAYS	ADDITIONAL SALARY
Hughes, Michelle	Guidance Counselor	JSHS	15	\$ 5,712.30
Maney, Katherine	Guidance Counselor	JSHS	13*	\$ 2,804.62
Walrath, Robert	Guidance Counselor	JSHS	13	\$ 5,206.37
Pomeroy, Penny	Guidance Counselor	JSHS	13*	\$ 3,581.63
Catalano, Kindra	Guidance Counselor	JSHS	13	\$ 2,582.32
Harvey, Angela	School Psychologist	JSHS	5	\$ 1,011.55
Couchman, Jaclyn	School Psychologist	JSHS	5	\$ 1,150.10
Smith, Cara	School Psychologist	Barry	3	\$ 806.46
Arthur, Melissa	School Psychologist	Parker	3	\$ 677.52
Rodriguez, Lauren	School Psychologist	Randall	3	\$ 606.93
Howe Sampson, Christina	School Psychologist	Smith	3	\$ 715.83
Barrett, Amy	School Psychologist	Virgil	3	\$ 699.69
Creighton, Lois	School Social Worker	Randall	2	\$ 605.62
Pace, Joe	School Social Worker	Barry	2	\$ 761.64
Kirsch, Linda	School Social Worker	Parker	2	\$ 747.80
Vollers, Zoe	School Social Worker	Smith	2	\$ 532.70
Henderson, Cindy	School Social Worker	JSHS	2	\$ 685.46
DeRado, Maria	School-To-Work planning	JSHS	1	\$ 398.65
Mares, Ann	School Nurse	Randall	2	\$ 290.94
Greenwood, Lorie	School Nurse	JSHS	2	\$ 284.32
Phalen, Kathleen	School Nurse	JSHS	2	\$ 284.32
Darrow, Vicki	Core Department Leader - Math	JSHS	2	\$ 786.44
Darrow, Dave	Core Department Leader - Science	JSHS	1	\$ 393.22
Bosch, Brian	Core Department Leader - English	JSHS	1	\$ 427.05
Meyer, Lois	Core Department Leader - Social Studies	JSHS	1	\$ 357.13

NAME	POSITION	BUILDING	EXTRA DAYS	ADDITIONAL SALARY
Petit, Chuck	Department Leader – Technology	JSHS	1	\$ 345.86
Slade, Linda	Department Leader – Foreign Languages	JSHS	1	\$ 231.08
Quinlan, Melissa	Broadcasting/CVC	JSHS	30*	\$ 6,744.90
Eleck, Rick	District Department Leader – Music	JSHS	1	\$ 357.13
Hay, Kim	District Department Co-Leader – Library	Parker	1	\$ 302.81
Herbert, Annette	District Department Co-Leader – Library	Smith	1	\$ 277.58
Jackson, Robin	District Department Leader – Art	JSHS	1	\$ 395.04
Pace, Jill	District Department Leader – Health & FCS	JSHS	1	\$ 347.46

*To be pro-rated as needed.

SCHEDULE OF APPOINTMENTS

ADMINISTRATORS AND INSTRUCTIONAL STAFF

To Fix Salaries and Schedule Conditions for the School Year 2013-14

Schedule Number: 2246

Board Meeting Date: June 25, 2013

Color: White

NAME	POSITION	SUMMER SCHOOL	REMARKS	SALARY
Eric Comtois	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Nadell Casey	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Kathleen Horbal	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Jessica Clark	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Kristin Jamieson	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Karen Curran	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Karen Jordan	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Kristy Alberry	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Lynn Brown	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Molly Yaman	Instructor	Elementary	1 Session Effective – 07/08/2013	\$2,417.00
Nancy Moore	Teaching Assistant	Elementary	1 Session Effective – 07/08/2013	\$1,006.80
Francesca Mahar	Teaching Assistant	Elementary	1 Session Effective – 07/08/2013	\$1,006.80
Vickey Tobin	Teaching Assistant	Elementary	1 Session Effective – 07/08/2013	\$1,006.80
Tina Walters	Teaching Assistant	Elementary	1 Session Effective – 07/08/2013	\$1,006.80
Cindy Abdalla	Teaching Assistant	Elementary	1 Session Effective – 07/08/2013	\$1,006.80
Lacey, Jeff	Instructor	Driver Education	Classroom and road time*	\$6,265.00
Gamel, Richard	Instructor	Driver Education	Classroom and road time*	\$6,265.00
Guido, Jeffrey	Instructor	Driver Education	Classroom and road time*	\$6,265.00

*Approved for service. Actual employment will be determined by final student enrollment.