

**CORTLAND ENLARGED CITY SCHOOL DISTRICT**  
**Board of Education Meeting – Tuesday, May 13, 2014 at 7:00 p.m.**  
**Kaufman Center, 1 Valley View Drive, Cortland NY**

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1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **COMMUNICATIONS and RECOGNITION:**
  - a. Kudos Korner
    - 1.) Varsity Volleyball Team – 2013-14 Winter Season Top Section III Scholar Athlete Team
    - 2.) Cortland County Youth Leadership (CCYL) Program Participants
  - b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).
  - c. Board Member Reports:
    - 1.) BOE Audit Committee – May 12, 2014 Meeting *Canceled*
    - 2.) BOE Policy Committee – May 13, 2014 Meeting
    - 3.) BOE Facilities Committee – May 1 and May 7, 2014 Meetings
    - 4.) Distribute Board Self Appraisal
    - 5.) Reminders:
      - a.) May 12, 2014 – Meet the Candidates *Canceled*
      - b.) May 20, 2014 Budget Vote / Election
      - c.) CNYSSBA Annual Meeting Welch Allyn Lodge, Skaneateles – May 29, 2014, 6:00 p.m.
3. **PRESENTATIONS:**
  - a. Operation Recognition Diploma – Mr. Frederick W. Underwood U.S. Army Vietnam Veteran
  - b. Third Quarter Academic Report
4. **CONSENT ITEMS:**
  - a. Minutes of April 8, 2014 Regular Meeting *Corrected*
  - b. Minutes of April 21, 2014 Regular Meeting
  - c. Minutes of May 6, 2014 Public Budget Hearing
  - d. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
5. **OLD BUSINESS:**
6. **NEW BUSINESS:**
  - a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report and Extra Classroom Activity Fund Quarterly Report – March 2014
  - b. Approval of the Section III Combined Cortland-Homer Varsity Boys Ice Hockey Team for 2014-15
  - c. Approval of the Combined Cortland-Homer Varsity Boys Ice Hockey Agreement for 2014-15
  - d. Approval of Field Placement LeMoyne College School of Nursing
  - e. Declaration of Surplus Grounds Equipment
7. **PERSONNEL ACTION:**
  - a. Approval of Personnel Resignations and Leaves
  - b. Approval of Non-Instructional Personnel Appointments
  - c. Approval of Administrative and Instructional Personnel Appointments
8. **LEADERSHIP REPORTS:**
  - a. Director of Business Operations
    - 1.) Disposal of Surplus Items
  - b. Assistant Superintendent for Pupil and Personnel Services
  - c. Director of Curriculum and Instruction
  - d. Superintendent
    - 1.) Discussion of Changes to *District Mission Statement*
9. **AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker).**
10. **NEXT MEETING AGENDA REVIEW**

**11. EXECUTIVE SESSION**

**12. ADJOURNMENT**

4a

**CORTLAND ENLARGED CITY SCHOOL DISTRICT**  
**Board of Education Meeting – Tuesday, April 8, 2014 at 7:00 p.m.**  
**Kaufman Center, 1 Valley View Drive, Cortland NY**

A Regular Meeting of the Board of Education was held on Tuesday, April 8, 2014 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

**Present:** Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Judith Murphy, and Mr. John Natoli

**Absent:** Mr. Daniel Sidebottom and Ms. Alane Van Donsel

**Also Present:** Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director of Curriculum and Instruction; Mr. Brian Freeman, Director Business Services; Cortland Standard Representative; School and Community Representatives; and Ms. Margaret Baccaro, Clerk

**6:00 – 7:00 p.m. – Board Budget Workshop**

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE** Ms. Davis-Howard called the meeting to order at 7:02 p.m., and the Pledge of Allegiance was recited.
2. **COMMUNICATIONS and RECOGNITION:**
  - a. Kudos Korner
    - 1.) Ithaca College Mathematical Exploration Day – Math Contest Team  
 The Board recognized Jr.-Sr. High School math teacher Mr. Paul Drexler who recruited and organized a group of students to attend a field trip to Ithaca College to compete in the Ithaca College Math Exploration Day. The Cortland team of Brooke Campbell, David Kalytyuk, Danielle Lynch and Nisarga Paul tied for First Place in the Math Contest among the ten schools that attended and more than fifteen teams of students. Also with them Austin Perelka, Lyuda Levitskaya, and Chelsea Breed who attended a computer exploration: "Playing Games on Unusual Surfaces". After the competition there were several small presentations on a variety of math topics. Mr. Drexler was presented with the Board's Certificate of Extraordinary Achievement and accepted certificates for the students who were unable to attend.
  - b. Audience Participation – There were no requests to address the Board on items related to the Agenda.
  - c. Board Member Reports:
    - 1.) BOE Audit Committee – Next Meeting April 14, 2014
    - 2.) BOE Policy Committee – Mr. Natoli reported that the committee had met on March 27 and April 1, noting that they are making steady progress on Section 1000 By-Laws and Section 3000 Community Relations.
    - 3.) BOE Facilities Committee – Next Meeting April 10, 2014
    - 4.) OCM BOCES Annual Meeting – Mr. Colongeli reported that he had attended the annual meeting on April 2, where the 2014-15 OCM BOCES budget was presented. Mr. Colongeli provided copies of the Annual Meeting booklet, and praised the OCM BOCES culinary arts and pastry arts program students for the excellent meal they prepared.
    - 5.) Reminders: Ms. Davis-Howard reminded members of the following upcoming events
      - a. April 21, 2014 (**Monday**) – Regular Meeting
      - b. April 30, 2014 – Board Candidate Petitions are due to the Board Clerk by 5:00 PM
      - c. May 6, 2014 – Registration Day 3:00-8:00 PM, Kaufman Center
      - d. May 6, 2014 – Public Budget Hearing 7:00 PM, JSHS Auditorium
      - e. May 12, 2014 – Meet the Candidates 7:00 PM, JSHS Auditorium
    - 6.) Proposed Summer Meeting Schedule: Ms. Davis-Howard asked members to review the proposed summer meeting dates and notify Ms. Baccaro of any conflicts.
      - a. Tuesday, July 1 – Organizational and Regular Meeting
      - b. Tuesday, August 5 – Regular Meeting (*first Tuesday*)
      - c. Tuesday, August 19 – Regular Meeting (*third Tuesday*)
3. **PRESENTATIONS:**
  - a. Barry Playground Committee  
 Mr. Peter Reyes, Barry Elementary Principal, reported on the plans for improvements to the Barry School playground. A school parent group has been working for the past several years to raise funds to build a new inclusive/accessible play area. They have raised funds through fundraising, grant writing efforts and private donations. Most recently they held a Teachers vs. Parents Basketball Game fundraiser where \$1378 was raised. Mr. Reyes shared that one piece of new equipment, the Gaga Pit, has already been installed and is a favorite among the students. The design of the playground allows for additions to the equipment as future funds are available. The committee is currently working closely with Parkitects, the playground designers, and the district's insurance carrier to coordinate a "community build" to install

two pieces of new equipment. In addition, the committee is working together with Seven Valleys Health Coalition to incorporate a walking path around the Barry athletic fields. Mr. Reyes and Board members acknowledged the awesome work of the Barry School Community on this project.

b. Career Development and Occupational Studies (CDOS) Commencement Credential

Mrs. Kathy Reynolds, Mr. Joe Mack, and Mrs. Michele Hughes provided a PowerPoint presentation on the NYS Board of Regents newly approved regulations that establish an exiting credential for students with disabilities. Beginning with the 2013-14 school year, students with disabilities will be able to earn a NYS CDOS Commencement Credential. This credential will recognize each individual student's preparation and skills for post-school employment. Where in the past, many students graduated with an individualized education program (IEP) diploma, this credential provides a more meaningful substitute for these students. For students with disabilities it provides them with the opportunity to exit school with a credential that also recognizes the students' work readiness skills. The presenters emphasized that the credential is not a diploma and is not acceptable as a diploma for application to college, military or trade school; however, students are eligible to continue attending school and working toward a diploma until age twenty-one.

c. 2014-15 Proposed Budget – Mr. Brian Freeman

Mr. Freeman presented a PowerPoint presentation detailing the proposed 2014-15 Budget. The budget is scheduled for Board approval on April 21 and goes before the public for vote on May 20. He reviewed the three factors that influenced the budget: (1) increases in benefit costs, (2) an increase in debt service costs and (3) increases on instructional program. Mr. Freeman explained that there are three components that make up the budget: program (75.6%), administrative (8.2%), and capital (16.2%), and provided a breakdown of each. He provided an overview of the revenue budget with \$16,631,392 in property taxes, \$150,000 payments in lieu of taxes, \$1,439,038 miscellaneous revenues, \$4,500,00 reserves, \$500,000 appropriated fund balance and \$24,283,899 in projected state aid. The Board is proposing putting a total budget of \$45,329,626 \$47,504,329 to the public, a 2.9% increase in the tax levy, with no job cuts. The budget summary reflected a 4.8% (\$2,174,703) increase over 13-14 which will result in a 2.9% tax levy increase in 14-15.

4. **CONSENT ITEMS:**

a. Minutes of March 25, 2014 Regular Meeting

b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations

610351024, 610375509, 610339634, 610338808, 610364514, 610365275, 610259046, 610258716, 610279817, 610273491, 607000164, 607001347, 610261569, 610307218, 610395066, 610339463, 607000382, 607000102, 60700100, 610344373, 610330366, 610335006, 610373829, 610351540, 610350091, 607001281, 610268129, 607000913, 610361655, 610327888, 610343387, 610351033, 607000139, 607001272, 607001087, 607001307, 610350720, 607000196, 607001058

c. Health and Welfare Services Agreement – West Genesee Central School District

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.**

**Moved by Mr. Natoli, seconded by Ms. Murphy.**

**Final Vote: Yes – 4, No – 0, Abstain – 1 (Colongeli). Motion Carried.**

5. **OLD BUSINESS: None**

6. **NEW BUSINESS:**

a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report – February 2014

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated February, 2014 as presented.**

**Moved by Ms. Murphy, seconded by Ms. Griffin. Discussion: None**

**Final Vote: Yes – 5, No – 0. Motion Carried.**

b. Approval of Renewal Proposal by Cayuga Medical Center of Ithaca for Athletic Training Services for 2014-15

**RESOLVED, upon the recommendation of the Superintendent, to approve the Renewal Proposal by Cayuga Medical Center of Ithaca for Athletic Training Services for 2014-15, as presented.**

**Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None**

**Final Vote: Yes – 4, No – 1 (Colongeli). Motion Carried.**

c. Approval of 5-Year Computer Technology Service Contract with OCM BOCES July 1, 2014 – June 30, 2019

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve a 5-Year Computer Technology Service Contract with OCM BOCES July 1, 2014 – June 30, 2019 as presented.**

Moved by Mr. Natoli, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 4, No – 1 (Colongeli). Motion Carried.

- d. Acceptance of \$1,378 Donation from the Barry Playground Committee  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to accept a donation in the amount of \$1,378 from the Barry Playground Committee for the construction of a new playground.**

Moved by Ms. Murphy, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

- e. Approval of Revision to 2013-14 District Calendar  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the revised 2013-14 Faculty/Student Calendar as presented.**

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

- f. Approval of Private School Transportation Requests for 2014-15  
**RESOLVED, upon the recommendation of the Superintendent, to approve the Private School Transportation Requests for 2014-15 as presented.**

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 4, No – 1 (Colongeli). Motion Carried.

## 7. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.27.**

Moved by Ms. Griffin, seconded by Ms. Murphy. Under discussion members acknowledged retiree Brian Bosch for his thirty-five years of service and accepted his retirements with regret.

Final Vote: Yes – 5, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments - None

- c. Approval of Administrative and Instructional Personnel Appointments

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2284 and 2285.**

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

## 8. LEADERSHIP REPORTS:

- a. Director of Business Operations – Mr. Freeman shared that he had attended the SUNY Cortland Sandwich Seminar *Renewable Energy on Campus*. The seminar focused on the college's recent solar project as well as other green initiatives taking place on campus. Their solar project includes a combination of ground and rooftop arrays, and Mr. Freeman was impressed with the state's buying power and the rates SUNY was able to negotiate. Due to State University involvement, SUNY's project was one and a half years in the making. Should the District decide to undertake a solar project Mr. Freeman does not believe the planning phase will take that long.
- b. Assistant Superintendent for Pupil and Personnel Services – Ms. Riley shared that she had attended both the Central NY and Rochester Area Teacher Recruitment Days last week. The recruitment process has begun with anticipated vacancies advertised.
- c. Director of Curriculum and Instruction – Ms. Bliss provided a timeline for the Elementary Summer School Program. The program will be held at Randall School again this year.
- d. Superintendent
- 1.) The Walden Oaks Country Club – 2014 Golf Team Agreement – Mr. Hoose shared that this the second year in a row at Walden Oaks because the daughter of owner Marcus Benardo is a Senior and Walden Oaks wanted to host for this season. Willowbrook will host the following two years. All parties were in agreement with the arrangement.
  - 2.) JSHS Trip to Europe March 2015 (11 days) – Mr. Hoose shared that sixty-nine students have shown interest in this extended field trip. The original request was for up to thirty-two students with four chaperones. The Board may receive a request to add eight more students and another chaperone.
  - 3.) New Tech High – Mr. Hoose provided a PowerPoint presentation *A Vision for Education in Central New York*. The vision, New Tech, includes teaching that engages, a culture that empowers and technology that enables through a project based learning approach to education. New Tech is a nationwide program that began in the late 90's in Napa California in response to business community concerns that graduates were not coming out of school with the types of skills and knowledge that

employers need. Mr. Hoose shared a vision for a Central NY New Tech High School which would include multiple districts in the area with plans to convert the current Hartnett Elementary School located in Truxton into a Regional New Tech High School. Feedback has been extremely positive from those (teachers, administrative staff, and Board member Griffin) who have participated in site visits to various New Tech high schools.

**9. AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker).**

Ms. Eileen Fitzgerald Spiels, CUT President, shared and encouraged everyone to attend a session organized by the League of Women Voters of Cortland County on Thursday, April 10, 2014, 5 p.m., SUNY Cortland Sperry 104. The session, *Fixes Needed to NYS Common Core & Testing*, will feature Assemblywoman Barbara Lifton.

**10. NEXT MEETING AGENDA REVIEW**

There were no new items added to the agenda.

**11. EXECUTIVE SESSION (only if needed) – There was no call for an executive session.**

**12. ADJOURNMENT**

**As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the Regular meeting at 8:55 p.m.**

**Moved by Mr. Natoli, seconded by Ms. Murphy. Discussion: None**

**Final Vote: Yes – 5, No – 0. Motion Carried.**

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Ms. Margaret Baccaro, Clerk

**CORTLAND ENLARGED CITY SCHOOL DISTRICT**  
**Board of Education Meeting – Monday, April 21, 2014 at 7:00 p.m.**  
**Kaufman Center, 1 Valley View Drive, Cortland NY**

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A Regular Meeting of the Board of Education was held on Monday, April 21, 2014 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

**Present:** Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli, and Mr. Daniel Sidebottom  
**Absent:** Ms. Alane Van Donsel  
**Also Present:** Mr. Michael Hoose, Superintendent; Ms. Kristie Bliss, Director of Curriculum and Instruction; Mr. Brian Freeman, Director Business Services; Cortland Standard Representative; School and Community Representatives; and Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE:** Ms. Davis-Howard called the meeting to order at 7:05 p.m., and the Pledge of Allegiance was recited.

2. **COMMUNICATIONS and RECOGNITION:**

- a. Kudos Korner - None
- b. Audience Participation – There were no requests to address the Board on items related to the Agenda
- c. Board Member Reports:
  - 1.) BOE Audit Committee – April 14, 2014: Ms. Davis-Howard reported that the committee had met with Questar III BOCES to review the scope of the next internal audit and to seek input on what the District would like reviewed. The committee chose to have the payroll and purchasing process reviewed.
  - 2.) BOE Policy Committee – April 21, 2014 Meeting: Mr. Natoli reported that the committee continues to make steady progress on Section 1000 By-Laws and Section 3000 Community Relations.
  - 3.) BOE Facilities Committee – April 10, 2014 Meeting: Mr. Hoose reported that the committee reviewed the remaining funds in the Capital Project and narrowed the scope of work left to be done. They also discussed solar projects and energy performance contracts (EPC). ECG Engineering, an engineering/consulting firm, presented a preliminary energy assessment to the committee to determine the total district-wide project size and scope that could be funded using the EPC process. A second firm will be scheduled to present to the committee at the end of the month.
  - 4.) Reminders: Ms. Davis-Howard reminded members of the following upcoming deadlines and events.
    - a. April 30, 2014 – Board Candidate Petitions are due to the Board Clerk by 5:00 PM
    - b. May 6, 2014 – Voter Registration Day 3:00-8:00 PM, Kaufman Center
    - c. May 6, 2014 – Public Budget Hearing 7:00 PM, JSHS Auditorium
    - d. May 12, 2014 – Meet the Candidates 7:00 PM, JSHS Auditorium
  - 5.) Summer Meeting Schedule Confirmed:
    - a. Tuesday, July 8 – Organizational and Regular Meeting
    - b. Tuesday, August 5 – Regular Meeting (*first Tuesday*)
    - c. Tuesday, August 19 – Regular Meeting (*third Tuesday*)

3. **PRESENTATIONS:** None

4. **CONSENT ITEMS:**

- a. Minutes of April 8, 2014 Regular Meeting
- b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations  
610307212, 610317808, 607000073, 607000195, 610365380, 607001270, 607001374, 607000638, 607001011, 610373462, 610295107, 607001273, 610350593, 607001111, 610251613, 610308398, 610374773, 610365056, 607000630, 607000607, 610342286, 607000994, 610317757, 610293582, 610373827, 607001372, 610352834, 607001302, 610374775, 607001016, 607001036, 607000959, 610294566, 610295866, 607001315, 610281413, 607000971, 610296156, 610253548, 607001082, 610357678
- c. Approval of Juul Extension

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.**

**Moved by Mr. Natoli, seconded by Mr. Sidebottom.**  
**Final Vote: Yes – 5, No – 0, Abstain – 1 (Colongeli). Motion Carried.**

- d. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education)  
Recommendation – 610385234  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the CSE/CPSE Recommendation as presented.**  
**Moved by Ms. Griffin, seconded by Mr. Natoli.**  
**Final Vote: Yes – 4, No – 1 (Colongeli), Abstain – 1 (Murphy). Motion Carried.**

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

- a. Approval of 2014-15 District Budget  
**RESOLVED, upon the recommendation of the Superintendent, to approve the proposed 2014-2015 budget in the amount of \$47,504,329 as presented April 8, 2014.**  
**Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None**  
**Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.**
- b. Approval of Property Tax Report Card for 2014-15  
**RESOLVED, upon the recommendation of the Superintendent, to approve the Property Tax Report Card for 2014-2015, as presented.**  
**Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None**  
**Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.**
- c. Approval of OCM BOCES Final Request for Services  
**RESOLVED, upon the recommendation of the Superintendent, to approve the 2014-2015 BOCES Final Request for Services Contract as presented.**  
**Moved by Ms. Murphy, seconded by Ms. Griffin. Discussion: None**  
**Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.**
- d. Approval of Revisions to 2014-15 District Calendar  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the revised 2014-15 Faculty/Student Calendar as presented.**  
**Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None**  
**Final Vote: Yes – 5, No – 0, Abstain – 1 (Colongeli). Motion Carried.**
- e. Declaration of Surplus Equipment  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to declare obsolete, damaged and no longer in service equipment as surplus per the Surplus Equipment memo dated April 14, 2014, as presented.**  
**Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None**  
**Final Vote: Yes – 6, No – 0. Motion Carried.**

7. **PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.28.**  
**Moved by Mr. Natoli, seconded by Ms. Murphy. Under discussion Mrs. Elizabeth Griffin and Ms Dawn Roundy's retirements were accepted with regret.**  
**Final Vote: Yes – 6, No – 0. Motion Carried.**
- b. Approval of Non-Instructional Personnel Appointments - None
- c. Approval of Administrative and Instructional Personnel Appointments  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedule of Appointment 2286.**  
**Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None**  
**Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.**

8. **LEADERSHIP REPORTS:**

- a. Director of Business Operations – Mr. Freeman reported that he will be attending the NYSSBA Municipal Innovation Exchange Summit on Friday. This summit will offer an opportunity for school district, county, city, village and town leaders from across the state to explore shared services, share success stories, and learn how to create more efficiencies for our taxpaying communities.
- b. Director of Curriculum and Instruction – None

- c. Superintendent
- 1.) Discussion – Cortland Police Department Key Request: Mr. Hoose shared that the Cortland PD had made a formal request that keys be made for all patrol officers to carry for access to our facilities in the event of an emergency.
  - 2.) NYS Master Teacher Program– The Governor announced the second round of Master Teachers, and Mr. Hoose was pleased to share that Mrs. Carol Brafman has been selected to join this elite group of educators. Mrs. Brafman will be invited to the next Board meeting to receive the Board’s Kudos recognition.
  - 3.) 2013-14 Winter Season Top Section III Scholar Athlete Team – Mr. Hoose announced that the Cortland High School girls volleyball team received the 2013-14 Section III Winter Season Scholar-Athlete Volleyball Team award with a 95.92 team GPA. Coach Olson and the team will be invited to the next Board meeting to receive the Board’s Kudos recognition.
  - 4.) Focus Visit – Thursday concluded a three-day Focus Review with two days spent at the JSHS and one at the District Office. He participated in a debriefing session on Thursday, and expects a draft report to be forthcoming. Mr. Hoose thanked Ms. Bliss for the extensive work she had done to prepare for this review.

9. **AUDIENCE PARTICIPATION:** There were no requests to address the Board.

10. **NEXT MEETING AGENDA REVIEW:** There were no new items added to the agenda.

11. **EXECUTIVE SESSION (only if needed) –** There was no call for an executive session.

12. **ADJOURNMENT**

**As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the Regular meeting at 7:27 p.m.**

**Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

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Ms. Margaret Baccaro, Clerk

**CORTLAND ENLARGED CITY SCHOOL DISTRICT  
Board of Education  
Public Budget Hearing – May 6, 2014**

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A meeting of the Board of Education to present the proposed budget for 2014-15 to the public was held in the Auditorium of the Cortland Junior-Senior High School, 8 Valley View Drive, on Tuesday, May 6, 2014.

**Present:** Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Judith Murphy, and Mr. John Natoli, Mr. Daniel Sidebottom, Ms. Alane Van Donsel  
**Also Present:** Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director of Curriculum and Instruction; Mr. Brian Freeman, Director Business Services; Cortland Standard Representative; School and Community Representatives; and Ms. Margaret Baccaro, Clerk

**1. CALL TO ORDER – Ms. Davis-Howard called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.**

**a. Introductions of Board and Staff**

Ms. Davis-Howard introduced members of the Board of Education and Administrative Cabinet, then turned the hearing over to Superintendent Hoose and Mr. Brian Freeman.

**2. PRESENTATION:**

**a. Proposed 2014-15 School Budget**

Mr. Hoose welcomed the audience and thanked the administrative team for their hard work and dedication throughout the budget process.

Mr. Colongeli arrived at 7:05 p.m.

Mr. Freeman provided a PowerPoint presentation detailing the proposed 2014-15 Budget. He reviewed the three major components of the budget: Administrative, Program, and Capital. He shared that the major factors that influenced the budget were increases in benefit costs, an increase in debt service costs and increases in instructional program. He explained budget challenges, aid loss, and the cost increases that are mandated by NYS Education Law.

The proposed 2014-15 school budget is in the amount of \$47,504,329, an increase of \$2,174,703 over the 2013-14 budget or 4.8%. While the current Allowable Tax Levy Limit (Tax Cap) for Cortland Enlarged City School District is 6.58%, the Board of Education is proposing a tax levy increase of 2.9%. The budget will be funded through state aid (\$24.28 million), property taxes (\$16.63 million), Payments in Lieu of Taxes (\$150,000), miscellaneous sources (\$1.44 million), appropriated fund balance (\$500,000), and the District will be using \$4.5 million in reserves to make up the gap in revenues.

Mr. Freeman summarized by reminding the audience that the annual election and budget vote is Tuesday, May 20, 2014, 12:00 p.m. to 9:00 p.m. There are two open seats on the Board of Education with incumbents, Janet Griffin and John Natoli, Jr., running unopposed. Tonight's presentation was filmed for viewing on local TV channel 17 and on the District's website.

The 2014-15 proposed budget and tonight's PowerPoint presentation are posted on the District's website. The budget booklet/notice will be mailed to the voting public on May 7.

**3. QUESTIONS AND ANSWERS**

Mr. Freeman opened the floor to members of the audience for questions and concerns about the proposed budget.

**Q** Mr. Bill Stark, 176 Groton Ave., Cortland, noted that he has observed that in the notes it is not revealed whether revenue or expenses exceeded the budget. He asked if there was a surplus in the 2012-13 budget, and if so was that surplus applied to the 2013-14 budget.

**A** Mr. Hoose responded that there was a small surplus that was put into a reserve fund for future use. He explained that when a district's spending plan is put before the public and approved, the spending plan cannot be exceeded. Any balance is reinvested, usually in the form of reserves.

Mr. Stark added that Section 1318 (LAW § 1318 : NY Code - Section 1318) states that surplus has to be applied to the next year's budget as opposed to going into reserves.

Mr. Hoose responded, that he would have to research the particular wording of that law; however, it is very typical for a district with a surplus to put that money into reserves as there is no other way to fund reserves.

**4. Under NEW BUSINESS:**

**a. Approval of Certified Resolution for Teacher and School Staff Appreciation Week May 5 – 9, 2014**

**WHEREAS**, teachers and school staff mold future citizens through guidance and education; and  
**WHEREAS**, teachers and school staff encounter students of widely differing backgrounds; and  
**WHEREAS**, our country's future depends upon providing quality education to all students; and  
**WHEREAS**, teachers and school staff spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and  
**WHEREAS**, our community recognizes and supports its teachers and school staff in educating the children of this community.

**NOW, THEREFORE, BE IT RESOLVED** that the Cortland Enlarged City School District Board of Education proclaims May 5-9, 2014, to be **TEACHER & SCHOOL STAFF APPRECIATION WEEK**; and  
**BE IT FURTHER RESOLVED** that the Cortland Enlarged City School District Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers & school staff for their dedication and devotion to their work.

**Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None**

**Final Vote: Yes – 7, No – 0. Motion Carried.**

**5. ADJOURNMENT**

As there were no further questions, Ms. Davis-Howard asked for a motion to adjourn the hearing at 7:28 p.m.

**Moved by Ms. Murphy, seconded by Mr. Natoli. Discussion: None**

**Final Vote: Yes – 7, No – 0. Motion Carried.**

---

**Margaret Baccaro, Clerk, Board of Education**

**NYSPHSAA**  
**Section III**

**Combining Contract**

The Homer Central School District will combine with  
the Portland Enlarged City School District (Host) based on  
the approval of each school's Board of Education to compete in the sport/gender of:

Ice Hockey / Boys

for the following level(s)  
(please circle appropriate level(s))

Varsity

JV

Freshmen

Modified

This document confirms the combination of the above two schools for athletic  
competition in the stated sport for the following school year: 2014-15

Date that this proposed combination was approved by your league: \_\_\_\_\_

[Signature]  
Superintendent

CORTLAND (ELSD)  
School

5-8-14  
Date

[Signature]  
Superintendent (Host)

Homer Central  
School

5-8-14  
Date

**Please Note:**

- This contract must be completed before any competition begins for the season.
- The Host School is responsible for gathering the required signatures and sending copies to the merged school, league president and sport coordinator. The completed packet is then submitted to the Section Office for approval.

C: Sports Coordinator  
Section III Office  
League President

**FOR OFFICE USE ONLY**

Received \_\_\_\_\_  
Executive Committee Approval \_\_\_\_\_  
NYSPHSAA notified \_\_\_\_\_

CORTLAND ENLARGED CITY SCHOOL DISTRICT

ICE HOCKEY PROGRAM AGREEMENT

This Agreement entered into this 9th day of May 2014 between the CORTLAND ENLARGED CITY SCHOOL DISTRICT, 8 Valley View Drive, Cortland, New York, and the HOMER CENTRAL SCHOOL DISTRICT, 80 South West Road, Homer, New York, is for the combined interscholastic Varsity Boys Ice Hockey Team called the "Cortland-Homer Golden Eagles" and is valid for the 2014-15 school year.

PROGRAM PARTICIPANTS:

The Cortland-Homer Golden Eagles varsity ice hockey team shall consist of approximately between 20-26 players on the roster, but it is understood that the roster numbers could vary from year to year. Team membership is restricted to bona fide students that are registered in either the CORTLAND ENLARGED CITY SCHOOL DISTRICT or the HOMER CENTRAL SCHOOL DISTRICT.

DIVISION AND SECTION AFFILIATION FOR COMPETITION:

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT agree to compete in Section III ice hockey and both districts' agree to have their Board of Education approve the required Section III Sports Combining Contract on an annual basis as per NYSPHSAA requirements.

DURATION OF SEASON:

The season will start in November on a specific date that is determined by the NYSPHSAA and Section III and conclude in March according to the rules and regulations set forth by the NYSPHSAA.

TEAM SELECTION:

The coaching staff will conduct try-out sessions each November and will choose team members based upon their assessment of each student's performance during the try-out process.

ROSTER VERIFICATION:

The Athletic Directors at each school will be responsible for verifying the eligibility of the athletes from their home school that are participating on the team.

PRACTICE AND CONTEST FACILITY:

The Cortland-Homer Golden Eagles will conduct practice sessions and play all home contests at the JM McDonald Sports Complex located at 4292 Fairground Drive, Cortland, New York.

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT agree to enter into a rental agreement with the JM McDonald Sports Complex for contests and practice sessions. The written rental agreement will be approved by both school districts' Board of Education prior to the start of each season in November.

COACHING STAFF:

The coaching staff will be approved by the Board of Education of both the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT. This will include volunteer coaches for the program.

## **SELECTION OF THE HEAD COACH:**

The head coach for the program will be selected based on a joint recommendation by both the Director of Athletics of the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT. Both athletic directors must mutually agree upon the candidate to be recommended for the position. If the athletic directors cannot reach a mutual agreement on a candidate the Superintendents from both districts will meet and mutually select the head coach for the program.

## **VACANCY FOR HEAD COACH:**

If there is a vacancy for the position of Head Varsity Ice Hockey Coach both districts will post the vacancy and the Director of Athletics for the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT will work together in the hiring process for the selection of a head coach.

## **COACHING SALARY:**

The coaching salary will be calculated by taking the highest salary for a varsity level coach in both districts and determining the average of the salaries.

## **GOLDEN EAGLES VARSITY ICE HOCKEY COACH:**

The *Cortland-Homer Golden Eagles* varsity ice hockey coach will be considered an employee of the CORTLAND ENLARGED CITY SCHOOL DISTRICT. The CORTLAND ENLARGED CITY SCHOOL DISTRICT will pay this employee directly and will be reimbursed for fifty percent (50%) of the salary by the HOMER CENTRAL SCHOOL DISTRICT.

## **PROGRAM ADMINISTRATION:**

The CORTLAND ENLARGED CITY SCHOOL DISTRICT'S Director of Athletics will be responsible for the administration and oversight of the *Cortland-Homer Golden Eagles* varsity ice hockey team for the 2014-15 season.

It will be the responsibility of the Director of Athletics administering the program to provide a detailed program report at the conclusion of the season to their Director of Business Services. The report will include a thorough breakdown of all program expenses and revenue from gate receipts.

## **PROGRAM BUDGET:**

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and HOMER CENTRAL SCHOOL DISTRICT Athletic Director's will work together in establishing a budget for the program on an annual basis.

The program budget will include facility rental fees for ice time; equipment and supplies; officials fees and mileage; Section dues, coaching clinics, tournament trophies, supervision and ticket sales personnel; laundry, rulebooks, state handbooks and reconditioning of ice hockey helmets and the purchasing of uniform pants.

## **PROGRAM EXPENSES:**

The total program cost of the varsity ice hockey team will be shared by both school districts. Both school districts will appropriate adequate funds to cover their share of program expenses. All expenses, except those identified elsewhere in this agreement, shall be paid by the CORTLAND ENLARGED CITY SCHOOL DISTRICT, including the coach's salary and rental of the JM McDonald Sports Complex for ice time.

The HOMER CENTRAL SCHOOL DISTRICT agrees to reimburse the CORTLAND ENLARGED CITY SCHOOL DISTRICT for fifty percent (50%) of program costs. It will be the responsibility of the CORTLAND ENLARGED CITY SCHOOL DISTRICT Director of Business Services to prepare an invoice and forward said invoice to the HOMER CENTRAL SCHOOL DISTRICT at the conclusion of each season.

#### **PROGRAM REVENUES:**

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT agree to charge an admission fee to all home contests. All proceeds will be documented at the conclusion of each game by the ticket seller. Gate receipts will be subtracted from program expenses in order to compute the net program expense for each district.

#### **GAME ADMINISTRATION:**

The CORTLAND ENLARGED CITY SCHOOL DISTRICT will provide a ticket seller and security personnel for all home contests at a pay rate established by the district. The security personnel will be assigned by the JM McDonald Sports Complex management to a designated area as deemed necessary for supervision of all home contests.

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT agree to provide administrative supervision at all home contests. The Athletic Directors of both districts will work together on developing a supervision schedule.

#### **CORTLAND-HOMER GOLDEN EAGLES BOOSTER CLUB:**

The Cortland-Homer Golden Eagles Booster Club will be responsible for the operation of the score clock for home contests and supervision of the penalty box.

The Cortland-Homer Golden Eagles Booster Club will also be responsible for the purchasing of game jerseys for the team.

#### **ICE HOCKEY EQUIPMENT:**

The ice hockey equipment is jointly owned by the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT. If new equipment is needed it will be purchased by the CORTLAND ENLARGED CITY SCHOOL DISTRICT with fifty percent (50%) of the cost reimbursed by the HOMER CENTRAL SCHOOL DISTRICT.

Equipment supplied for the players by the districts include, but is not limited to:

- Helmets
- Gloves
- Uniform Pants
- Practice Jerseys
- Goalie Helmets and Masks

Supplies provided to the program by the districts include, but is not limited to:

- Pucks
- Tape
- Water Bottles

Players will provide all other equipment, but is not limited to:

- Ice Skates
- Hockey Sticks
- Shoulder Pads
- Elbow Pads
- Shin Guards
- Mouth Guards

All players in the combined Cortland-Homer ice hockey program must wear a school issued helmet when participating in program activities.

**RECONDITIONING OF HELMETS:**

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT will agree to send program helmets to be reconditioned on an annual basis.

**TRANSPORTATION:**

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT will alternate transportation services for the team on an annual basis. It will also be the responsibility of the district that is providing the annual transportation to include vehicles for coaches scouting trips, conferences and an equipment vehicle for away contests.

**ANNUAL REVIEW AND RENEWAL OF AGREEMENT:**

This Agreement is subject to review and renewal on an annual basis by the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT.

This Agreement, when signed by agents of both parties thereto, shall be in force from the date specified above, until June 30, 2015.

For: **CORTLAND ENLARGED CITY SCHOOL DISTRICT**

\_\_\_\_\_  
Director of Athletics

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Business Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date

For: **HOMER CENTRAL SCHOOL DISTRICT**

\_\_\_\_\_  
Director of Athletics

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Business Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date

# LE MOYNE

SPIRIT, INQUIRY, LEADERSHIP. *JESUIT.*

## Department of Nursing

### Agency Affiliation Agreement for Practicum Experience

This Agreement between the Department of Nursing at Le Moyne College (hereafter named "College") and Cortland Enlarged City School District (hereafter named "Agency") will be effective for a period of five (5) years beginning **September 1, 2014 and ending August 31, 2019**. This agreement may be renewed at the end of the five-year period by mutual consent. All requests for student placement will be processed on an annual basis and will be responded to as outlined in this Agreement.

#### Purpose of Affiliation

This cooperative arrangement with the Agency is planned to support the objectives of the College's Department of Nursing and the mission of the College by providing selected practicum and service learning experiences for undergraduate and graduate students in their preparation for professional nursing practice.

The Agency believes the value of the presence of the students will add to its operation, but represents that it can provide learning opportunities only within the limits of its existing staff workloads and client priorities.

Students registered in the upper-division bachelor's degree and master's of science degree Nursing Programs at the College who are in good health as well as good academic and citizenship standing in the College may use the various departments of the Agency for practicum and service learning experiences by this mutually agreed upon arrangement.

#### Responsibilities of the College and the Agency

Both parties, having considered the benefits of cooperation and mutual respect for each other's interests, competencies, and limitations, agree to the following terms:

1. A designee of the College shall certify to the Agency the name of each student to be engaged in field work at the Agency, together with other student information reasonably required by the Agency. Each of the College students placed with the District shall be of good character. The College shall provide proof of criminal background checks and fingerprint clearance through the State Education Department procedures prior to the start of any field placement with the District.
2. The College shall inform the Agency of the activities it requests the Agency to allow each student to engage in and the proposed beginning and ending dates of the activities ("preceptorship") for

each student. The activities of the Agency shall be consistent with the curriculum obligations of the Department of Nursing for practicum and/or service learning experiences.

3. The Agency shall allow the College's students to engage in field practice and other appropriate learning experiences as planned jointly by representatives of the College and the Agency. Course instructors will be made aware of the terms of the contract by the College's administrators. The responsibility for Agency clients will remain at all times with Agency staff.

4. The College's holidays and vacation periods and the Agency's holidays and normal working hours will be observed.

5. The College shall inform each student that he or she is considered, for legal as well as practical purposes, a guest on the premises of the Agency for the duration of the preceptorship. The premises consist of any building, land, and vehicle owned or operated by the Agency.

6. The College shall provide each student with all orientation information and materials necessary to begin his/her preceptorship, and the Agency shall furnish all necessary or desirable orientation of its personnel to make the program of field work, supervision, and instruction as mutually successful as possible.

7. The College shall inform each student of his or her responsibility to conform to all Agency rules, policies, and procedures as well as all New York State and Federal statutes and regulations applicable to the student's activities in a preceptorship or presence on the Agency's premises while using the Agency's facilities, equipment and supplies in the context of ongoing learning experiences.

8. The College assumes full responsibility for planning and implementation of its nursing programs including formal classroom instruction necessary to prepare its students for the practicum experience at the agency.

9. The College shall instruct its students to dress appropriate for their assigned role, to provide proper identification when they are in a learning setting, and to conduct themselves in a professional manner according to the academic criteria and technical standards as outlined in the College catalog.

10. The College shall be responsible for assigning students to the Agency for practicum and/or service learning experiences and for giving the Agency prior notice of the students assigned, including the number of students and the proposed dates and areas of learning experiences. The schedule of learning experiences shall be approved by both the College and the Agency prior to implementation. The College shall advise the Agency of its projected experiential needs for the ensuing semesters.

11. The College shall advise its students that they must be covered by an active health insurance policy in order to participate in the Agency's preceptorship. Prior to their participation in the preceptorship, the College shall make available, if requested, a record of the student's recent medical history. This history shall be of sufficient scope to ensure that no student participates in the preceptorship unless he or she is free from a health impairment which is of potential risk to clients or which might interfere with the performance of his or her duties, including drugs, alcohol, or other substances that may alter the individual's behavior. Furthermore, as a condition of participation in the preceptorship, all students shall provide the College with a reassessment of their health status as frequently as necessary. The College shall require the immunization testing of all students as a condition of participation in the practicum and/ or service learning experiences.
12. The Agency shall promptly notify the College of any exposure of the College's students to any health hazards at the Agency. In the event of accident or illness, the Agency shall initiate any appropriate emergency measures and such emergency care will be at the expense of the student. Student follow-up will be performed by the student's primary care physician.
13. The College shall instruct its students and practicum coordinators to respect the confidential nature of all information which they may obtain from the records of the Agency. Any information shall not be released to any person or entity without the prior written consent of the Agency. In addition, the College shall instruct its students and course coordinators not to disclose or publish any obtained information regarding the Agency or its clients without prior written authorization from the Agency unless required by law. If the disclosure is required by law, the disclosing party shall first notify the Agency to allow the Agency to take such actions to prevent the disclosure or waive the disclosing party's compliance with this non-disclosure obligation.
14. To the extent it does not interfere with the Agency's normal functions, the Agency shall use its reasonable efforts to offer each student a productive, practical learning experience, within the parameters of the preceptorship requested by the College. However, the Agency retains sole and absolute discretion over the nature, content, and duration of any preceptorship, and does not guarantee any specific results to any student in connection with the preceptorship. The Agency shall assign a supervisor (the "preceptor") to oversee the student's progress.
15. During the term of this Agreement, the College shall maintain adequate comprehensive general liability in an amount not less than \$1,000,000/\$2,000,000 per occurrence for bodily injury, including death and property damage, professional liability (if applicable), and other insurance coverage applicable to all of its responsibilities under this Agreement, as well as the activities of each student in a preceptorship or while on the Agency's premises. The Agency shall be listed as an additional named insured under such policies and the College shall provide the Agency proof of such insurance coverage(s). The College shall direct the insurance carrier to notify the Agency of any material change in the terms or status of the policies. The Agency shall maintain adequate comprehensive general liability, professional liability, and other insurance coverage in an amount not less than \$1,000,000/\$2,000,000 per occurrence.
16. The College shall defend, indemnify, and hold the Agency harmless from all liabilities, obligations, damages, and expenses that the Agency may suffer in any action or proceeding arising out of the College's performance, or failure to perform its obligations, under this Agreement and from or

relating to the activities of its students. The Agency shall defend, indemnify, and hold the College harmless from all liabilities, obligations, damages, and expenses that the College may suffer in any action or proceeding arising out of the Agency's performance, or failure to perform its obligations, under this Agreement.

17. The College and the Agency certify that they do not and will not discriminate against any employee or applicant for employment or registration in the course of study because of race, color, religion, gender, gender orientation, age, handicap status, or national origin.

18. This Agreement shall be construed and enforced in accordance with the laws of the State of New York and may be modified only in writing and signed by both parties.

19. Nothing in the Agreement shall be deemed to create an employment relationship, joint venture, partnership, or any relationship between the parties other than that of independent entities contracting with each other solely for the purposes described herein. In no event shall any student who is being precepted for practicum experience be considered an employee, agent, or independent contractor of the Agency. Therefore, the Agency shall not be responsible for the payment of any wages to any student.

20. This Agreement represents the entire understanding of the parties regarding the subject matter hereof, and supercedes any prior understanding, written or oral, regarding the same subject matter.

21. Either party may terminate this Agreement for cause with written notice to the other party stating for the reason(s) for termination. If either party chooses to terminate, the affiliation will conclude after the student's clinical experience has been completed, or at the end of the academic semester, whichever comes first. For the purposes of this agreement, "cause" shall include, but not be limited to, any one or more of the following:

- a. The commission by either party or any employee or agent of either party of any act of gross negligence or intentional misconduct in relation to the Agency or Agency's premises;
- b. The failure or refusal of either party to follow all the Agency's rules, policies and procedures, as well as all New York State and Federal statutes and regulations applicable to the student's activities in a preceptorship or presence on the Agency's premises; or
- c. The failure or refusal of either party to perform any of its responsibilities or fulfill any of its obligations under this Agreement.

Each provision of this Agreement shall be considered separable and, if for any reason any provision is determined to be invalid or unenforceable under any existing or future law, such invalidity or unenforceability shall not impair the operation or affect those provisions of this Agreement that are valid and enforceable.

IN WITNESS WHEREOF, the Agency and College have executed this Agreement to be in effect on the date indicated.

\_\_\_\_\_  
Signature  
Judi B. Riley  
Assistant Superintendent for Pupil and Personnel Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature  
*Susan B. Bastable*  
Signature  
Susan B. Bastable, Ed.D., R.N.  
Chair and Professor, Department of Nursing  
Le Moyne College

\_\_\_\_\_  
Date  
*4/14/14*  
Date

\_\_\_\_\_  
Signature  
*Linda LeMura*  
Signature  
Linda LeMura, Ph.D.  
Provost & Vice President for Academic Affairs  
Le Moyne College

\_\_\_\_\_  
Date

**Equipment Replacement Plan**  
 Cortland Enlarged City School District  
 January 10, 2014

Picture #	Equipment	Year	Manufacturer	Model #	Serial #	Condition				Remarks
						Poor	Fair	Good	Exc	
0356	Weed Eater	1996	Echo	SRM-2400	012346					Surplus
0357	Push Mower, 22"	2005	Poulan Pro							Surplus
0358	1130 SE Snow Blower	1998	Cub Cadet	924042	31AE573H101					Surplus
0359	Push Mower, 22"		Sarla	5161-C	165513					Surplus
0360	Walk Behind Snow Thrower	1991	John Deere		MOTR32X132640					Surplus
0361	Weed Eater	2005	Echo		08561277					Surplus
0362	1130 SE Snow Blower	1998	Cub Cadet							Surplus
0364	Weed Eater	2003	Echo	SRM-230	002855					Surplus
0366	Walk Behind Snow Thrower	1991	John Deere		MOTR32X132641					Surplus
0368	Weed Eater		Echo	SRM-260	6016259					Surplus
0369	Bucket Loader (diesel)	1986	Ford	545A						Surplus
0370	Ground Master	1993	Toro	VSC-4111-6005A	12284/H-15-RA					Surplus
0381	Snow Blower	1991	John Deere	TRS-32	MOTR32X132641					Surplus
0382	Weed Eater	2003	Echo	SRM-260	06016259					Surplus
0384	Snow Blower, Dual Wheels		Cub Cadet	1345SWE						Surplus

79-C

**SCHEDULE OF RESIGNATIONS AND LEAVES**

**ADMINISTRATORS, INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFF**

School Year 2013-14

Schedule Number: 11.29

Board Meeting Date: May 13, 2014

Color: White

**A. Approval of Personnel Resignations and Leaves**

**INSTRUCTIONAL PERSONNEL:**

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	RESIGNATION DATE	REASON
Rodriguez, Lauren	School Psychologist	09/01/2012	06/06/2014	Resignation.

**NON-INSTRUCTIONAL PERSONNEL:**

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	EFFECTIVE DATE	REASON

**INSTRUCTIONAL/NON-INSTRUCTIONAL PERSONNEL:**

LEAVE OF ABSENCE	POSITION	ORIGINAL APPOINTMENT	LEAVE DATES	REASON
Slade, Linda	LOTE	09/01/2008	09/26/2014 – 06/30/2015 (Anticipated)	Parental Leave – If part of this leave is to be paid, the period of disability, confirmed by a physician, will be defined in the doctor's note.

**SCHEDULE OF APPOINTMENTS**

**Non-Instructional Substitute Personnel**

**To Fix Salaries and Schedule Conditions for the School Year 2013-14**

Schedule Number: 1112  
Board Meeting Date: May 13, 2014  
Color: White

The following individuals are appointed conditionally (pending fingerprint clearance) to the substitute list for non-instructional personnel. The Superintendent is authorized to make assignments from the list.

<b>Last Name</b>	<b>First Name</b>	<b>Title</b>	<b>Rate</b>
Lawrence	Amber	Nurse	\$16.50

## SCHEDULE OF APPOINTMENTS

### ELEMENTARY & SECONDARY SUBSTITUTE TEACHERS/TUTORS 2013-14

Schedule Number: 2287

Board Meeting Date: May 13, 2014

Color: Yellow

**The following individuals are emergency conditional appointments to the substitute teacher list. The Superintendent is authorized to make assignments from the list.**

<b>Name</b>	<b>Title</b>	<b>List</b>	<b>Daily Rate</b>	<b>Remarks</b>
Muldowney, Betty	Substitute Teacher	A	\$87.00	Retroactive to 05/06/2014
Penberthy, Nicholas	Substitute Teacher	C	\$77.00	Retroactive to 04/28/2014
Penberthy, Nicholas	Teaching Assistant		\$69.00	Retroactive to 04/28/2014
Cornish, Janesa	Substitute Teacher	C	\$77.00	Retroactive to 01/02/2014
Martins, Lee Ann	Teaching Assistant	B	\$74.00	Retroactive to 04/02/2014
VanGorder, Morgan	Substitute Teacher	B	\$77.00	Retroactive to 04/30/2014
VanGorder, Morgan	Teaching Assistant		\$69.00	Retroactive to 04/30/2014
Gambitta, Jeffrey	Tutor		\$33.62	Retroactive to 04/28/2014