

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, June 10, 2014 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner
 - 1.) National Honor Society Book Reading Project
 - b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).
 - c. Board Member Reports:
 - 1.) BOE Audit Committee – Next Meeting July 8, 2014 Meeting
 - 2.) BOE Policy Committee – June 10, 2014 Meeting
 - 3.) BOE Facilities Committee – Next Meeting June 19, 2014
 - 4.) Report on CNYSBA Annual Meeting – May 29, 2014
 - 5.) NYSSBA 95th Annual Convention – October 26-28, 2014 New York NY
 - 6.) Reminder: Next Meeting June 24, 2014
3. **PRESENTATIONS:**
 - a. CPEF (Cortland Public Education Foundation) Awards – Mr. Gradin Avery, CPEF Board of Directors
 - 1.) Annette Herbert, Library Media Specialist Smith School – \$900 for *Quick Response (QR) Codes in the LMC*
 - 2.) Christine Andrews, Health Teacher CJSHS - \$900 for *Basic First Aid Mannequins*
 - 3.) Karen Avery, Remedial Reading Teacher Virgil School - \$500 for *Reinforcing Comprehension in Reading Opportunities*
 - 4.) Jeremy Milligan, Social Studies Teacher CJSHS - \$500 for *Right-brain Boards*
 - b. Grades 9-10 Career and Tech Ed Pilot – Mr. Abe Brafman
4. **CONSENT ITEMS:**
 - a. Minutes of May 27, 2014 Regular Meeting
 - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
5. **OLD BUSINESS:** None
6. **NEW BUSINESS:**
 - a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, and Claims Monthly Report – April 2014
 - b. 2nd Reading Erie I BOCES Policy Revisions to Section 1000
 - c. 2nd Reading Policy 7222 Diploma and/or Credential Options for Students with Disabilities
 - d. Declaration of Surplus Equipment
 - e. Acceptance of \$1,015.32 Donation from the Barry Playground Committee
 - f. Approval for use of the Employee Benefits Accrued Liability Reserve Fund (EBLAR) for Retirement Incentives per Cortland United Teacher's Contract
 - g. Approval of Agreement between Cortland Enlarged City School District and Cortland Works Cortland County Employment and Training Office
 - h. Approval of Service Contract between Cortland Enlarged City School District and Advantage Sport & Fitness Inc. for the JSHS Fitness Room
 - i. Adoption of 2014-15 Non-Resident Tuition Rates
7. **PERSONNEL ACTION:**
 - a. Approval of Personnel Resignations and Leaves
 - b. Approval of Non-Instructional Personnel Appointments
 - c. Approval of Administrative and Instructional Personnel Appointments
8. **LEADERSHIP REPORTS:**
 - a. Director of Business Operations
 - b. Assistant Superintendent for Pupil and Personnel Services
 - 1.) Update on District and FCS Partnership
 - c. Director of Curriculum and Instruction
 - 1.) Student Enrollment Update

- d. Superintendent
 - 1.) Summer Jobs Lottery Drawing
 - 2.) Review Special Education RFP
 - 3.) Discussion: District Mission Statement
- 9. **AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker).**
- 10. **NEXT MEETING AGENDA REVIEW**
- 11. **EXECUTIVE SESSION**
- 12. **ADJOURNMENT**

49.

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, May 27, 2014 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

Draft

A Regular Meeting of the Board of Education was held on Tuesday, May 27, 2014 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Mr. Donald Colongeli (arrived 7:05 p.m.), Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli, and Mr. Daniel Sidebottom

Absent: Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director of Curriculum and Instruction; Mr. Brian Freeman, Director Business Services; Cortland Standard Representative; School and Community Representatives; and Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE:** Ms. Davis-Howard called the meeting to order at 7:00 p.m., and the Pledge of Allegiance was recited.

Ms. Davis-Howard called for a moment of silence to recognize the passing of retiree Mrs. Jacqueline Martin, former attendance clerk at the CJSHS.

2. **COMMUNICATIONS and RECOGNITION:**

- a. Kudos Korner

- 1.) **Founder of CJSHS One-Act Play Festival – Mr. William Lee**
The Board recognized Mr. Lee, Jr.-Sr. High School English teacher, as founder of the One-Act Play Festival. This year marked the 15th year of the festival featuring student-written one-act plays.
- 2.) **New York State Master Teacher – Mrs. Carol Brafman**
The Board was pleased to announce that Mrs. Brafman, Cortland Jr.-Sr. High School math teacher, had been selected as a New York State Master Teacher. Mrs. Brafman was presented the Board's Certificate of Extraordinary Achievement.
- 3.) **Syracuse Stage's 2014 Young Playwrights Festival Finalist – Hannah Mekeel**
Hannah Mekeel was recognized as a one of eight winners of Syracuse State's 2014 Young Playwrights Festival. Hannah, a senior, entered the competition with her play "Cafeteria Confessions: A Rapsical in One Act." Hannah was presented the Board's Certificate of Extraordinary Achievement.
- 4.) **Syracuse Stage's 2014 Young Playwrights Festival Semi-Finalist – Iva Markicevic**
Iva Markicevic, also a senior, was a semifinalist in the Syracuse State competition for her play "Case 823: Cell Phones on Lexon?" Iva was presented the Board's Certificate of Extraordinary Achievement.

Mr. Colongeli arrived at 7:05 p.m.

- 5.) **National Awards for Original Writings – Nisarga Paul**
Nisarga Paul was recognized as named a national winner in the National Council of Teachers of English Achievement in Writing competition. In addition, Nisarga received a national gold key award and a national silver key award for two different original writing in the Scholastic Writing Contest. Nisarga was presented the Board's Certificate of Extraordinary Achievement.
 - 6.) **Recipient of Zonta's Ruth Schaub High School Senior Education Award – Kelli Bell**
Kelli Bell, a senior, was recognized as the recipient of Zonta's Ruth Schaub High School Senior Education Award. The award is based on plans for continued education, community service, leadership qualities and academic achievement. Kelli was presented the Board's Certificate of Extraordinary Achievement.
 - 7.) **Recipient of Zonta's Jean M. Coon Humanitarian Award – Kameron Tinkham**
Kami Tinkham, a senior, was recognized as the recipient of Zonta's Jean M. Coon Humanitarian Award. The award recognizes outstanding community service. Kami was presented the Board's Certificate of Extraordinary Achievement.
 - 8.) **Published Author *The Meeting of the Waters: From the Amazon to Harvard* – Teodora Buzea**
The Board recognized Teodora Buzea, an 8th grader, who recently published her first book *The Meeting of the Waters: From the Amazon to Harvard*. Members congratulated Teodora on this accomplishment, and presented her with the Board's Certificate of Extraordinary Achievement.
- b. Audience Participation – There were no requests to address the Board on items related to the Agenda.
 - c. Board Member Reports:
 - 1.) **BOE Audit Committee – Ms. Davis-Howard reported that Questar will not have their report prepared before the scheduled June 9 meeting; therefore, the meeting will be rescheduled.**
 - 2.) **BOE Policy Committee – The May 27, 2014 Meeting was canceled, the next meeting is scheduled for June 10, 2014.**

- 3.) BOE Facilities Committee – Meeting June 12, 2014
- 4.) CNYSBA Annual Meeting – May 29, 2014, 6:00 p.m. – Members Murphy and Colongeli are registered to attend the annual meeting.
- 5.) NYSSBA 95th Annual Convention – October 26-28, 2014 New York NY – Ms. Davis-Howard reminded members to confirm with Mrs. Baccaro, by the end of the meeting, whether or not they are attending the convention as she plans to register attendees on June 2 (the day registration opens).
- 6.) Reminder: Board Self Appraisals Due May 27, 2014 - Ms. Davis-Howard reminded members to hand in their self appraisals.

3. **PRESENTATIONS:** None

4. **CONSENT ITEMS:**

- a. Minutes of May 13, 2014 Regular Meeting
- b. Minutes of May 20, 2014 Budget Vote / Election
- c. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
607001356, 610366894, 607001311, 607000685, 607001041, 610375503, 610261569, 610366938, 610284957, 607000896, 607000897, 610310917, 610342286, 610305697, 610384726, 607000849, 607001276, 610330651, 607001018, 607000913, 607000194, 610321530, 610327888, 610358544, 607001037, 610294223, 607001390, 610392013, 607000993, 607000146, 610270446, 610386637, 607001058, 610350592, 610295915, 610326113
- d. Annual Cooperative Bidding Resolution
- e. Reasonable Assurance of Continued Employment
- f. Approval of BOCES Agreements and Resolution:
 - 1.) Equivalent of Attendance Program
 - 2.) Employment Preparation Education Program
 - 3.) Adult Continuing Education Resolution

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Mr. Colongeli.

Final Vote: Yes – 6, No – 0. Motion Carried.

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

- a. Acceptance of Final Budget Vote and Election Results

Proposition 1 Budget Results: YES - 332 NO - 178

Proposition 2 Vehicle Lease/Purchase Results: YES - 367 NO - 134

RESOLVED, that the Board of Education of the Cortland City School District accept the final budget vote and vehicle lease/purchase results as stated above and as presented on the tabulation sheet dated May 20, 2014, to be attached to these minutes.

Moved by Mr. Sidebottom, seconded by Mr. Colongeli. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

RESOLVED, by the Board of Education of the City School District of the City of Cortland, New York, that John A. Natoli and Janet S. Griffin are hereby declared elected to three-year terms as members of the Board of Education of said School District, commencing July 1, 2014, per the tabulation sheet dated May 20, 2014, to be attached to these minutes.

Moved by Ms. Murphy, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval of Summer Food Service Program Agreement

RESOLVED, upon the recommendation of the Superintendent, to approve the Summer Food Service Program Agreement, as presented.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Acceptance of \$5,000 Donation from the Lowe's Charitable and Education Foundation

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept a donation in the amount of \$5,000 from the Lowe's Charitable and Education Foundation awarded to Randall School under the Lowe's Toolbox for Education grant program.

Moved by Mr. Colongeli, seconded by Ms. Griffin. Under discussion Mr. Hoose shared that the grant was written by Ms. Nataliya Parker, Randall School Remedial/AIS teacher and current administrative intern with the District.

Final Vote: Yes – 6, No – 0. Motion Carried.

- d. 1st Reading Erie I BOCES Policy Revisions to Section 1000
RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the 1st Reading of proposed changes to Section 1000 By-Laws for the following policies, as recommended by Erie I BOCES, and the Board of Education Policy Committee:
- | | | |
|-------|--|------|
| 1.1 | School District and Board of Education Legal Status and Authority | 1110 |
| 1.2 | Board of Education: Qualifications, Numbers and Terms of Office..... | 1120 |
| 2.1 | Board of Education Members: Nomination and Election | 1210 |
| 2.2 | Reporting of Expenditures and Contributions..... | 1220 |
| 2.3 | Resignation and Dismissal..... | 1230 |
| 3.1 | School District and Board of Education Legal Status and Authority..... | 1310 |
| 3.2 | Nomination and Election of Board Officers and Duties of the President
and Vice President | 1320 |
| 3.3 | Appointments and Designations by the Board of Education | 1330 |
| 3.3.1 | Duties of the District Clerk | 1331 |
| 3.3.2 | Duties of the School District Treasurer | 1332 |
| 3.3.3 | Duties of the Tax Collector | 1333 |
| 3.3.4 | Duties of the External (Independent) Auditor | 1334 |
| 3.3.5 | Appointment and Duties of the Claims Auditor | 1335 |
| 3.3.6 | Duties of the Extraclassroom Activity Fund Central Treasurer
and Faculty Auditor..... | 1336 |
| 3.3.7 | Duties of the School Attorney | 1337 |
| 3.3.8 | Duties of the School Physician/Nurse Practitioner | 1338 |
| 3.3.9 | Duties of the Internal Auditor | 1339 |
| 4.1 | Policy and Administrative Regulations..... | 1410 |
| 5.1 | Regular Board Meetings and Rules (Quorum and Parliamentary Procedure) | 1510 |
| 5.2 | Special Meetings of the Board of Education..... | 1520 |
| 5.2.3 | Meeting Conduct..... | 1523 |
| 5.2.4 | Order of Business..... | 1524 |
| 5.3 | Minutes | 1530 |
| 5.4 | Executive Sessions..... | 1540 |
| 6.1 | Annual District Meeting and Election/Budget Vote | 1610 |
| 6.1.1 | Business of the Annual District Election..... | 1611 |
| 6.2 | Annual Organizational Meeting | 1620 |
| 6.3 | Legal Qualifications of Voters at School District Meetings | 1630 |
| 6.4 | Absentee Ballots | 1640 |
| 6.5 | Submission of Questions and Propositions at Annual Elections and
Special District Meetings..... | 1650 |
- Moved by Mr. Colongeli, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.
- e. 1st Reading Policy 7222 Diploma and/or Credential Options for students with Disabilities
RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the 1st Reading of proposed changes to Section 7000 Students for the following policy, as recommended by Board of Education Policy Committee:
- | | | |
|-------|---|------|
| 2.2.2 | Credential Options for Students with Disabilities | 7222 |
|-------|---|------|
- Moved by Mr. Colongeli, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.
- f. Certification of Teacher Evaluator Training
The Annual Professional Performance Review (APPR) regulations of the Board of Regents provides that, in order to be certified as lead evaluators, administrators must be trained in nine elements. By virtue of the fact of having participated in the Lead Evaluator Training provided by the TST BOCES Network Team, which included the required components, Mr. John Zarcone, Assistant Principal is considered as Certified Teacher Lead Evaluators for the 2013-2014 School Year.
- Moved by Ms. Griffin, seconded by Mr. Colongeli. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

7. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.30.
Moved by Mr. Natoli, seconded by Mr. Colongeli. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.
- b. Approval of Non-Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1113.
Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.
- c. Approval of Administrative and Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedule of Appointment 2289.
Moved by Ms. Griffin, seconded by Mr. Colongeli. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.
- d. Approval of Tenure Recommendations
RESOLVED, upon the recommendation of the Superintendent, to approve the appointments for Tenure as presented on Schedule of Appointment 2288.
Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: Thirteen staff members were granted tenure.
Final Vote: Yes – 6, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

- a. Director of Business Operations
 - 1.) Barry Playground Proposal – Mr. Freeman provided an overview of the first stage of expenditures for the Barry Playground.
- b. Assistant Superintendent for Pupil and Personnel Services – Mrs. Riley provided an update on recruitment. She reported that the Jr.-Sr. High School has been heavily engaged in interviews to fill positions open due to retirements in special education, English, math and social worker. Final interviews for those positions will be taking place this week. The first round of interviews for elementary vacancies will begin next.
- c. Director of Curriculum and Instruction
- d. Superintendent
 - 1.) Capital Project Change Order Review – Mr. Hoose provided a review of change order CO EC-047 relating to the Capital Project.
 - 2.) NYSASCSD (NYS Association of Small City School Districts) Membership – Mr. Hoose shared the membership renewal notice for \$6,800. He reminded members that the District belongs to the Rural Schools Association of NYS as well as NYSASCSD. Mr. Hoose asked the Board to consider whether or not the membership is worthwhile with its steep membership fee. He noted that NYSASCSD was responsible for filing the Maisto vs. State of NY lawsuit over insufficient aid; however, non-members would also benefit from a favorable ruling in this case. Members agreed to discontinue the membership.

9. AUDIENCE PARTICIPATION: There were no requests to address the Board.

10. NEXT MEETING AGENDA REVIEW - None

11. EXECUTIVE SESSION - None

12. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the Regular meeting at 7:31 p.m.

Moved by Mr. Colongeli, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

**TABULATION SHEET - FINAL
CORTLAND ENLARGED CITY SCHOOL DISTRICT**

ANNUAL SCHOOL BOARD ELECTION - May 20, 2014

Vote	DIST. 1 CITY (A-K)	DIST. 1 CITY (L-Z)	DIST. 9 CVLE	DIST. 10 VIRGIL	Absentee	Challenge	TOTAL
Prop. #1: Budget YES	92	103	40	43	50	4	332
NO	44	52	25	23	33	1	178
Prop. #2: Bus YES	99	108	45	44	66	5	367
NO	34	42	20	22	16	0	134
Board of Education							
1A John A. Natoli	118	131	49	49	72	5	424
1B Janet S. Griffin	110	120	53	51	70	5	409
Write-in: Kathleen Hennessy	1						1
Write-in: JoAnn T Lamey					1		1
Write-in:							0
Write-in:							0
Write-in:							0
Total Voters	136	157	65	67	85	5	515



CORTLAND ENLARGED CITY SCHOOL DISTRICT

1 Valley View Drive
Cortland, New York 13045

Brian Freeman
Director of Business Services
bfreeman@cortlandschools.org

Business Office
(607) 758-4100
Fax: (607) 758-4109

To: Michael Hoose, Superintendent of Schools
From: Brian Freeman, Director of Business Services
Re: Surplus Items
Date: 5/27/14
Cc: Board of Education

It is the recommendation of the business office to surplus the following items:

21 Bausch and Lomb Science Microscopes

The above listed items are a combination of obsolete and have not been in use for many years. The district will attempt to recycle or scrap the equipment. Attached below is a picture for your reference.

Please let me know if you have any questions. Thank you.





Enlarged City School District

CORTLAND ENLARGED CITY SCHOOL DISTRICT

**1 Valley View Drive
Cortland, New York 13045**

6e

**Brian Freeman
Director of Business Services
bfreeman@cortlandschools.org**

**Business Office
(607) 758-4100
Fax: (607) 758-4109**

**To: Michael Hoose, Superintendent of Schools
From: Brian Freeman, Director of Business Services
Re: Donation
Date: 5/27/14
Cc: Board of Education**

It is the recommendation of the business office to accept the following donation of \$1,015.32 from the Barry School Playground Committee. These funds were raised during through private donations and fundraising opportunities the committee has participated in. These funds will be allocated to a separate account for the committee.

Please let me know if you have any questions. Thank you.

Cc: Peter Reyes



Enlarged City School District

CORTLAND ENLARGED CITY SCHOOL DISTRICT

1 Valley View Drive
Cortland, New York 13045

6f

Brian Freeman
Director of Business Services
bfreeman@cortlandschools.org

Business Office
(607) 758-4100
Fax: (607) 758-4109

To: Michael Hoose, Superintendent
From: Brian Freeman, Director of Business Services
Re: Retirement Payments
Date: 5/27/14

The following is a proposed resolution for the June 10th Board of Education Meeting-

Upon the recommendation of the Superintendent, it is recommended that the Board of Education appropriate \$286,179.00 from the Employee Benefit Accrued Liability Reserve fund to reimburse the district approved tax deferred annuity account of the below listed employees, who will be retiring June 30, 2014, for the retirement incentive as outlined in the Cortland United Teacher's Contract with the district. Payments will be submitted in July of 2014.

Patricia Barlow	\$	4,358.50
Susan Connelly	\$	40,382.50
Vickilee Darrow	\$	41,509.00
Maria Derado	\$	42,168.00
Elizabeth Griffin	\$	37,967.50
William Lee	\$	41,027.00
Patricia Lane	\$	37,967.50
Dr. Christopher Vorce	\$	40,799.00
	\$	<u>286,179.00</u>

Please let me know if you have any questions. Thank you.

Cc: Board of Education
Andrea Herzog, Treasurer
Carolyn Nowalk, Benefits
Karen Poole, Payroll
Anne Wingard, File



Cortland Works
Career Center

Cortland County Employment & Training
99 Main Street
Cortland, New York 13045
607-756-7585 ext. 3253

Employment and Training Program Worksite Agreement

This establishes an agreement between the **Cortland County Employment & Training Office**; hereafter referred to as the **Program Operator** and Cortland Enlarged City School District hereafter referred to as the **Worksite**, regarding the
(name of organization)
employment of participants. The purpose of this agreement is to insure that the Worksite provides a meaningful work experience, a safe and healthy work environment, and appropriate supervision for all participants. Worksite supervisors shall adhere to all laws, rules, and regulations for all age groups as mandated in the NYS Labor Laws.

GENERAL PROVISION

- A. A description of work to be performed, the number of participants requested and the desired work schedule for the participants shall be provided to the Program Operator on the "Worksite Data Sheet" as an attachment to this agreement.
- B. The Worksite shall provide sufficient work to occupy all participants, and shall provide sufficient equipment and/or materials to carry out work assignments.

WORKSITE RESPONSIBILITIES

- A. To require all immediate supervisors to attend an orientation prior to participants being assigned to worksites. This orientation will enable supervisors to understand the goals of the program and the vital role that they play in the success of our youth.
- B. To insure that a supervisor (or designate) shall be accessible to the participant during all working hours. Each participant must know the name of his/her immediate supervisor.
- C. To assign tasks on a daily basis and to ensure there is no discrimination on the grounds of race, color, religion, sexual orientation, age, marital status, national origin, prior criminal record, mental or physical disability, or veteran status.
- D. To notify the Program Operator within 24 hours of any changes to participant's work schedule, duties, or supervision, as well as any other special situations that might occur. The Program Operator shall also be notified within 24 hours of any accidents or injuries involving program participants.
- E. To advise participant(s) of all worksite policies.
- F. To certify program participant(s) timesheets on a daily basis. This shall be the responsibility of the immediate supervisor.
- G. To evaluate each participant as required by the Program Operator. This is the responsibility of the immediate supervisor
- H. To insure that in case of inclement weather conditions, alternative duties will be assigned to participants assigned to out-of-doors worksites.

INTERVIEWING PREFERENCES

Please indicate below your preference regarding interviewing the youth.

- We wish to interview the youth prior to placement
- We do not wish to interview the youth prior to placement. We will accept the youth assigned by the Employment and Training staff.

PROGRAM OPERATOR RESPONSIBILITIES

- A. Participants shall be provided appropriate worker's compensation or equivalent protection for on-the-job injuries and tort claims protection on the same basis as they are provided to other persons in similar employment.
- B. The Program Operator shall notify the worksite of any participant status change. No participant shall be permitted to start work without **PRIOR APPROVAL** from Program Operator.
- C. The Program Operator will be responsible for placing participant(s) at the Worksite. The Worksite may request the removal of a youth from their site at anytime. The Program Operator will be responsible for final decision made regarding any participant's continued participation in the youth program.

RELEASE TIME FOR SPECIAL ACTIVITIES

- A. Participants must be released for special activities that include workshops, field trips, etc. to be determined by the Program Operator. Advance notice will be given to the worksite when special activities are scheduled.

***This page must be signed at the bottom of this form if you do not have a union.**

**Cayuga/Cortland Service Delivery Area
Employment and Training Program**

***UNION ENDORSEMENT**

AGENCY NAME _____

The officers and members of _____ (Union) hereby endorse the Cortland-Cayuga Employment & Training Program, funded under the Workforce Investment Act and/or TANF Funds, operating under the Workforce Investment Board.

The union will continue to support this program provided that the participant does not interfere with or disrupt the work schedules of the Union members. Furthermore, the participant shall in no way be used to replace or displace any worker currently employed in the industry.

It is clearly understood that the participants are not to be considered as Union Members of the organization to which they are assigned.

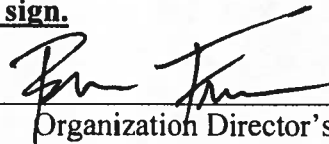
_____	_____
Union Representative	Date
_____	_____
Name	Title

Union	

***If no union is involved, please check here and sign.**

NO UNION

X



Organization Director's Signature

Job Title Bus Cleaner/Maintenance Aide Number of Openings 3

(All titles must be some form of 'aide,' i.e.: clerical aide, maintenance aide, etc.)

Job duties (please be specific):

- * Assist bus cleaners with interior and exterior cleaning of CECSD fleet.
- * Paint wheels and/or bumpers on CECSD fleet vehicles
- * Clean bus garage including break rooms, parts + service areas, as needed.

Minimum skills required to perform this work:

Work independently and as member of a team; able to take direction and plan work in an organized manner; Use common cleaning implements: brooms, mops, buckets, hoses, etc.; Check work for completeness + accuracy.

Any Special Requirements or Equipment necessary by start date: Please include dress codes (e.g., work boots, safety glasses, gloves, etc.), medical requirements such as TB tests, fingerprinting, and any official paperwork that must be completed by the participant or by our office.

No open-toed shoes; long-pants preferred

Planned work schedule (e.g., Monday - Friday, 8:30 am to 12:30 PM):

Monday		Tuesday		Wednesday		Thursday		Friday	
Arrive	Leave	Arrive	Leave	Arrive	Leave	Arrive	Leave	Arrive	Leave
7:30	12:30	7:30	12:30	7:30	12:30	7:30	12:30	7:30	12:30

Start date (as July 4th falls on Friday of the first week, you may choose to start on June 30 or 7th)

Monday, June 30th

Monday, July 7th

Other _____

End date:

- The program is scheduled to end August 8th with the end-of-year picnic.
- If money is available, additional hours may be given after August 8th
- If your program ends prior to August 8th indicate last day of work: _____

Where should the participant report on the first day of work? CECSD Transportation Dept.

What time should the participant arrive on the first day? 7:30 AM.

Who should the participant report to upon arrival? Mike Morris / Keith Sutliff

FEDERAL AND STATE PROVISIONS

All worksites shall be monitored to insure that all parties are adhering to the provisions of the Worksite Agreement. The Agreement may be amended to reflect current conditions.

This agreement shall commit funds only to the extent of monies available. It must be further recognized and accepted that all funding is contingent on the availability of Federal funds and continued Federal authorization for program activities. It is subject to amendment or termination due to lack of funds or authorization.

Print name of Worksite Director: Chuck Paquette

Signature of Worksite Director:  5/9/14
Date

Address: 1 Valley View Drive
Cortland, NY 13045

Phone # 607.758.4123 Fax # 607.758.4109

Email: cpaquette@cortlandschools.org

All persons supervising youth in this program must attend a supervisor orientation. Names and Titles of Supervisors covered in this Agreement.

Mike Morris / Auto Mechanic

Chuck Paquette / Transportation Director

Office Use

Cortland County's Employment and Training Director's Signature Date

Please complete and return the entire packet. A copy signed by all parties will be returned to you for your records.

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To: Cortland CSD
Date: May 2, 2014
Re: Service Proposal/Contract

In order to ensure the highest safety and operational status of your equipment, we recommend that you purchase a service contract with us to perform 4 regular maintenance inspections in a one-year period. This contract period will be from July 1, 2014 to June 30, 2015. If this contract is acceptable, **please sign this contract and the additional terms and conditions** and return them to me along with a purchase order. Please make a copy for your records. This contract will include the following:

I. REGULAR INSPECTIONS:

- a) Preventive Maintenance: See enclosed preventive maintenance procedures. Along with preventive maintenance procedures, we will do authorized repairs with parts carried on-site for the equipment listed in Attachment 1.
- b) Schedule for Visits: Your facility will receive one preventive service visit every 3 months to total 4 visits in a 12 month period. All service visits will be scheduled in advance at your convenience.
- c) Scheduled Months: We have scheduled your service visits for the months of August 2014, November 2014, February 2015 and May 2015; however, the first service visit will not be performed until at least 30 days after receipt of the signed contract.
- d) Charges: The cost in labor, travel and support for each inspection is \$412.50 and would include up to 4.5 hours of total labor. Additional labor hours would be billed at \$75/hr. Parts not covered by the manufacturer's warranty will be billed at a 10% discount, plus shipping and handling charges.
- e) Additional Service Charges: Additional service charges will be incurred for any equipment not listed in Attachment 1.

II. EMERGENCY VISITS:

For service calls which are not part of the regular inspection visits described above and which are not covered by the manufacturer's warranty, we would charge \$75 for each hour of labor, plus travel time. Parts not covered under warranty will be billed at a 10% discount, plus shipping and handling charges.

Our service response time goals for emergency calls are as follows:

- a) Respond by phone within 4 hours to any emergency service request.
- b) Be on-site within 48 hours for commercial customers (normal business hours).

III. PAYMENT:

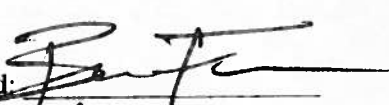
The payment for the regular inspection portion of this agreement is \$1,650.00 payable in 4 payments of \$412.50 due on net-30 terms from the date of each inspection. Payment for additional labor and parts will be due on net-30 terms as the expenses are incurred. Prices quoted above are exclusive of any applicable sales tax.

Please contact me if you have any questions.

Brittany K. Ward
Senior Administrative Assistant
bkward@advantagefitness.com
607-257-2107 ext. 39

Signed: _____

Date: _____

Signed: 
 Print: Brian Freeman
 Date: 6/5/14

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ATTACHMENT 1

**Cortland CSD
Equipment List**

CARDIOVASCULAR EQUIPMENT

Item	Quantity
Precor EFX546i Elliptical	2
ST Airforce Bike	2
Schwinn Windsprint	2
Precor EFX833	2
Precor 833 Treadmill	2
	10

STRENGTH EQUIPMENT

Item	Quantity
Cybex Selectorized	2
Cybex Selectorized Modular	4
Cybex Bodyweight Modular	3
Cybex Free Weight	10
Cybex Plate Load	1
York Free Weight	1
	21

Approval Signature 

ATTACHMENT 1

**Cortland CSD
Equipment List**


CARDIOVASCULAR EQUIPMENT

Item	Quantity
ST Airforce Bike	2
Schwinn Windsprint	2
Precor EFX833	2
Precor 833 Treadmill	2
	8

STRENGTH EQUIPMENT

Item	Quantity
Cybox Selectorized	2
Cybox Selectorized Modular	4
Cybox Bodyweight Modular	3
Cybox Free Weight	10
Cybox Plate Load	1
York Free Weight	1
	21

Approval Signature





SERVICE CONTRACT TERMS AND CONDITIONS

INDEMNIFICATION

Purchaser agrees to defend, indemnify and hold harmless Advantage Sport & Fitness, Inc. ("Advantage"), its officers, employees, agents and representatives from and against any and all claims, actions, proceedings, damages, losses and expenses (including attorney's fees and all costs) arising out of any goods or services furnished under this Service Contract, except those arising by reason of (i) Advantage's breach of this Service Contract or (ii) the negligent or willful act of Advantage, its officers, employees, agents and representatives.

DISCLAIMER OF WARRANTY; LIMITATION OF LIABILITY

ANY AND ALL WARRANTIES, EXPRESSED OR IMPLIED, RELATING TO THE GOODS FURNISHED UNDER THIS SERVICE CONTRACT ARE EXPRESSLY LIMITED TO THOSE MADE BY THE MANUFACTURER OF SUCH GOODS. SUCH WARRANTIES SHALL NOT BE CONSTRUED TO CREATE ANY LIABILITY ON THE PART OF ADVANTAGE SPORT & FITNESS, INC. ("ADVANTAGE").

ADVANTAGE MAKES NO REPRESENTATIONS OR WARRANTIES REGARDING THE GOODS FURNISHED UNDER THIS CONTRACT AND, TO THE FULLEST EXTENT PERMITTED BY LAW, ADVANTAGE HEREBY DISCLAIMS ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, OF ANY KIND RELATED TO THE GOODS FURNISHED UNDER THIS CONTRACT, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND SUITABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

ADVANTAGE IS NOT RESPONSIBLE FOR ANY PUNITIVE, CONSEQUENTIAL, INCIDENTAL, INDIRECT OR SPECIAL DAMAGES (INCLUDING WITHOUT LIMITATION DAMAGES FOR LOST PROFITS) INCURRED BY PURCHASER OR BY ANY THIRD PARTY MAKING A CLAIM THROUGH PURCHASER. THIS LIMITATION OF LIABILITY WILL NOT APPLY TO CLAIMS FOR INJURY TO PERSONS OR MATERIAL DAMAGE TO PHYSICAL PROPERTY CAUSED BY THE NEGLIGENCE OR WILLFUL ACT OF ADVANTAGE, ITS OFFICERS, EMPLOYEES, AGENTS OR REPRESENTATIVES.

REASONABLE EFFORTS

Advantage will make reasonable, good faith efforts to diagnose and repair the equipment covered by this Service Contract but Advantage makes no guarantee that it will be able to make a successful repair in every case. In the event that Advantage through its efforts is unable to repair the equipment, then Purchaser, at its sole discretion, may obtain repair services from additional service providers beyond the scope of this Contract and that the costs associated with such repairs shall be born exclusively by Purchaser and shall be in addition to the costs associated with the performance of this Contract.

PURCHASER ACCEPTANCE:

I hereby certify that, as representative of the Purchaser, I have the authority to legally bind the Purchaser in this matter and that by affixing my signature below I accept these terms and conditions on behalf of Purchaser.

Date: 6/5/14

Name: Brian Freeman

Signature: [Handwritten Signature]

PREVENTIVE MAINTENANCE PROCEDURES

The following is a list of procedures that are performed during a routine preventive maintenance inspection. Your facility may not have all of the various types of equipment listed below. The inspection report will indicate that the equipment is "OK" unless otherwise noted.

The "Status" column on the Inspection Report is used to indicate if a part is needed or has been replaced during the inspection. It will also be used to indicate any other special actions that may have been (or need to be) taken.

TREADMILLS

- Vacuum under covers
- Adjust drive belt (if needed)
- Adjust running belt (if needed)
- Inspect drive belt, running belt and deck for wear
- Check safety clips and stop functions
- Lubricate elevation assembly (if needed)
- Test general function of unit and electronics
- Inspect electronics/wires for corrosion/imperfections
- Check power cord for damage
- Inspect drive motor, rollers and all mechanical parts
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks

ELLIPTICAL/ AMT/ CROSS-TRAINERS

- Vacuum under covers
- Inspect drive input assembly
- Inspect generator/alternator(s)
- Inspect all internal belts for wear
- Adjust belts (if needed)
- Inspect wheels and ramps
- Lubricate elevation Assembly (if needed)
- Lubricate moving parts (if needed)
- Test general function of unit and electronics
- Inspect electronics/wires for corrosion/imperfections
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks

BIKES

- Vacuum under covers
- Inspect generator/alternators
- Inspect all internal belts for wear
- Adjust belts (if needed)
- Lubricate moving parts (if needed)
- Inspect pedals/ pedal straps
- Check all pedals to insure proper tightness
- Test general function of unit and electronics
- Inspect electronics/wires for corrosion/imperfections
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks

STEPPERS/CLIMBERS

- Vacuum under covers
- Check/adjust chains, cables, and springs (as needed)
- Inspect generator/alternator(s)
- Inspect all internal belts for wear
- Lubricate moving parts (if needed)
- Test general function of unit and electronics
- Inspect electronics/wires for corrosion/imperfections
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks

ROWERS

- Clean monorail
- Tighten/adjust & oil chain (if needed)
- Test general function of unit and electronics
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks

CARDIO THEATER

Personal Viewing Screens

- Inspect screen & controller for any imperfections
- Test general functions and electronics
- Check headphone jack function
- Inspect power cord and coax for damage

900Mhz Receivers

- Test general functions and electronics
- Check headphone jack function
- Check securing of receiver to unit
- Check C-Safe wires for damage

STRENGTH EQUIPMENT

- Inspect all cables and belts for wear
- Inspect all cables and belts for proper tension
- Inspect top plate fastener
- Adjust cables/belts (if needed)
- check all cable/belt jam nuts are tightened
- Inspect pulleys for damage and wear
- Check weight stack plates for cracks
- Inspect weight stack pins & lanyards for damage
- Make sure weight stack pin can be inserted and extracted properly
- Lubricate guide rods (if needed)
- Lubricate moving parts (if needed)
- Inspect/check that all bolts & fasteners are tightened
- Inspect upholstery for wear
- Inspect welds on frame for cracks

SPIN BIKES

- Clean fly wheel (if needed)
- Check calibration (adjust if needed)
- Inspect fly wheel pads for wear (if available)
- Lubricate fly wheel pads (if available/needed)
- Inspect bottom bracket (adjust if necessary)
- Check all pedals to insure proper tightness
- Inspect pedals for any play (bad bearings)
- Inspect pedal straps for wear
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks
- Test general function of unit and electronics
- Inspect electronics/wires for corrosion/imperfections

6 i.



CORTLAND ENLARGED CITY SCHOOL DISTRICT
1 Valley View Drive
Cortland, New York 13045

Brian Freeman
Director of Business Services
bfreeman@cortlandschools.org

Business Office
(607) 758-4100
Fax: (607) 758-4109

To: Michael Hoose, Superintendent
From: Brian Freeman, Director of Business Services
Re: Non-Resident Tuition Rates for 2014-15
Date: 5/30/14

It is the recommendation of the Business Office to approve the following Non-Resident Tuition rates for the 2014-15 school year:

Current Non Resident Students: **Rate will be increased annually by \$500 until state rate is met.*

Current Non Resident Students:	2013 – 2014	2014-15
Grades K – 6	\$ 2,900	\$3,400
Grades 7-12	\$3,100	\$3,600

New/Incoming Non Resident Students: **Based on Estimated Non-Resident Tuition Report for 2013-14 as per the State Education Department.*

New/Incoming Students	2013 – 2014	2014-15
Grades K – 6	\$ 4,278	\$3,717
Grades 7-12	\$ 5,350	\$5,695

Please let me know if you have any questions. Thank you.

Cc: Board of Education
Andrea Herzog, Treasurer
Anne Wingard, File

7 a-c

SCHEDULE OF RESIGNATIONS AND LEAVES

ADMINISTRATORS, INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFF
School Year 2013-14

Schedule Number: 11.31

Board Meeting Date: June 10, 2014

Color: White

A. Approval of Personnel Resignations and Leaves

INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	RESIGNATION DATE	REASON

NON-INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	EFFECTIVE DATE	REASON
Cappiello, Dianne	Keyboard Specialist	08/26/2013	06/30/2014	Resignation.
Johnson, Diane	Executive Secretary	03/09/1992	08/06/2014	Retirement.

INSTRUCTIONAL/NON-INSTRUCTIONAL PERSONNEL:

LEAVE OF ABSENCE	POSITION	ORIGINAL APPOINTMENT	LEAVE DATES	REASON
Cumming, Joy	LOTE	09/01/2013	06/12/2014 – 06/30/2014 (Anticipated)	Parental Leave – If part of this leave is to be paid, the period of disability, confirmed by a physician, will be defined in the doctor's note.

SCHEDULE OF APPOINTMENTS

ADMINISTRATORS AND INSTRUCTIONAL STAFF
To Fix Salaries and Schedule Conditions for the School Year 2014-15

Schedule Number: 2290
Board Meeting Date: June 10, 2014
Color: White

NAME	POSITION/ LOCATION	TYPE OF APPT	DATE EFFECTIVE	PROB ENDS	TENURE AREA	CERT/ DEGREE	REMARKS	SALARY *
Bush, Dustin	English/JSHS	Probationary	09/01/2014	08/31/2017	English	English Language Arts 7-12/Initial	Dustin will fill the English Teacher vacancy due to retirement.	Step A1 \$39,005 Grad Hrs 61 \$2,440 Master's \$500 TOTAL \$41,945.00
Gagen, Ryane	English/JSHS	Probationary	09/01/2014	08/31/2017	English	English Language Arts 7-12/Initial (pending)	Ryane will fill the English Teacher vacancy due to retirement.	Step A1 \$39,005 Grad Hrs \$ Master's \$ TOTAL \$39,005.00
VanGorder, Stephen Brian	Special Education/ JSHS	Probationary	09/01/2014	08/31/2017	General Special Education	Students With Disabilities Grades 7- 12/ Initial	Stephen will fill the English Teacher vacancy due to retirement.	Step C1 \$4,462 Grad Hrs \$ Master's \$500 TOTAL \$40,962.00
Whelan, Jennifer	Social Worker JSHS	Probationary	09/01/2014	08/31/2016	School Social Worker	School Social Worker/ Permanent	Jennifer will fill the Social Worker position.	Step HI \$44,347 Grad Hrs 64 \$2,560 Master's \$500 TOTAL \$47,407.00
Carrella, Katharina	Mathematics/JSHS	Probationary	09/01/2014	08/31/2017	Mathematics	Mathematics 7-12/ Initial	Katharina will fill the Mathematics vacancy due to retirement.	Step BI \$39,727 Grad Hrs 33 \$1,320 Master's \$500 TOTAL \$41,547.00
Maloy, Magen	Special Education/ JSHS	Probationary	09/01/2014	08/31/2017	General Special Education	Students With Disabilities Grades 7- 12/ Initial	Magen will fill the Special Education Teacher vacancy due to retirement.	Step C1 \$40,462 Grad Hrs 15 \$600 Master's \$ TOTAL \$41,062.00

NAME	POSITION/ LOCATION	TYPE OF APP'T	DATE EFFECTIVE	PROB ENDS	TENURE AREA	CERT/DEGREE	REMARKS	SALARY
Hammond, Jacob	Special Education/ JSHS	Probationary	09/01/2014	08/31/2017	General Special Education	Students With Disabilities Grades 7- 12/ Initial (pending)	Jacob will fill the Special Education Teacher vacancy due to retirement.	Step A1 \$39,005 Grad Hrs \$2,720 Master's \$500
								TOTAL \$42,225.00

Mentor Appointments
To Fix Salaries and Schedule Conditions for the School Year 2013-14

Schedule Number: 2291
 Board Meeting Date: June 10, 2014
 Color: White

TITLE	APPOINTMENT	YR	AMOUNT
Mentor	Kelly Chapman		\$ 350.00
Mentor	Michele Hughes		\$ 350.00
Mentor	Jim Ulrich		\$ 350.00
Mentor	Shawn Whittaker		\$ 350.00
Mentor	Karen Krichbaum		\$ 350.00
Mentor	Dianna Joslyn		\$ 350.00
Mentor	Brian Bosch		\$ 350.00
Mentor	Cara Smith		\$ 350.00
Mentor	Heidi Shelley		\$ 350.00
Mentor	Amy Tooley		\$ 350.00
Mentor	Molly Harrington		\$ 350.00
Mentor	Allison Capano		\$ 350.00
Mentor	Jill Ruggiero		\$ 350.00
Mentor	Kristin Jamieson		\$ 350.00
Mentor	Jennifer Spaulding		\$ 350.00
Mentor	Linda Slade		\$ 350.00
Mentor	Eileen Allen		\$ 350.00
Mentor	James Wallis		\$ 350.00
Mentor	David Darrow		\$ 350.00
Mentor	Amy Barrette		\$ 350.00
Mentor	Dan Camillo		\$ 350.00
Mentor	Kathleen Elliot-Birdsall		\$ 350.00
Mentor	Gwen Barbato		\$ 350.00
Mentor	Chuck Petit		\$ 350.00
Mentor	Lois Meyer		\$ 350.00
Mentor	Jean Pawlak		\$ 350.00
Mentor	Eric Comtois		\$ 350.00

Co-Curricular Appointments

To Fix Salaries and Schedule Conditions for the School Year 2014-15

Schedule Number: **2292**
 Board Meeting Date: **June 10, 2014**
 Color: **Green**

TITLE	APPOINTMENT	YR	AMOUNT*
Auditorium/LGI Co-Coordinator	Jesse Bender	2	\$ 551.50
Auditorium/LGI Co-Coordinator	Stephen McSweeney	10	\$ 601.50
Core Department Leaders 7-12 - English	Jon Marks	N/A	\$ 4,375.00
Core Department Leaders 7-12 - Math	Abbey Albright	N/A	\$ 4,375.00
Core Department Leaders 7-12 - Science	David Darrow	N/A	\$ 4,375.00
Core Department Leaders 7-12 - Social Studies	Lois Meyer	N/A	\$ 4,375.00
Department Leaders 7-12 - Business	Chuck Petit	N/A	\$ 2,129.00
Department Leaders 7-12 - Foreign Language	Matthew Kinsella	N/A	\$ 2,129.00
Department Leaders 7-12 - Guidance	Michele Hughes	N/A	\$ 2,129.00
Department Leaders 7-12 - Health & FCS	Jill Pace	N/A	\$ 2,364.00
Department Leaders 7-12 - Technology	Chuck Petit	N/A	\$ 2,129.00
District - Wellness Coordinator	Jill Pace	N/A	\$ 4,371.00
District Department Leaders K-12 - Art	Robin Jackson	N/A	\$ 2,364.00
District Department Leaders K-12 - LMS	Annette Herbert	N/A	\$ 1,182.00
District Department Leaders K-12 - LMS	Kim Hay	N/A	\$ 1,182.00
District Department Leaders K-12 - Music	Rick Eleck	N/A	\$ 2,364.00
Drug Abatement	Christine Andrews	6	\$ 333.00
Drug Abatement	Amy Johnson	6	\$ 333.00
Freshman Class Co-Advisor	Amy Johnson	1	\$ 490.00
Freshman Class Co-Advisor	Christine Andrews	1	\$ 490.00
GO Bookkeeper	Cindy Dann	3	\$ 2,574.00
Jazz Band Director	Rick Eleck	29	\$ 2,210.00
Junior Class Advisor	Jaime Francey-Henry	3	\$ 1,686.00
Junior High Drama Director	Ben Wells	11	\$ 1,675.00
Language Club	Meghan Preston	1	\$ 342.00
Language Club	Joy Cumming	1	\$ 342.00
Language Club	Kelly Chapman	1	\$ 342.00
Liaison - Special Education (Secondary)	Sherlyn Pallassino	N/A	\$ 646.00
Mock Trial	Jon Marks	1	\$ 1,269.00
Muse-ings Advisor	Jon Marks	19	\$ 1,794.00
Music Ensemble Junior	Sharon Phetteplace	2	\$ 955.00
Musical/Instrumental	Ben Wells	2	\$ 1,575.00
Musical/Vocal	Ben Wells	2	\$ 1,575.00
National Honor Society Advisor	Jeremy Milligan	5	\$ 1,030.00
One Act Play	Megan Bottle	1	\$ 620.00
Parade Band Assistant Director	Kimberly Sanderson	12	\$ 615.00
Parade Band Director	Rick Eleck	20	\$ 1,025.00
Parade Band Marching Instructor	Jeff Magacs	15	\$ 795.00
Pep Band Assistant Director	Kimberly Sanderson	12	\$ 770.00
Pep Band Director	Rick Eleck	20	\$ 1,335.00
Photography Club Advisor	Melissa Quinlan	7	\$ 761.00
Radio Guild Advisor	Jeffrey Guido	1	\$ 1,863.00
Rotary Club Interact	Claudia Williams	1	\$ 591.00
SADD Advisor	Jill Pace	1	\$ 980.00
Science Olympiad Co-Advisor	Charles Canestaro	1	\$ 634.50

*2013-14 rate

TITLE	APPOINTMENT	YR	AMOUNT*
Science Olympiad Co-Advisor	James Ulrich	7	\$ 672.00
Senior Class Advisor	Megan Bottle	4	\$ 1,102.00
Senior Class Advisor	Kelly Chapman	3	\$ 1,089.50
Senior High Drama Director	Stephen McSweeney	7	\$ 2,400.00
Senior High Musical Director	Jesse Bender	3	\$ 2,970.00
Senior High Newspaper Advisor	Mike Winchell	1	\$ 294.00
Ski Club Advisor – Jr. High	Thomas Herting	2	\$ 515.00
Ski Club Advisor – Sr. High	Richard Gamel	2	\$ 1,005.00
Sophomore Class Co-Advisor	Melissa Quinlan	2	\$ 599.50
Sophomore Class Co-Advisor	Ben Wells	2	\$ 599.50
Stage Craft Advisor	Jesse Bender	3	\$ 2,179.00
Student Council (Senior High)	Caitlin Eaton	2	\$ 4,532.00
Student Council – Virgil	Karen Avery	1	\$ 273.00
Student Council (Junior High)	Kaitlyn Rongo	1	\$ 634.50
Student Council (Junior High)	Amy Tooley	2	\$ 647.00
Swing Chior	Ben Wells	7	\$ 1,315.00
Tri-M Advisor	Kimberly Sanderson	9	\$ 565.00
Video Coordinator	Melissa Quinlan	N/A	\$ 4,281.00
Winter Color Guard Head Instructor	Jodi Barner-Nageotte	12	\$ 2,475.00
Yearbook Co-Advisor	Melissa Quinlan	1	\$ 2,253.50
Yearbook Co-Advisor	Pamela West	1	\$ 2,253.50

**SCHEDULE OF APPOINTMENTS
INTER-SCHOLASTIC (ATHLETICS)**

To Fix Salaries and Schedule Conditions for the School Year 2014-15

Schedule Number: **2293**
Board Meeting Date: **June 10, 2014**
Color: **Blue**

NAME	TITLE	VARSITY/JV JUNIOR HIGH	SPORT	BOYS/ GIRLS	AMOUNT
Dave Darrow	Head Coach	Varsity	Football	Boys	\$ 6200
Paul Thomas	Assistant Coach	Varsity	Football	Boys	\$ 4030
Pete Reif	Assistant Coach	Varsity	Football	Boys	\$ 4030
Alex Stacy	Vol. Assistant Coach	Varsity	Football	Boys	\$ Volunteer
Mike Discenza	Vol. Assistant Coach	Varsity	Football	Boys	\$ Volunteer
Zac Darrow	Head Coach	Junior Varsity	Football	Boys	\$ 4030
Adam Collister	Assistant Coach	Junior Varsity	Football	Boys	\$ 3100
Joe DiSanto	Head Coach	Junior High	Football	Boys	\$ 3100
Brandon Galutz	Assistant Coach	Junior High	Football	Boys	\$ 2170
Joe Nicholas	Assistant Coach	Junior High	Football	Boys	\$ 2170
Jamie Brown	Head Coach	Varsity	Field Hockey	Girls	\$ 4960
Grace Forrester	Vol. Assistant Coach	Varsity	Field Hockey	Girls	\$ Volunteer
Maureen White	Head Coach	Junior Varsity	Field Hockey	Girls	\$ 2790
Kindra Catalano	Head Coach	Junior High	Field Hockey	Girls	\$ 2480
Matt Dearie	Head Coach	Varsity	Cross Country	Boys/Girls	\$ 4960
Paul Drexler	Head Coach	Junior High	Cross Country	Boys/Girls	\$ 2480
Brian Rozewski	Head Coach	Varsity	Soccer	Boys	\$ 4960
John Protheroe	Head Coach	Junior Varsity	Soccer	Boys	\$ 2790
Nick Kline	Head Coach	Junior High	Soccer	Boys	\$ 2480
Ryan Bilodeau	Head Coach	Varsity	Soccer	Girls	\$ 4960
Kristy Tartaglia	Head Coach	Junior Varsity	Soccer	Girls	\$ 2790
Brandy Thompson	Head Coach	Junior High	Soccer	Girls	\$ 2480
Yale Hughes	Head Coach	Varsity	Golf	Boys	\$ 3875
Jim Brown	Vol. Assistant Coach	Varsity	Golf	Boys	\$ Volunteer
Mark Chambers	Vol. Assistant Coach	Varsity	Golf	Boys	\$ Volunteer
Nikki Zeches	Head Coach	Varsity/JV	Fall Cheerleading	Girls	\$ 2170
Robert Walrath	Head Coach	Varsity	Tennis		\$ 3875
Lara Discenza	Assistant Coach	Junior Varsity	Tennis		\$ 2015

SCHEDULE OF APPOINTMENTS

ELEMENTARY & SECONDARY SUBSTITUTE TEACHERS/TUTORS 2013-14

Schedule Number: 2294

Board Meeting Date: June 10, 2014

Color: Yellow

The following individuals are emergency conditional appointments to the substitute teacher list. The Superintendent is authorized to make assignments from the list.

Name	Title	List	Daily Rate	Remarks
Sears, Donald	Substitute Teacher	B	\$77.00	Retroactive to 06/05/2014
Sears, Donald	Teaching Assistant		\$69.00	Retroactive to 06/05/2014
Wilcox, Carlene	Teaching Assistant		\$77.00	Retroactive to 05/23/2014