

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, February 25, 2014 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, February 25, 2014 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli, Mr. Daniel Sidebottom and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director of Curriculum and Instruction; Mr. Brian Freeman, Director Business Services; Cortland Standard Representative; School and Community Representatives; and Ms. Margaret Baccaro, Clerk

6:00 – 7:00 p.m. – Board Budget Workshop

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE:** Ms. Davis-Howard called the meeting to order at 7:00 p.m., and the Pledge of Allegiance was recited.
2. **COMMUNICATIONS and RECOGNITION:**
 - a. **Kudos Korner**
 - 1.) Mary Kostuk, Secretary Building and Grounds – Mrs. Mary Kostuk, secretary to the Director of Facilities and district switchboard operator was recognized for assisting the interim director and keeping the department on course while the position remained unfilled during the search for a new director. Mrs. Kostuk was present to accept the Board’s thanks and certificate of extraordinary achievement.
 - b. **Audience Participation** – There were no requests to address the Board on items related to the Agenda.
 - c. **Board Member Reports**
 - 1.) BOE Policy Committee February 18, 2014 Meeting – Mr. Natoli provided an update on the committee’s progress with policy review noting that Section 2000 Internal Operations would be voted upon later in the meeting, and Section 1000 By-Laws would come for a first reading at the next meeting.
 - 2.) BOE Facilities Committee February 13, 2014 Meeting – Ms. Van Donsel reported that the committee had received an update on closing out the Capital Project, an update on the roofing project also about to close out, begun to prioritized the use of remaining funds (approximately \$2 million), and begun discussion on a solar energy project which Lend Lease will present at the next meeting.
 - 3.) BOE Audit Committee - The next meeting of the committee is scheduled for March 10, 2014.
3. **PRESENTATIONS:**
 - a. **CPEF (Cortland Public Education Foundation) Awards**

Mr. Hoose announced the recipients of three grants that the Cortland Public Education Foundation has awarded as follows: (1) Fall 2013 \$1,000 award for National Honor Society to support the purchase of new robes submitted by Jeremy Milligan, (2) Spring 2014 \$1,000 award for Teaching with Tablets submitted by Amy Johnson, and (3) Spring 2014 \$1,000 award for Playaway Audio Books submitted by Katie Swanson and Kim Hay. Mr. Hoose shared that CPEF, an independent, community-based organization, has funded a wide variety of projects in support of the District.
 - b. **Annual Youth Drug and Alcohol Survey**

Ms. Judi Riley and Ms. Jill Pace, Health and FCS Department Leader and District Health and Wellness Coordinator, provided an overview report on the 2013 Annual Youth Drug and Alcohol Survey administered county-wide to students in grades 6, 8, 10 and 12. The purpose of administering the survey is to gain an understanding of what students are facing or experiencing therefore giving the district an opportunity to look at supports, interventions and educational programs to give guidance and support to students who need services.

Ms. Pace reviewed the survey findings including the percent of student not involved in these behaviors, percentage who had used alcohol, cigarettes, marijuana and prescription medications (not prescribed) and the areas of focus to change the behaviors of those who are involved. This data is used by the community and the schools to reduce risk factors and increase protective factors for our youth.

Ms. Riley acknowledged the work of the CACTC Risk and Protective workgroup working in collaboration with County school districts, and praised Ms. Pace for her tireless efforts in this work.

4. **CONSENT ITEMS:**

- a. Minutes of February 11, 2014 Regular Meeting
- b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education)

Recommendations

607001226, 607000969, 607000813, 610316812, 610330600, 610308571, 610308572, 610261569, 607000217, 607000144, 610350593, 607000957, 610375929, 610328958, 610354497, 607001297, 610323993, 607001192, 610350092, 607001294, 610261568, 610317989, 610317783, 610274429, 610364527, 610269874

RESOLVED, upon the recommendation of the Superintendent, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Murphy.

Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

- a. Approval of Faculty/Student Calendar for 2014-15
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education for the Cortland Enlarged City School District hereby approves the 2014-15 Faculty/Student Calendar as presented.
Moved by Mr. Colongeli, seconded by Ms. Griffin. Discussion: none
Final Vote: Yes – 7, No – 0. Motion Carried.
- b. Final Approval of New Course Proposal for Science in our World
RESOLVED, upon the recommendation of the Superintendent, to approve the new course, Science in our World, as presented at the February 11, 2014 meeting.
Moved by Mr. Sidebottom, seconded by Mr. Natoli. Discussion: none
Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.
- c. Final Approval of New Course Proposal for Global Environment
RESOLVED, upon the recommendation of the Superintendent, to approve the new course, for Global Environment, as presented at the February 11, 2014 meeting.
Moved by Mr. Natoli, seconded by Ms. Van Donsel. Discussion: none
Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.
- d. Final Approval of New Course Proposal for Rock Guitar 1
RESOLVED, upon the recommendation of the Superintendent, to approve the new course, for Rock Guitar 1, as presented at the February 11, 2014 meeting.
Moved by Ms. Murphy, seconded by Mr. Sidebottom. Discussion: none
Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.
- e. 1st Reading Erie I BOCES Policy Revisions to Section 2000
RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the 1st Reading of proposed changes to Section 2000 Internal Operations for the following policies, as recommended by Erie I BOCES, and the Board of Education Policy Committee:
 - 1.1 Orienting and Training New Board Members..... 2110
 - 2.1 Committees of the Board 2210
 - 3.1 Membership in Associations 2310
 - 3.2 Attendance by Board Members at Conferences, Conventions and Workshops 2320
 - 3.3 Compensation and Expenses 2330
 - 3.4 Board Self-Evaluation 2340

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

7. **PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.25.

Moved by Ms. Griffin, seconded by Mr. Natoli. Under discussion Ms. Patricia Lane’s retirement was accepted with regret and thanks for her years of service.

Final Vote: Yes – 7, No – 0. Motion Carried.

- b. Non-Instructional Personnel Appointments – None.
- c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2280 and 2281.

Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

- a. Director of Business Operations – Mr. Freeman shared that, at the next meeting, the Board will hear a presentation from Lend Lease on a solar project.
- b. Assistant Superintendent for Pupil and Personnel Services – None.
- c. Director of Curriculum and Instruction – None.
- d. Superintendent
 - 1.) New Tech Valley High School Tour on March 25, 2014 – Mr. Hoose shared that the District has a team including Board member Griffin planning to participate in this tour.

9. AUDIENCE PARTICIPATION: There were no requests to address the Board.

10. NEXT MEETING AGENDA REVIEW

- Q2 Academic Report

11. EXECUTIVE SESSION

In accordance with Public Officer’s Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 7:52 p.m. to discuss collective negotiations pursuant to Article 14 of the Civil Service Law and the employment history of particular persons with no action to follow.

Moved by Ms. Murphy, seconded by Mr. Colongeli. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

The Executive Session adjourned at 8:06 p.m.

Moved by Ms. Griffin, seconded by Ms. Van Donsel. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

12. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the Regular meeting at 8:06 p.m.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

Ms. Margaret Baccaro, Clerk