

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Monday, April 21, 2014 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Monday, April 21, 2014 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli, and Mr. Daniel Sidebottom

Absent: Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Kristie Bliss, Director of Curriculum and Instruction; Mr. Brian Freeman, Director Business Services; Cortland Standard Representative; School and Community Representatives; and Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE:** Ms. Davis-Howard called the meeting to order at 7:05 p.m., and the Pledge of Allegiance was recited.
2. **COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner - None
 - b. Audience Participation – There were no requests to address the Board on items related to the Agenda
 - c. Board Member Reports:
 - 1.) BOE Audit Committee – April 14, 2014: Ms. Davis-Howard reported that the committee had met with Questar III BOCES to review the scope of the next internal audit and to seek input on what the District would like reviewed. The committee chose to have the payroll and purchasing process reviewed.
 - 2.) BOE Policy Committee – April 21, 2014 Meeting: Mr. Natoli reported that the committee continues to make steady progress on Section 1000 By-Laws and Section 3000 Community Relations.
 - 3.) BOE Facilities Committee –April 10, 2014 Meeting: Mr. Hoose reported that the committee reviewed the remaining funds in the Capital Project and narrowed the scope of work left to be done. They also discussed solar projects and energy performance contracts (EPC). ECG Engineering, an engineering/consulting firm, presented a preliminary energy assessment to the committee to determine the total district-wide project size and scope that could be funded using the EPC process. A second firm will be scheduled to present to the committee at the end of the month.
 - 4.) Reminders: Ms. Davis-Howard reminded members of the following upcoming deadlines and events.
 - a. April 30, 2014 – Board Candidate Petitions are due to the Board Clerk by 5:00 PM
 - b. May 6, 2014 – Voter Registration Day 3:00-8:00 PM, Kaufman Center
 - c. May 6, 2014 – Public Budget Hearing 7:00 PM, JSHS Auditorium
 - d. May 12, 2014 – Meet the Candidates 7:00 PM, JSHS Auditorium
 - 5.) Summer Meeting Schedule Confirmed:
 - a. Tuesday, July 8 – Organizational and Regular Meeting
 - b. Tuesday, August 5 – Regular Meeting (*first Tuesday*)
 - c. Tuesday, August 19 – Regular Meeting (*third Tuesday*)
3. **PRESENTATIONS:** None
4. **CONSENT ITEMS:**
 - a. Minutes of April 8, 2014 Regular Meeting
 - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
610307212, 610317808, 607000073, 607000195, 610365380, 607001270, 607001374, 607000638, 607001011, 610373462, 610295107, 607001273, 610350593, 607001111, 610251613, 610308398, 610374773, 610365056, 607000630, 607000607, 610342286, 607000994, 610317757, 610293582, 610373827, 607001372, 610352834, 607001302, 610374775, 607001016, 607001036, 607000959, 610294566, 610295866, 607001315, 610281413, 607000971, 610296156, 610253548, 607001082, 610357678
 - c. Approval of Juul Extension
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.
Moved by Mr. Natoli, seconded by Mr. Sidebottom.
Final Vote: Yes – 5, No – 0, Abstain – 1 (Colongeli). Motion Carried.

- d. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education)
Recommendation – 610385234
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the CSE/CPSE Recommendation as presented.

Moved by Ms. Griffin, seconded by Mr. Natoli.

Final Vote: Yes – 4, No – 1 (Colongeli), Abstain – 1 (Murphy). Motion Carried.

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

- a. Approval of 2014-15 District Budget

RESOLVED, upon the recommendation of the Superintendent, to approve the proposed 2014-2015 budget in the amount of \$47,504,329 as presented April 8, 2014.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.

- b. Approval of Property Tax Report Card for 2014-15

RESOLVED, upon the recommendation of the Superintendent, to approve the Property Tax Report Card for 2014-2015, as presented.

Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.

- c. Approval of OCM BOCES Final Request for Services

RESOLVED, upon the recommendation of the Superintendent, to approve the 2014-2015 BOCES Final Request for Services Contract as presented.

Moved by Ms. Murphy, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.

- d. Approval of Revisions to 2014-15 District Calendar

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the revised 2014-15 Faculty/Student Calendar as presented.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 5, No – 0, Abstain – 1 (Colongeli). Motion Carried.

- e. Declaration of Surplus Equipment

RESOLVED, upon the recommendation of the Superintendent of Schools, to declare obsolete, damaged and no longer in service equipment as surplus per the Surplus Equipment memo dated April 14, 2014, as presented.

Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

7. **PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.28.

Moved by Mr. Natoli, seconded by Ms. Murphy. Under discussion Mrs. Elizabeth Griffin and Ms Dawn Roundy's retirements were accepted with regret.

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments - None

- c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedule of Appointment 2286.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.

8. **LEADERSHIP REPORTS:**

- a. Director of Business Operations – Mr. Freeman reported that he will be attending the NYSSBA Municipal Innovation Exchange Summit on Friday. This summit will offer an opportunity for school district, county, city, village and town leaders from across the state to explore shared services, share success stories, and learn how to create more efficiencies for our taxpaying communities.
- b. Director of Curriculum and Instruction – None

- c. Superintendent
 - 1.) Discussion – Cortland Police Department Key Request: Mr. Hoose shared that the Cortland PD had made a formal request that keys be made for all patrol officers to carry for access to our facilities in the event of an emergency.
 - 2.) NYS Master Teacher Program– The Governor announced the second round of Master Teachers, and Mr. Hoose was pleased to share that Mrs. Carol Brafman has been selected to join this elite group of educators. Mrs. Brafman will be invited to the next Board meeting to receive the Board’s Kudos recognition.
 - 3.) 2013-14 Winter Season Top Section III Scholar Athlete Team – Mr. Hoose announced that the Cortland High School girls volleyball team received the 2013-14 Section III Winter Season Scholar-Athlete Volleyball Team award with a 95.92 team GPA. Coach Olson and the team will be invited to the next Board meeting to receive the Board’s Kudos recognition.
 - 4.) Focus Visit – Thursday concluded a three-day Focus Review with two days spent at the JSHS and one at the District Office. He participated in a debriefing session on Thursday, and expects a draft report to be forthcoming. Mr. Hoose thanked Ms. Bliss for the extensive work she had done to prepare for this review.

9. AUDIENCE PARTICIPATION: There were no requests to address the Board.

10. NEXT MEETING AGENDA REVIEW: There were no new items added to the agenda.

11. EXECUTIVE SESSION (only if needed) – There was no call for an executive session.

12. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the Regular meeting at 7:27 p.m.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

Ms. Margaret Baccaro, Clerk