

**CORTLAND ENLARGED CITY SCHOOL DISTRICT**  
**Board of Education Meeting – Tuesday, September 24, 2013 at 7:00 p.m.**  
**Kaufman Center, 1 Valley View Drive, Cortland NY**

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A Regular Meeting of the Board of Education was held on Tuesday, September 24, 2013 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

**Present:** Mr. Donald Colongeli, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli, Mr. Daniel Sidebottom and Ms. Alane Van Donsel

**Absent:** Mr. Michael Hoose and Ms. Melissa Davis-Howard

**Also Present:** Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director of Curriculum and Instruction; Ms. Susan Bridenbecker, Director Business Services; Cortland Standard Representative; School and Community Representatives; and Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE:** Ms. Van Donsel called the meeting to order at 7:02 p.m., and the Pledge of Allegiance was recited.
2. **COMMUNICATIONS and RECOGNITION:**
  - a. Kudos Korner: None
  - b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes). There were no requests to address the Board.
  - c. Board Member Reports
    - 1) BOE Audit Committee Report – Ms. Davis-Howard was absent tonight; therefore, she will report at the October 8 Board meeting.
    - 2) BOE Facilities Committee – Ms. Van Donsel shared that the next Facilities Committee meeting is scheduled for October 10, 2012. She proposed setting aside the second Thursday of the month, 3:30 p.m. for Facilities Committee meetings. Members will be sent a meeting schedule.
    - 3) BOE Policy Committee – The committee has set dates for the next two meetings, October 8 and October 22, 6:00 p.m.
  - d. NYSSBA 2013 Annual Business Meeting - Discussion of Resolutions  
Members discussed and voted their position on proposed resolutions 1-10 of nineteen to be voted on at the NYSSBA Annual Business Meeting. The Board will continue discussion and vote on proposed resolutions 11-19 at the next meeting. Ms. Van Donsel, the Board's voting delegate, will record the positions taken by our Board and vote accordingly at the Annual Business Meeting on October 26, 2013.
3. **PRESENTATIONS:** None
4. **CONSENT ITEMS:**
  - a. Minutes of September 10, 2013 Regular Meeting
  - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations  
610261366, 607001049, 607000422, 610307161, 610308397, 607001053, 607001011, 607000393, 610374601, 607000896, 607000897, 610273493, 607001076, 610310806, 607001058, 607001043, 610252432, 610391558  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.**  
**Moved by Ms. Griffin, seconded by Mr. Natoli.**  
**Final Vote: Yes – 5, No – 0, Abstain – 1 (Colongeli). Motion Carried.**
5. **OLD BUSINESS:**
  - a. 2<sup>nd</sup> Reading/Final Approval Erie I BOCES Policy Revisions to Section 7000 Students – Policy 7212 Response to Intervention (RtI) Process  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the following policy for 2<sup>nd</sup> reading/final approval, as recommended by Erie I BOCES, and the Board of Education Policy Committee: STUDENT PROGRESS: Response to Intervention (RTI) Process Policy #7212**  
**Moved by Mr. Natoli, seconded by Mr. Sidebottom.** Under discussion Ms. Griffin requested copies of the appendices as referenced in the policy. Next, she asked once students are dismissed from RtI, are they ever screened again. Ms. Riley responded that universal screenings are administered to all K-6 students three times per year. Mr. Colongeli sought clarification on an example noted for age-appropriate academic skills.  
**Final Vote: Yes – 5, No – 0, Abstain – 1 (Colongeli). Motion Carried.**

**6. NEW BUSINESS:**

- a. Approval of Field Placement Agreement between Cortland Enlarged City School District and Tompkins Cortland Community College, TC3, through June 30, 2014

**RESOLVED, upon the recommendation of the Superintendent, to approve the Field Placement Agreement between Cortland Enlarged City School District and Tompkins Cortland Community College, TC3, through June 30, 2014, as presented.**

**Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None.**

**Final Vote: Yes – 5, No – 0, Abstain – 1 (Colongeli). Motion Carried.**

**7. PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves - None  
b. Approval of Non-Instructional Personnel Appointments

**RESOLVED, upon the recommendation of the Superintendent, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1097 and 1098.**

**Moved by Ms. Murphy, seconded by Mr. Natoli. Discussion:** Mr. Colongeli asked for clarification on the two school monitor probationary appointments--specifically if they were filling a resignation, and the length of a probationary appointment.

**Final Vote: Yes – 5, No – 1 (Colongeli), Abstain – 0. Motion Carried.**

- c. Approval of Administrative and Instructional Personnel Appointments

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2260 and 2261.**

**Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion:** Mr. Colongeli asked if the positions on this schedule were tenured position. He called attention to an article in tonight's *Cortland Standard* "NY Hikes Teachers' College Admission Standards". Until the new qualifications are in place, he recommended taking a slow, easy passage going forward on granting tenure.

**Final Vote: Yes – 5, No – 1 (Colongeli), Abstain – 0. Motion Carried**

**8. LEADERSHIP REPORTS:** There were no reports this evening.**9. AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker).** There were no requests to address the Board.**10. NEXT MEETING AGENDA REVIEW**

Ms. Van Donsel reminded members that the October 8 Board meeting will be held at Virgil School.

**11. ADJOURNMENT**

As there was no further business to discuss, Ms. Van Donsel asked for a motion to adjourn the Regular meeting at 7:36 p.m. and move on to a Board work session to develop goals.

**Moved by Ms. Griffin, seconded by Mr. Sidebottom.**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

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Ms. Margaret Baccaro, Clerk

*Ms. Murphy departed at 8:30 p.m.*

In accordance with Public Officer's Law Section 96, Subdivision 1, Mr. Natoli called for an Executive Session at 8:45 p.m. to discuss the employment history of a particular person.

**Moved by Mr. Natoli, seconded by Mr. Colongeli.**

**Final Vote: Yes – 5, No – 0. Motion Carried.**

The Executive Session adjourned at 8:55 p.m.

**Moved by Ms. Griffin, seconded by Mr. Sidebottom to adjourn Executive Session.**

**Final Vote: Yes – 5, No – 0. Motion Carried.**