

**CORTLAND ENLARGED CITY SCHOOL DISTRICT**  
**Board of Education Meeting – Tuesday, February 10, 2015 at 7:00 p.m.**  
**Kaufman Center, 1 Valley View Drive, Cortland NY**

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A Regular Meeting of the Board of Education was held on Tuesday, February 10, 2015 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

**Present:** Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Mr. John Natoli, Mr. Daniel Sidebottom and Ms. Alane Van Donsel

**Excused:** Ms. Judith Murphy

**Also Present:** Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director Curriculum and Instruction; Mr. Robert Martin, Director of Facilities; *Cortland Standard* Representative, School and Community Members; and Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE** - Ms. Davis-Howard called the meeting to order at 7:00 p.m., and the Pledge of Allegiance was recited.  
*Ms. Davis-Howard called for a moment of silence for the passing of Mr. Gary Dillingham, retired teacher and wrestling coach. Mr. Hoose followed by reading a letter from Ms. Lisa Gallow, a spectator at the wrestling match at the time of Mr. Dillingham's passing, praising both teams' coaches, students and staff for their respectfulness.*
2. **COMMUNICATIONS and RECOGNITION:**
  - a.) Kudos Korner:
    - 1) Coaches vs. Cancer – Mr. Jeremy Milligan CHS Boys Basketball Coach was recognized for coordinating the Coaches vs. Cancer event on January 23. The boys basketball team with the help of cheerleading and Relay for Life raised \$1260 for the event with 100% of the ticket proceeds going to the American Cancer Society.
  - b.) Audience Participation – There were no requests to address the Board on items relating to the Agenda.
  - c.) Board Member Reports
    - 1) BOE Audit Committee – Ms. Griffin shared that she had reviewed the Extraclassroom Activity Funds Financial Report Year Ending June 30, 2014 and recommended it for approval; however she brought attention to items that will need to be referred to the Policy Committee. The next Audit Committee meeting is scheduled for February 23, 2015, 5:15 p.m.
    - 2) BOE Policy Committee – Mr. Natoli reported that the committee had met on February 4, 2015. They are continuing their review of Section 7000 Students.
    - 3) BOE Facilities Committee – Next meeting February 12, 2015
3. **PRESENTATIONS:**
  - a.) Report on Special Education Review by Futures Education LLC - Michael Neiman Ph.D., CCC/SLP, Executive Vice President/Special Education Practice Leader and John McGuire, Senior Consultant  
Dr. Michael Neiman and Mr. John McGuire of Futures Education gave a PowerPoint presentation and summary of their findings on the Special Education Review they conducted. Dr. Neiman highlighted the specific areas of the review and the methodology, reporting that employees were interviewed, IEPs and financial documents were reviewed and classroom walk-throughs were conducted. Interviews were confidential allowing for candid responses. They also highlighted their findings on the organization, climate, culture, continuum of services, staffing, transportation and Medicaid. The program review included celebrations as well as areas of opportunity. Dr. Neiman and Mr. McGuire concluded by commending the District for being open to complete disclosure and observation.  
Mr. Hoose thanked Dr. Neiman and Mr. McGuire, and announced that he will provide the Board with the full written report, and that he will be making the presentation available to staff.
4. **CONSENT ITEMS:**
  - a. Minutes of January 27, 2015 Regular Meeting

- b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations  
607001417, 607000388, 610353315, 610340630, 610330600, 607001374, 607001601, 607000147, 607000125, 610333950, 610350593, 607000977, 607001114, 610385319, 610391099, 607001738, 607001068, 607000455, 607001004, 610365373, 610384726, 610375506, 610288063, 607001736, 610289282, 610345016, 607001650, 610329392, 607001694, 610285127, 607001164, 610297528, 607001531, 610274429, 610375456, 607000971, 607000196, 610313195  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.**  
**Moved by Ms. Griffin, seconded by Mr. Sidebottom.**  
**Final Vote: Yes – 6, No – 0. Motion Carried.**
5. **OLD BUSINESS:** None
6. **NEW BUSINESS:**
- a. Financial Reports: Treasurer’s Report, Trial Balance, Revenues, Appropriations, Warrant, Claims Monthly Report, and Extra Classroom Activity Fund Quarterly Report –December 2014  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated December 2014 as presented.**  
**Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None**  
**Final Vote: Yes – 6, No – 0. Motion Carried.**
- b. Appointment of Board of Registration and Election Inspectors as Presented for the Budget Vote and Election May 19, 2015  
**RESOLVED, upon the recommendation of the Superintendent, to approve the appointment of the Board of Registration and election inspectors for the Budget Vote and Election May 19, 2015 as presented.**  
**Moved by Mr. Sidebottom, seconded by Mr. Natoli. Discussion: None**  
**Final Vote: Yes – 6, No – 0. Motion Carried.**
- c. Faculty/Student Calendar for 2015-16  
**RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education for the Cortland Enlarged City School District hereby approves the 2015-16 Faculty/Student Calendar as presented.**  
**Moved by Mr. Colongeli, seconded by Ms. Griffin.** Under discussion Mr. Hoose explained that he had just received notice that there may be a problem with June 24 as a staff work day. It will be an item for discussion at Wednesday’s Chief School Administrators meeting.  
**Final Vote: Yes – 6, No – 0. Motion Carried.**
- d. 2<sup>nd</sup> Reading Erie I BOCES Policy Revision to Policy #7618 Use of Time Out Rooms  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the second and final reading of proposed changes to Policy #7618 Use of Time Out Rooms, as recommended by Erie I BOCES, and the Board of Education Policy Committee.**  
**Moved by Mr. Sidebottom, seconded by Mr. Natoli. Discussion: None**  
**Final Vote: Yes – 6, No – 0. Motion Carried.**
- e. Declaration of Surplus Equipment and Textbooks  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to declare surplus equipment and obsolete health textbooks per the Surplus Items memo dated February 4, 2015, as presented.**  
**Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None**  
**Final Vote: Yes – 6, No – 0. Motion Carried.**
- f. Acceptance of Extraclassroom Activity Funds Financial Report Year Ending June 30, 2014  
**RESOLVED, upon the recommendation of the Superintendent of Schools and the Audit Committee, to accept the Extraclassroom Activity Funds Financial Report from Raymond F. Wager, CPA, P.C., for the year ending June 30, 2014, as presented.**  
**Moved by Mr. Colongeli, seconded by Ms. Griffin.** Under discussion Ms. Griffin brought attention to items that will need to be referred to the Policy Committee.  
**Final Vote: Yes – 6, No – 0. Motion Carried.**
- g. Discussion: OCM BOCES Board Member Nomination – Members reviewed the information packet regarding the OCM BOCES Board Member Nomination. There is one seat on the Board that usually

alternates between Cortland and Homer. Bill Pedrick from Homer has done the last two terms. Ms. Davis-Howard asked if any members were interested in serving on this Board. Mr. Colongeli volunteered to serve. Mr. Hoose will provide Mr. Colongeli with meeting information to allow him to review the time commitment before making a final decision. The nomination will appear on the next agenda.

- h. End Gap Elimination Adjustments when adopting NYS's 2015-16 Annual Budget

**RESOLVED, upon the recommendation of the Superintendent of Schools, to adopt the Resolution calling upon the New York State Legislature to end Gap Elimination Adjustments when adopting New York State's 2015-16 Annual Budget as presented.**

**Moved by Ms. Griffin, seconded by Mr. Sidebottom.** Under discussion Mr. Colongeli questioned what effect ending the GEP would have on local taxpayers.

**Final Vote: Yes – 6, No – 0. Motion Carried.**

- i. Berger Commission Approach to Reforming Allocation of School Aid in NYS

**RESOLVED, upon the recommendation of the Superintendent of Schools, to adopt the Resolution in Support of a Berger Commission Approach to Reforming Allocation of School Aid in New York State as presented.**

**Moved by Ms. Griffin, seconded by Ms. Van Donsel.** Under discussion Mr. Colongeli asked for an explanation of the Berger Commission approach to reforming allocations.

**Final Vote: Yes – 6, No – 0. Motion Carried.**

## 7. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the resignations and leaves as presented on Resignations and Leaves Schedule 11.45.**

**Moved by Mr. Colongeli, seconded by Ms. Van Donsel. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

- b. Approval of Non-Instructional Personnel Appointments

**RESOLVED, upon the recommendation of the Superintendent, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1138 and 1139.**

**Moved by Mr. Colongeli, seconded by Ms. Van Donsel. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

- c. Approval of Instructional Personnel Appointments

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2332 and 2333.**

**Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

- d. Approval of Creation of One (1) Bus Driver Position

**RESOLVED, upon the recommendation of the Superintendent of Schools, to create one (1) bus driver position per memo dated February 4, 2015 as presented.**

**Moved by Mr. Colongeli, seconded by Ms. Griffin. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

## 8. LEADERSHIP REPORTS:

- a. Director of Business Operations

1) Surplus Equipment and Materials – In Ms. Boice's absence Mr. Hoose shared that, with the assistance of Mr. Martin, the District continues to clear out and sell obsolete equipment and materials that have been declared surplus.

- b. Assistant Superintendent for Pupil and Personnel Service

1) PAW (People Achieving Wellness) Run – Ms. Riley provided a flyer for this fund-raising event scheduled for May 17, 2015. It is an alternative to door-to-door fundraisers, and will help raise money for PTO/PTAs while encouraging student to take steps toward healthy lifestyle. Ms. Riley encouraged everyone to participate in some way and to spread the word about this family-friendly event.

- c. Director of Curriculum and Instruction
  - 1) New Course Proposals – Ms. Bliss reviewed each of the proposals that will be presented for approval at the next Board meeting.
- d. Superintendent
  - 1) Fiscal Stress Monitoring System Status Notification – Mr. Hoose shared that in 2013 Comptroller DiNapoli implemented a statewide fiscal stress monitoring system to identify local governments and school district experiencing fiscal stress. The District was notified that for 2014 Cortland School District received a fiscal stress score of 26.7% with a *Susceptible Fiscal Stress* designation as compared to 13.3% with a *No Fiscal Stress* designation in 2013.
  - 2) Report on GCNY Business & Education Consortium Meeting *Preparing Teachers for the 21<sup>st</sup> Century Learning* – Mr. Hoose reported he is a member of this group of higher ed. and K-12 educators and business professionals who meet to regularly to collaborate on preparing students to be ready for the workforce.
  - 3) *Maisto et al. v State of New York* – Mr. Hoose shared a resolution of support in the case of *Maisto et al. v State of NY*. He explained that *Maisto* is the challenge by parents and children in eight small city school district to the constitutionality of state funding. He asked members to review the resolution prior to the next meeting as it will be on the agenda for approval.

9. **BOARD MEMBER ACTIVITIES:** Members were reminded of the Elementary Orchestra Concert scheduled for February 12.

10. **AUDIENCE PARTICIPATION:** There were no requests to address the Board.

11. **NEXT MEETING AGENDA REVIEW**

- 1) Add resolution of support pertaining to *Maisto et al. v State of New York*
- 2) OCM BOCES Board Member Nomination

12. **EXECUTIVE SESSION**

**In accordance with Public Officer’s Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 8:48 p.m. to discuss the medical, financial, credit or employment history of a particular person. Action will be taken following Executive Session.**

**Moved by Mr. Colongeli, seconded by Ms. Van Donsel. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

**The Executive Session adjourned at 9:10 p.m..**

**Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

13. **ADJOURNMENT**

**As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the Regular meeting at 9:11 p.m.**

**Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

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Ms. Margaret Baccaro, Clerk