

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, March 24, 2015 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, March 24, 2015 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Mr. John Natoli, Mr. Daniel Sidebottom, and Ms. Alane Van Donsel

Excused: Ms. Judith Murphy

Absent: Ms. Margaret Baccaro, Clerk

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director Curriculum and Instruction; Ms. Margaret Boice, Interim Director Business Services; *Cortland Standard* Representative, School and Community Members; and Ms. Cynthia Dann, Clerk pro tem

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE** - Ms. Davis-Howard called the meeting to order at 7:00 p.m., and the Pledge of Allegiance was recited.

2. **COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner: None
 - b. Audience Participation: There were no requests to address the Board on items relating to the agenda.
 - c. Board Member Reports:
 - 1) BOE Policy Committee Meeting – Next Meeting March 31, 2015, 5:30 p.m.
 - 2) BOE Facilities Committee Meeting – Next Meeting March 26, 2015, 3:30 p.m. Mr. Hoose explained that our project is in phase three of the queue, which is good news. We should have a response in the next few days.
 - 3) Reminder: The OCM BOCES Annual Meeting will be held on April 1, 2015, 6:00 p.m., at the McEvoy Campus. The following are registered to attend: Mr. Hoose, and Board members Mr. Colongeli, Mr. Natoli, Ms. Griffin, Ms. Murphy and Ms. Davis-Howard.
 - 4) The April 27 Board Meeting is rescheduled to Monday, April 20, 2015 to coincide with the BOCES Administrative Budget and Board of Education vote.

3. **PRESENTATIONS:**
 - a. Parker School – New Webpage Design/Intro to CCLS Writing Genres

Mr. Yard, Principal Parker Elementary School, thanked select chorus student performers: Haleigh Strauf, Olivia Velazquez, Carrie Wright, Abby Shaffer, Lanae Lodman, Kadison MacNabb, Katie Phetteplace, and Maddison Tobin under the direction of Ms. Amber Thayer, for providing awesome music in the Kaufman Center lobby.

New Webpage Design - Mr. Yard introduced the new Parker School webpage and shared how it had evolved. He demonstrated using the five dimension navigation tabs, and opened the School Leadership tab that includes a problem solving chart. Next, Mr. Yard introduced Ms. Reakes, executive secretary, who provided an overview of the Family & Community Engagement dimension tab. Ms. Melissa Arthur, school psychologist, provided an overview of the Social Emotional Health dimension, Ms. Lynn Brown, reading teacher, reviewed the Teaching and Learning dimension tab and Ms. Stephanie Manning provided an overview of the Curriculum dimension tab that includes several links to help parents.

Intro to CCLS Writing Genres: Student volunteers Abigail Williams, Tyler Cranfield, Michael Thalheimer, Jenna Diescher, TJ McNabb, and Owen Coon did an outstanding job showing examples of the CCLS writing genres across the grade levels.

Mr. Yard thanked the student writers for their courage to present. He also thanked the team and the parents in their efforts in on-going project. Mr. Yard asked members to put their parent hats on and provide feedback after using the webpage.

4. **CONSENT ITEMS:**
 - a. Minutes of March 10, 2015 Regular Meeting

- b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education)

Recommendations

610346282, 610339634, 610307328, 607001679, 610259046, 610279817, 607001740, 610366729, 607001056, 607001826, 610328934, 610324606, 607001696, 610261569, 610339462, 607000612, 610375929, 610339694, 610327671, 607001007, 607000994, 607001625, 610310072, 610325654, 607000074, 607001820, 607000935, 607001624, 607001627, 607001831, 607001681, 607001681, 607001418, 610361650, 610361655, 610327888, 610364130, 610343387, 607001654, 607001652, 607000008, 607001418, 610361650, 610361655, 610327888, 610364130, 610343387, 607001654, 607001652, 607000008, 610382248, 607000290, 610351033, 610327670, 610350720, 610319848, 607001588, 607001113

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Sidebottom, seconded by Mr. Natoli.

Final Vote: Yes – 6, No – 0. Motion Carried.

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

- a. Final Approval Extended Field Trip-Class of 2015 Senior Trip to Cedar Point Ohio

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Extended Field Trip request for the Class of 2015 Senior Trip to Cedar Point Ohio June 5-6, 2015, as presented.

Moved by Mr. Sidebottom, seconded by Ms. Griffin. Discussion: Ms. Griffin asked why more chaperones were added. Ms. Bliss explained they were following guidelines according to the number of students participating. Ms. Griffin noted the conduct contract was phenomenal.

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Health and Welfare Services Agreement – West Genesee Central School District

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Health and Welfare Services Agreement with West Genesee Central School District as presented.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: Mr. Colongeli asked if this involved special education and if it was reimbursable. Mr. Hoose responded that it is reimbursable.

Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.

- c. 2014-15 Tax Collection Report

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the 2014-15 Tax Collection Report as presented.

Moved by Ms. Van Donsel, seconded by Mr. Sidebottom. Discussion: Ms. Griffin asked if the dollar amount owed was in fact true. Ms. Boice explained that it was a typical amount for any tax year.

Final Vote: Yes – 6, No – 0. Motion Carried.

7. **PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the resignations and leaves as presented on Resignations and Leaves Schedule 11.48.

Moved by Mr. Colongeli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1141.

Moved by Ms. Van Donsel, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.

- c. Approval of Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2339 and 2340.

Moved by Mr. Colongeli, seconded by Ms. Van Donsel. Discussion: None

Final Vote: Yes – 5, No – 1 (Colongeli). Motion Carried.

Mr. Natoli asked if one can motion and then oppose. Ms. Howard-Davis responded yes.

8. LEADERSHIP REPORTS:

- a. Director of Business Services – Ms. Boice reviewed the Draft 2015-16 Budget Proposal that includes a 2.26 tax levy. There is approximately an \$800,000 gap and we are anxiously awaiting word on the NYS budget in hopes that will be mitigated. There is still a lot of work to do to meet the deadline. Mr. Hoose reminded members that there is a meeting April 14 and that we have to adopt a budget at the April 20 meeting.
- b. Assistant Superintendent for Pupil and Personnel Service – Ms. Riley shared that four candidates were invited back for a second round of interviews. The interviews are scheduled for this week.
- c. Director of Curriculum and Instruction – Ms. Bliss shared a plan to offer an elementary summer school program again this year with a focus on literacy skills. The nineteen-day program will be housed at Randall School with Mr. Kostuk as principal.
- d. Superintendent – Mr. Hoose read a response letter from Senator Seward. He distributed a handout for review regarding a request to name the CJSHS wrestling room. There will be discussion at the next meeting.

- 9. BOARD MEMBER ACTIVITIES:** Ms. Davis-Howard shared that she enjoyed “The Crucible,” a production by our students. Ms. Murphy and Ms. Davis-Howard attended the Prism concert. Ms. Murphy attended a special education task force annual meeting in Latham, NY on March 13. Mr. Natoli noted that Randall School will be hosting a celebration of Arts on Thursday, March 26, 2015.

- 10. AUDIENCE PARTICIPATION:** Ms. Eileen Fitzgerald-Spiehs announced that the Virgil School drama club will present “Holka Polka” on Friday, March 27, 2015, 7:00 p.m.

11. NEXT MEETING AGENDA REVIEW:

- a. Discuss Request to Name CJSHS Wrestling Room
- b. Ms. Griffin asked why the *5-Yr. BOCES Technology Services Contract* appears on the BOE calendar for April 14 when it was addressed at the March 10 meeting.
- c. Ms. Griffin noted that probationary staff on schedule for tenure was supposed to be on the agenda tonight. Mr. Hoose said it will be coming soon.

12. EXECUTIVE SESSION

In accordance with Public Officer’s Law Section 96, Subdivision 1, Ms. Howard-Davis called for an Executive Session at 7:45 p.m. to discuss the medical, financial, credit or employment history of a particular person. Action will be taken following Executive Session.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

The Executive Session adjourned at 8:15 p.m.

Moved by Mr. Natoli, seconded by Ms. Van Donsel. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the Regular meeting at 8:16 p.m.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.