

**CORTLAND ENLARGED CITY SCHOOL DISTRICT**  
**Board of Education Meeting – Monday, April 20, 2015 at 7:00 p.m.**  
**Kaufman Center, 1 Valley View Drive, Cortland NY**

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A Regular Meeting of the Board of Education was held on Monday, April 20, 2015 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

**Present:** Ms. Janet Griffin, Ms. Judith Murphy, Mr. Daniel Sidebottom, and Ms. Alane Van Donsel

**Excused:** Mr. Donald Colongeli

**Absent:** Ms. Melissa Davis-Howard and Mr. John Natoli

**Also Present:** Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director Curriculum and Instruction; Ms. Margaret Boice, Interim Director Business Services; Mr. Robert Martin, Director of Facilities; *Cortland Standard* Representative, School and Community Members; and Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE** – Vice President Griffin called the meeting to order at 7:02 p.m., and the Pledge of Allegiance was recited.
2. **COMMUNICATIONS and RECOGNITION:**
  - a. Kudos Korner:
    - 1) Katie Swanson – Ms. Katie Swanson, Parker School special education teacher, was recognized for taking the lead in establishing Instructional Rounds at Parker School. Through regular faculty meeting presentations, she encouraged a commendable level of teacher participation in the Instructional Rounds. She assists with coordinating schedules for this initiative with NYU consultants and Parker faculty. Katie was presented the Board’s certificate of extraordinary achievement.
  - b. Audience Participation –There were no requests to address the Board on items related to the Agenda.
  - c. Board Member Reports
    - 1) BOE Policy Committee - None
    - 2) BOE Facilities Committee – April 15, 2015 Meeting: Mr. Sidebottom reported that Capital Project Phase 1 is closed out, awaiting balance reports on Phases 1 and 2, and the bid documents for Phase 3 are available. A pre-bid meeting will be held April 23 with the Phase 3 bid opening scheduled for April 23.
    - 3) Audit Committee Meeting – April 20 2015 Meeting: Mr. Hoose shared the District had received a Report of Examination prepared by the Office of the State Comptroller. The OSC had recently conducted a review of the District’s budget for the 2015 school year. The scope of the review did not constitute an audit, rather the objective was to provide an independent evaluation of the preliminary budget. The District will be doing a formal response to the report.
    - 4) Reminders - Ms. Griffin reminded members of the following upcoming events:
      - a) April 29, 2015 – School Board Candidate Petitions are due to the Board Clerk by 5:00 PM
      - b) May 5, 2015 – Voter Registration Day 3:00-8:00 PM, Kaufman Center
      - c) May 12, 2015 – Public Budget Hearing / Meet the Candidates / Regular Meeting 6:30 PM, JSHS Auditorium
      - d) May 19, 2015 – Budget Vote and School Board Election 12:00 noon-9:00 PM
    - 5) Summer Meeting Schedule Confirmed:
      - a) Tuesday, July 7 – Organizational and Regular Meeting
      - b) Tuesday, August 11 – Regular Meeting
      - c) Tuesday, August 25 – Regular Meeting
3. **PRESENTATIONS:** None
4. **CONSENT ITEMS:**
  - a. Minutes of April 14, 2015 Regular Meeting
  - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations  
610375509, 610330568, 607001598, 607001597, 607000091, 607001391, 607001145, 610365056, 607001527, 610387747, 610385234, 610268129, 607001380, 610294566, 610309695, 607001564, 610325549 610375509, 610330568, 607001598, 607001597, 607000091, 607001391, 607001145, 610365056, 607001527, 610387747, 610385234, 610268129, 607001380, 610294566, 610309695, 607001564, 610325549

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.**

**Moved by Mr. Sidebottom, seconded by Ms. Van Donsel.**

**Final Vote: Yes – 4, No – 0. Motion Carried.**

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

a. Approval of 2015-16 District Budget

**RESOLVED, upon the recommendation of the Superintendent, to approve the proposed 2015-2016 budget in the amount of \$49,576,887 as presented April 14, 2015.**

**Moved by Mr. Sidebottom, seconded by Ms. Murphy. Discussion: None**

**Final Vote: Yes – 4, No – 0. Motion Carried.**

b. Approval of Property Tax Report Card for 2015-16

**RESOLVED, upon the recommendation of the Superintendent, to approve the Property Tax Report Card for 2015-2016, as presented.**

**Moved by Ms. Van Donsel, seconded by Mr. Sidebottom. Discussion: None**

**Final Vote: Yes – 4, No – 0. Motion Carried.**

c. Approval of the Section III Combined Cortland-Homer Varsity Boys Ice Hockey Team for 2015-16

**RESOLVED, upon the recommendation of the Superintendent, to approve the continuation of the Section III Combined Cortland-Homer Varsity Ice Hockey team for 2015-16 Winter Season as presented.**

**Moved by Mr. Sidebottom, seconded by Ms. Murphy. Discussion: None**

**Final Vote: Yes – 4, No – 0. Motion Carried.**

d. Approval of the Combined Cortland-Homer Varsity Boys Ice Hockey Agreement for 2015-16

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Combined Cortland-Homer Varsity Boys Ice Hockey Agreement for the 2015-16 School Year as presented.**

**Moved by Mr. Sidebottom, seconded by Ms. Van Donsel. Discussion: None**

**Final Vote: Yes – 4, No – 0. Motion Carried.**

e. Certified Resolution for Teacher and School Staff Appreciation Week May 4 – 8, 2015

**WHEREAS, teachers and school staff mold future citizens through guidance and education; and**

**WHEREAS, teachers and school staff encounter students of widely differing backgrounds; and**

**WHEREAS, our country's future depends upon providing quality education to all students; and**

**WHEREAS, teachers and school staff spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and**

**WHEREAS, our community recognizes and supports its teachers and school staff in educating the children of this community.**

**NOW, THEREFORE, BE IT RESOLVED** that the Cortland Enlarged City School District Board of Education proclaims May 4-8, 2015, to be **TEACHER & SCHOOL STAFF APPRECIATION WEEK**; and

**BE IT FURTHER RESOLVED** that the Cortland Enlarged City School District Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers & school staff for their dedication and devotion to their work.

**Moved by Ms. Murphy, seconded by Ms. Van Donsel. Discussion: None**

**Final Vote: Yes – 4, No – 0. Motion Carried.**

f. Approval of Private School Transportation Requests for 2015-16

**RESOLVED, upon the recommendation of the Superintendent, to approve the Private School Transportation Requests for 2015-16 as presented.**

**Moved by Mr. Sidebottom, seconded by Ms. Van Donsel. Discussion: None**

**Final Vote: Yes – 4, No – 0. Motion Carried.**

g. Election of OCM BOCES Board of Education Trustees

**RESOLVED, that the Board casts its votes in the annual election of members of the Onondaga-Cortland-Madison Board of Cooperative Educational Services, for: Wayne Brownsone (ESM CSD), William Pedrick (Homer CSD), Maryam Wasmund (Fabius-Pompey CSD), and V. Ann Wright (J-D CSD).**

**This resolution shall take effect immediately.**

**Moved by Ms. Van Donsel, seconded by Mr. Sidebottom. Discussion: None**

**Final Vote: Yes – 4, No – 0. Motion Carried.**

- h. Approval of OCM BOCES Administrative Budget  
**WHEREAS, the Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland, and Madison Counties, (the “BOCES”) duly presented its tentative 2015-2016 administrative budget of \$6,584,000 at its 2015 annual meeting; and**  
**WHEREAS, the Board desires to approve said tentative administrative budget.**  
**NOW, THEREFORE, BE IT RESOLVED as follows:**  
**The BOCES’ tentative administrative budget of \$6,584,000 is hereby approved.**  
**This resolution shall take effect immediately.**  
**Moved by Ms. Murphy, seconded by Ms. Van Donsel. Discussion: None**  
**Final Vote: Yes – 4, No – 0. Motion Carried.**
- i. Approval of Field Placement Agreement between Cortland Enlarged City School District and The University at Buffalo, The State University of NY  
**RESOLVED, upon the recommendation of the Superintendent, to approve the six-year Field Placement Agreement between Cortland Enlarged City School District and The University at Buffalo, The State University of NY, July 1, 2015 – June 30, 2021, as presented.**  
**Moved by Mr. Sidebottom, seconded by Ms. Murphy. Discussion: None**  
**Final Vote: Yes – 4, No – 0. Motion Carried.**
- j. Approval of Field Placement Agreement between Cortland Enlarged City School District and Syracuse University, School of Information Studies  
**RESOLVED, upon the recommendation of the Superintendent, to approve the five-year Field Placement Agreement between Cortland Enlarged City School District and Syracuse University, School of Information Studies, April 1, 2015 – May 30, 2020, as presented.**  
**Moved by Ms. Van Donsel, seconded by Ms. Murphy. Discussion: None**  
**Final Vote: Yes – 4, No – 0. Motion Carried.**
- k. Acknowledge Receipt of the Report of Examination for the Cortland Enlarged City School District Prepared by the Office of the State Comptroller  
**RESOLVED, upon the recommendation of the Board of Education Audit Committee, to acknowledge receipt of the Report of Examination for the Cortland Enlarged City School District Prepared by the Office of the State Comptroller dated April 15, 2015, as presented.**  
**Moved by Mr. Sidebottom, seconded by Ms. Murphy. Discussion: Ms. Van Donsel requested a print copy of the report.**  
**Final Vote: Yes – 4, No – 0. Motion Carried.**
- l. Approval of Proposal to Dedicate the CJSHS Wrestling Room in Memory of Coach Gary “Dill” Dillingham  
**RESOLVED, upon the recommendation of the Superintendent, to approve the dedication of CJSHS Wrestling Room in Memory of Coach Gary “Dill” Dillingham as presented.**  
**Moved by Ms. Van Donsel, seconded by Mr. Sidebottom. Discussion: None**  
**Final Vote: Yes – 4, No – 0. Motion Carried.**

## 7. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the resignations and leaves as presented on Resignations and Leaves Schedule 11.50.**  
**Moved by Ms. Van Donsel, seconded by Ms. Murphy. Discussion: None**  
**Final Vote: Yes – 4, No – 0. Motion Carried.**
- b. Approval of Non-Instructional Personnel Appointments  
**RESOLVED, upon the recommendation of the Superintendent, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1142.**  
**Moved by Mr. Sidebottom, seconded by Ms. Murphy. Discussion: None**  
**Final Vote: Yes – 4, No – 0. Motion Carried.**

## 8. LEADERSHIP REPORTS:

- a. Director of Business Services – No report
- b. Assistant Superintendent for Pupil and Personnel Service
- 1) Update on Recruitment Fair – Ms. Riley reported that she and several District administrators had participated in the CNY Teacher Recruitment Fair. The fair is a two day teacher recruiting event

hosted in Central New York by a consortium of colleges. Districts from all across the country come to interview college students for known and anticipated vacancies. In addition, she reported that we are finalizing the search for a Director of Business Services and she anticipates an appointment will be made at the May 12 Board meeting.

- 2) Update on PAW (People Achieving Wellness) Event – Ms. Riley reminded members that the PAW Run event is scheduled for Sunday, May 17, 2015. PAW is a theme to encourage families to be more active by making healthy choices. This fundraiser benefits the PTOs/PTAs in the District and she encouraged everyone to participate.
- c. Director of Curriculum and Instruction
  - 1) Update on 2015 Universal Pre-K Program – Ms. Bliss was pleased to report that the District has received its State grant funding, totaling over \$468,000, for the 2015-16 UPK program. The program providers have been notified, and it is anticipated that over one hundred and fifty pre-K children will be served.
- d. Superintendent – No report

**9. BOARD MEMBER ACTIVITIES** - Members reported on various activities they had attended throughout the district.

**10. AUDIENCE PARTICIPATION:** There were no requests to address the Board.

**11. NEXT MEETING AGENDA REVIEW** – There were no additional items added.

**12. EXECUTIVE SESSION** - None

**13. ADJOURNMENT**

**As there was no further business to discuss, Ms. Griffin asked for a motion to adjourn the Regular meeting at 7:37 p.m.**

**Moved by Mr. Sidebottom, seconded by Ms. Van Donsel. Discussion: None**

**Final Vote: Yes – 4, No – 0. Motion Carried.**

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Ms. Margaret Baccaro, Clerk