

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, May 12, 2015 at 7:30 p.m.
Cortland Jr.-Sr. High School, 8 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, May 12, 2015 at the Cortland Jr.-Sr. High School, 8 Valley View Drive, Cortland, New York.

Present: Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli, Mr. Daniel Sidebottom, and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director Curriculum and Instruction; Ms. Margaret Boice, Interim Director Business Services; Mr. Robert Martin, Director of Facilities; *Cortland Standard* Representative, School and Community Members; and Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER** – Ms. Davis-Howard called the meeting to order at 8:12 p.m.
Ms. Davis-Howard called the regular meeting to order, and asked for a moment of silence for the passing of Virgil Elementary School first grader Alexia Haynes who passed away on April 22, Cortland High School Junior Amie Leland who passed away on May 8, and retired teacher and coach Mr. Leonard DiIoiia.
2. **COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner - None
 - b. Audience Participation – There were no requests to address the Board on items relating to the Agenda.
 - c. Board Member Reports:
 - 1.) BOE Audit Committee – Next Meeting May 26, 2015 3:30 PM
 - 2.) BOE Policy Committee – Next Meeting May 26, 2015 6:00 PM
 - 3.) BOE Facilities Committee – Ms. Van Donsel reported the committee met on the May 11, 2015 to hear proposals from three architectural firms presenting Building Condition surveys. The information collected in the survey allows the District to prioritize the current state of the district’s facilities and prioritize work necessary to maintain each facility in good working order and future capital projects.
 - 4.) Distribute Board Self Appraisal – Each member received a Board Self Appraisal form to complete and return to Ms. Baccaro by Tuesday, May 19.
 - d. *Tentative* Board Meeting Scheduled for June 23, 2015 – It will be necessary to conduct this meeting.
 - e. CNYNSBA Annual Meeting Welch Allyn Lodge, Skaneateles, May 28, 2015, 6:00 p.m. – Members received information on this annual event. Upon reviewing the agenda, members reached consensus that they would not participate this year as the topic did not align with the Board’s goals.
 - f. Reminders: Members were reminded of the following upcoming events:
 - 1.) May 19, 2015 12 noon – 9:00 PM Budget Vote / Election
 - 2.) May 19, 2015 9:00 PM Canvassing of Votes
3. **PRESENTATIONS:** None
4. **CONSENT ITEMS:**
 - a. Minutes of April 20, 2015 Regular Meeting
 - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations 2014-15
607001512, 607001417, 607001356, 610384684, 607000859, 610375505, 610375108, 610317808, 607000195, 610365380, 607001167, 607001365, 607001734, 610336557, 610353201, 607001347, 607001827, 610333273, 610278003, 610387779, 607001391, 607001114, 607001366, 607001592, 607001421, 607000145, 607001459, 610310071, 607001406, 610344559, 607001676, 607001372, 610354797, 607000439, 610352834, 610319179, 610375772, 607001460, 607001364, 607001670, 610321530, 607000562, 607000355, 610386443, 607001037, 610392013, 607000433, 607000095, 610384958, 607000993, 610382604, 610270446, 607001866, 610264307, 607001113, 610334100, 607001573, 607001680
 - c. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2015-16
607001512, 607001417, 607001854, 607001167, 607001365, 607001734, 607001114, 607001366, 607001421, 607001459, 607001406, 607001676, 607001364, 607001113, 607001573, 607001680

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Griffin.

Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.

5. **OLD BUSINESS:** None6. **NEW BUSINESS:**

- a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report, and Extra Classroom Activity Fund Quarterly Report – March 2015
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated March 2015 as presented.
Moved by Mr. Sidebottom, seconded by Ms. Murphy. Discussion: None
Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.
- b. Approval of Summer Food Service Program Agreement
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Summer Food Service Program Agreement, as presented.
Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.
- c. Approval of Combined Cortland Groton Marching Band for Spring 2015
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Combined Cortland Groton Marching Band for Spring 2015 as presented.
Moved by Ms. Griffin, seconded by Ms. Van Donsel. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.
- d. Acceptance of the Written Response and Corrective Action Plan to the Report of Examination for the Cortland Enlarged City School District Prepared by the Office of the State Comptroller
RESOLVED, upon the recommendation of the Audit Committee, to accept the Written Response and Corrective Action Plan to the Report of Examination for the Cortland Enlarged City School District prepared by the Office of the State Comptroller dated April 15, 2015, as presented.
Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: Members commented that they were very pleased with the District's written response to the report. Mr. Hoose added that following the Board's approval of the letter, it will be posted to the District's website.
Final Vote: Yes – 7, No – 0. Motion Carried.
- e. Approval of Field Placement Agreement between Cortland Enlarged City School District and Fordham University Graduate School of Social Services
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Field Placement Agreement between Cortland Enlarged City School District and Fordham University Graduate School of Social Services, June 1, 2015 – June 30, 2016, and automatically renewed each year beginning July 1, 2016 unless written notice rescinds the Agreement as presented.
Moved by Mr. Sidebottom, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

7. **PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the resignations and leaves as presented on Resignations and Leaves Schedule 11.51.
Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.
- b. Approval of Non-Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1143.
Moved by Ms. Murphy, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.
- c. Approval of Administrative and Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2342 and 2343.
Moved by Ms. Griffin, seconded by Ms. Van Donsel. Discussion: Members welcomed Ms. Kimberly Vile appointed as Director of Business Services.
Final Vote: Yes – 7, No – 0. Motion Carried.

- d. Approval of Co-curricular Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Co-Curricular Personnel as presented on Schedule of Appointment 2344.
Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.
- e. Approval of Creation of One (1) Secondary Education Coordinator Position
RESOLVED, upon the recommendation of the Superintendent of Schools, to create one (1) Secondary Education Coordinator position per memo dated May 7, 2015 as presented.
Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None
Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.
- f. Approval of Creation of Two (2) Occupational Therapist Positions
RESOLVED, upon the recommendation of the Superintendent of Schools, to create two (2) Occupational Therapist positions per memo dated May 7, 2015 as presented.
Moved by Mr. Sidebottom, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 6, No – 1 (Colongeli). Motion Carried.

8. LEADERSHIP REPORTS:

- a. Director of Business Operations - None
- b. Assistant Superintendent for Pupil and Personnel Services - None
- c. Director of Curriculum and Instruction - None
- d. Superintendent - None

9. BOARD MEMBER ACTIVITIES: Members reported on various activities throughout the district.

10. AUDIENCE PARTICIPATION: There were no requests to address the Board

11. NEXT MEETING AGENDA REVIEW: There were no additions to the agenda calendar.

12. EXECUTIVE SESSION: None

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the Regular meeting at 8:30 p.m.

Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

Ms. Margaret Baccaro, Clerk