

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, June 9, 2015 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, June 9, 2015 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli, and Mr. Daniel Sidebottom

Absent: Mr. Donald Colongeli and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director Curriculum and Instruction; Mr. Robert Martin, Director of Facilities; *Cortland Standard* Representative, School and Community Members; and Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE** Ms. Davis-Howard called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.
2. **COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner
 - 1.) St. Jude Children's Hospital Fundraiser – Victoria Steiner
The Board recognized Randall School 4th grader Victoria Steiner who organized a can and bottle drive to raise money for St. Jude Children's Hospital. She raised \$107 and plans to continue her fundraising effort next year. Victoria was presented with a Certificate of Extraordinary Achievement for her impressive fundraising effort and for the compassion shown to help children and their families by supporting this very worthy cause.
 - b. Audience Participation – There were no requests to request the Board on items related to the Agenda.
 - c. Board Member Reports:
 - 1.) BOE Policy Committee – June 9, 2015 Meeting: Mr. Natoli reported that the committee spent time reviewing Policy 7420 Sports and Athletic Program, Policy 7421 Athletic Participation in Mixed Competition, and continues to review Section 7000 Students. Policy 7420 will come before the Board this evening for a first reading.
 - 2.) BOE Facilities Committee – Next Meeting June 11, 2015 3:30 p.m.
 - 3.) BOE Audit Committee – Next Meeting June 29, 2015, 3:30 p.m.
3. **PRESENTATIONS:**
 - a. Grades 9-10 CTE (Career and Tech Education) Program – Mr. Kenneth Brafman - *Tabled*
 - b. 3rd Quarter Academic Report – Ms. Kristie Bliss
Ms. Bliss explained that it is useful to review quarterly data through a lens of improving student proficiency with learning standards. Analysis of the data provides insight about student achievement, student growth and program effectiveness. The district is making progress, but continues to work on aligning our curriculum, instruction and assessments with the Common Core Learning Standards.
Ms. Bliss provided quarterly comparison charts for ELA, math, social studies, science and health, and attendance trends, and explained the multiple reporting methods used to report the data. The charts reflected the percent of students meeting or exceeding standards, approaching standards achievement or having not achieved standards or struggling to achieve standards for each core subject. Charts reflecting a five-year history of the percent of students failing one, two and three or more courses were presented as were charts reflecting a quarterly comparison of the percent of students on the Merit List and Honor Roll. Ms. Bliss noted that particular attention is being paid the number of course failures, as well as the number of students dropping out by the end of the third quarter.
4. **CONSENT ITEMS:**
 - a. Minutes of May 26, 2015 Regular Meeting
 - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations 2014-15
607001443, 607000856, 610307161, 610284886, 607001524, 610375516, 607000612, 607001330, 607001242, 607001738, 607001824, 610348027, 610354497, 610353227, 610295811, 610341870, 607001022, 607001020,

607001276, 610373394, 610354797, 607001664, 610323615, 610284793, 607000906, 607001448, 610330980, 607001589, 610393956, 607001499

c. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2015-16
607001524

d. Approval of BOCES Agreements and Resolution:

- 1.) Equivalent of Attendance Program
- 2.) Employment Preparation Education Program
- 3.) Adult Continuing Education Resolution
- 4.) Authorized Signatures

e. Annual Cooperative Bidding Resolution

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Murphy.

Final Vote: Yes – 5, No – 0. Motion Carried.

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

a. 1st Reading Policy Revision to Section 7000 Students – Policy 7420 Sports and Athletic Program

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the first reading of proposed changes to Policy #7420, as recommended by the District’s Athletic Director, and the Board of Education Policy Committee.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

b. 1st Reading Policy Revision to Section 7000 Students – Policy 7421 Athletic Participation in Mixed Competition - *Tabled*

7. **PERSONNEL ACTION:**

a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the resignations and leaves as presented on Resignations and Leaves Schedule 11.53 Revised.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: The resignations of Mr. Peter Reyes and Mr. Zachary Darrow were accepted with regret.

Final Vote: Yes – 5, No – 0. Motion Carried.

b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1145 Revised.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Under discussion members welcomed Ms. Alicia Zupancic as confidential secretary / Board clerk.

Final Vote: Yes – 5, No – 0. Motion Carried.

c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2348 Revised, 2349, 2350 and 2351.

Moved by Mr. Sidebottom, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

8. **LEADERSHIP REPORTS:**

a. Director of Business Operations – Ms. Margaret Boice was absent as she was attending the NYSASBO Conference

b. Assistant Superintendent for Pupil and Personnel Services

- 1.) OASAS Gambling Prevention Initiative – Ms. Riley shared research has shown that adolescents are two to four times more likely to develop a problem with gambling than adults. She provided an overview of a new initiative to increase awareness of adolescent problem gambling.

- 2.) Update on Recruitment – Mrs. Riley provided an update on the status of instructional vacancies, and shared that she would be meeting with the Barry School staff on Thursday to begin the recruitment process for a new principal.
- 3.) Update on Special Education Study – Mrs. Riley provided an update on the actions taking place to implement the recommendations associated with the study as follows: (1) Professional development, focusing on special education topics associated with PPS, is taking place during regularly scheduled PPS administrative meetings, (2) Discussions have begun with SUPAC (Syracuse University Parenting Advocacy Center) to begin a parent special education forum. SUPAC promotes meaningful parent involvement in the education of children with disabilities seeking to empower parents to become meaningfully involved in their children’s education through school, family, and community partnerships. (3) Expanding continuum services has moved forward with the appointment of two special education teachers assigned to 4th and 5th ELA/Math special classes, and (4) Review of existing entry/exit criteria is planned for the summer.
- c. Director of Curriculum and Instruction – None
- d. Superintendent
 - 1.) Music in the Parks Festival at Darien Lake – Mr. Hoose was pleased to report that the Elementary Select Band and Chorus received a superior rating at the festival.
 - 2.) Cortland Rotary Teacher of the Year – Mr. Hoose announced Ms. Michele Hughes was the recipient of the 2015 Cortland Rotary Teacher of the Year Lavona Schneider Memorial Award. He along with Ms. Davis-Howard, Ms. Griffin and members of the CJSHS administration attended an award presentation luncheon this afternoon.
 - 3.) New Tech High – Mr. Hoose shared that plans for New Tech South, to open September 2016, are proceeding. He will be attending the New Tech Annual Conference July 20-24 in Chicago along with a team from BOCES.
 - 4.) Roundtable Discussion for NY Superintendents – Mr. Hoose shared that he had been invited, along with a handful of NYS Superintendents, to attend a roundtable discussion with Dr. Willard Daggett on June 3. Dr. Daggett, Founder and Chairman of ICLE (International Center for Leadership in Education), has assisted a number of states and hundreds of school districts with their school improvement initiatives. The roundtable topic was Creating Future Focused Schools with Dr. Daggett sharing best and emerging educational practices. Mr. Hoose will be meeting with a member of the team to talk further about creating a growth mindset within our leadership team.

9. **BOARD MEMBER ACTIVITIES** - Members reported on various activities they had attended throughout the district.

10. **AUDIENCE PARTICIPATION:**

Mr. Robert Martin shared that he had attended the Cortland Repertory Theatre *Pavilion Awards*. The awards recognize outstanding achievement in local high school theatre during the school year. Attendees were entertained by the high schools that produced musicals (Cortland, Dryden, Groton, Homer, McGraw and Tully), with each performing a musical number from their production.

11. **NEXT MEETING AGENDA REVIEW**

- 1st Reading Policy Revision to Section 7000 Students – Policy 7421 Athletic Participation in Mixed Competition
- Presentation: Grades 9-10 CTE (Career and Tech Education) Program – Mr. Kenneth Brafman

12. **EXECUTIVE SESSION**

In accordance with Public Officer’s Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 8:47 p.m. to discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

The Executive Session adjourned at 9:29 p.m.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the Regular meeting at 9:30 p.m.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

Ms. Margaret Baccaro, Clerk