

Special Meeting (Tuesday, July 23, 2024)

Generated by Kristopher Williamson on Wednesday, July 24, 2024

Members present

Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Members absent

Christine Gregory, Joseph McMahon

Meeting called to order at 6:00 PM

1. Opening of Meeting

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Kristopher Williamson called the meeting to order and the Pledge of Allegiance was recited.

Procedural: 1.3 Recite Board Norms

Kristopher Williamson recited the Board Norms.

2. Communications

Procedural: 2.1 Audience Participation

There were no requests to address the Board.

3. Old Business

Action: 3.1 Nominations for President of the Board of Education

Resolution to Elect Brett Barnes as President of the Board of Education for the 2024-2025 school year.

Lori Megivern nominated Brett Barnes for President of the Board of Education, seconded by Donald Chu.

There was a roll call vote as follows:

Brett Barnes voted for Brett Barnes

Donald Chu voted for Brett Barnes

Janet Griffin voted for Brett Barnes

Lori Megivern voted for Brett Barnes

Sherlyn Pallassino voted for Brett Barnes

With 5 members in favor of Brett Barnes, Brett Barnes is elected as President of the Board of Education for the 2024-25 school year.

Motion by Lori Megivern, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

**Action: 3.2 Nominations for Vice President of the Board of Education
Resolution to elect Donald Chu as Vice President of the Board of Education for the 2024-2025 school year.**

Brett Barnes nominated Donald Chu for Vice President of the Board of Education, seconded by Sherlyn Pallassino.

There was a roll call vote as follows:

Brett Barnes voted for Donald Chu

Donald Chu voted for Donald Chu

Janet Griffin voted for Donald Chu

Lori Megivern voted for Donald Chu

Sherlyn Pallassino voted for Donald Chu

With 5 members in favor of Donald Chu, Donald Chu is elected as Vice President of the Board of Education for the 2024-25 school year.

Motion by Brett Barnes, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Procedural: 3.3 Administration of Oath of Office to School Board President and Vice President

The oaths of office were administered to Brett Barnes and Donald Chu.

Brett Barnes presided over the remainder of the meeting.

4. Consent Calendar

Items 4.1 and 4.3 were pulled from the Consent Calendar and were voted on separately.

Action, Minutes: 4.1 Approval of Minutes - July 2, 2024 Reorganizational Meeting

BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the minutes of the Reorganizational Board Meeting on July 2, 2024, as amended.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

**Action (Consent), Minutes: 4.2 Approval of Minutes - July 8, 2024 Special Meeting
Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the minutes of the Special Board Meeting on July 8, 2024, as presented.**

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Action: 4.3 Approval of Financial Reports

BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education accept the approval of financial reports as presented.

Motion by Donald Chu, second by Brett Barnes.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Action (Consent): 4.4 Consent Vote

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent calendar as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

5. Personnel Action

Motion to Enter into Executive Session

Motion by Donald Chu, second by Brett Barnes.

Motion Carried

Yes: Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

No: Janet Griffin

TIME: 6:16 PM

Motion to Reconvene in Open Session

Motion by Donald Chu, second by Sherlyn Pallassino.

Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

TIME: 6:32 PM

Action: 5.1 Approval of Personnel Action

BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of personnel action as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

6. New Business

Action: 6.1 HVAC Service Agreement between Siemens Industry Inc. and Cortland Enlarged City School District

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the HVAC service agreement between Siemens Industry Inc. and Cortland Enlarged City School District as presented.

Motion by Donald Chu, second by Brett Barnes.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Action: 6.2 Boiler Service Agreement between Siemens Industry Inc. and Cortland Enlarged City School District

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Boiler service agreement between Siemens Industry Inc. and Cortland Enlarged City School District as presented.

Motion by Janet Griffin, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Action: 6.3 Extraclassroom Activity Fund Quarterly Report for June 30, 2024

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Extraclassroom Activity Fund Quarterly Report for June 30, 2024 as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Action: 6.4 Tax Collection Period

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education authorizes the collection of taxes in accordance with the guidelines as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Action: 6.5 Rental / Ancillary Agreement with OCM BOCES September 1, 2024 - June 30, 2025

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Rental/Ancillary Agreement with OCM BOCES for September 1, 2024 through June 30, 2025 as presented.

Motion by Donald Chu, second by Brett Barnes.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Action: 6.6 Second Reading of Policy #7350 - Timeout and Physical Restraint

BE IT RESOLVED, that the Cortland Enlarged City School District Board of Education accepts the second reading of revised Policy #7350 - Timeout and Physical Restraint as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

7. Leadership Reports

Reports: 7.1 Cabinet

Kris Williamson

- *He provided a capital project update. Construction is ahead of schedule.*

Bob Edwards

- *He provided an update to the board regarding August building walks to see the capital project progress.*
- *He thanked Sherlyn and Janet for their assistance with interviews for the Director of Personnel and Director of Special Education.*
- *He provided an update on a new platform, Xello, which will be launched this year to help track student progress from grade K to 12.*
- *He shared that Katie is working on identifying universal screeners.*
- *He shared that the district Guiding Coalition has been working this summer with a focus on improving our Coaching Culture.*

Reports: 7.2 Board of Education

Donald Chu

- *He wishes we could have a committee date started.*
- *He would like to maximize building aid.*

Brett Barnes

- *He asked the board members to send him the names of two committees that they would like to be part of.*

There was a discussion about forming committees. It was proposed that committee membership be discussed at the Board Retreat on August 8. The retreat will be from 9am-3pm. There could be a special meeting at 3pm on August 8.

Lori Megivern

- *She thanked all board members for their give and take.*

8. Executive Session

Action: 8.1 Proposed Executive Session

Motion to convene into executive session.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

Action: 8.2 Reconvene In Open Session

Motion to reconvene in open session.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

TIME: 7:30 PM

9. Closing of Meeting

Action: 9.1 Adjourn

Motion to adjourn.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Sherlyn Pallassino

TIME: 7:35 PM