

## **Regular Meeting (Tuesday, October 29, 2024)**

**Generated by Alicia Zupancic on Wednesday, October 30, 2024**

### **Members present**

Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino and Giovanna Perfetti

### **Members absent**

Christine Gregory

### **Meeting called to order at 6:01 PM**

#### **1. Opening of Meeting**

##### **Procedural: 1.1 Call to Order**

##### **Procedural: 1.2 Pledge of Allegiance**

*Brett Barnes called the meeting to order and the Pledge of Allegiance was recited.*

##### **Procedural: 1.3 Recite Board Norms**

*Brett Barnes recited the board norms. Joe McMahon will recite the board norms at the November 26, 2024 meeting.*

##### **Procedural: 1.4 Moment of Silence**

*Brett Barnes called for a moment of silence in memory of Helen F. (Fanning) Ackroyd. Ms. Ackroyd retired in 1986 as a first grade teacher at Randall Elementary School.*

#### **2. Recognition**

##### **Recognition: 2.1 Tiger Paw Recipient**

*Mr. Edwards recognized Jordon Lilley as the Tiger Paw recipient for architecting the ribbon cutting ceremony for the new turf. It was a great celebration of a beautiful space.*

#### **3. Communications**

##### **Procedural: 3.1 Audience Participation**

*There were no requests to address the board.*

#### **4. Presentations**

##### **Reports: 4.1 Superintendent Update**

*Jaime Francey-Henry had the opportunity to attend the NYSUT DISCONNECTED conference. She talked about the benefits of students being disconnected from their phones during classes.*

*She asked the board to consider approving the purchase of YONDR phone pouches for at least the junior and senior high school.*

*Katie Swanson shared data on K-8 oral reading fluency, i-Ready diagnostic assessment in math, graduation diploma types and seals, number of students who achieve advanced placement or concurrent enrollment credit, chronic absenteeism, 3-8 math, ELA and science state testing.*

*Giovanna Perfetti gave a presentation on what the high school students have been doing.*

*Mr. Edwards*

- *Read a community announcement for the Wellness Committee.*
  - *The District Wellness Committee met on October 24. They have begun the mandatory triannual assessment of our district wellness policy and will finish the assessment on November 7. The results of the assessment will be published to the district wellness website. Any questions can be directed to Amy Johnson, District Wellness Coordinator.*
- *Talked about moving from School Messenger to Parent Square.*
- *Talked about the recent phishing cyber-attacks. He thanked the IT department for keeping our data safe.*
- *Gave updates from NYSUT, NYSED, Cortland County, TC3 and opportunities for students.*

#### **Reports: 4.2 External Audit Presentation**

*Tom Zuber gave a presentation on the June 30, 2024 basic financial statements.*

#### **Reports: 4.3 Budget Presentation**

*Kris Williamson gave a budget presentation with information on long-range planning and reserves updates.*

### **5. Executive Session**

#### **Action: 5.1 Proposed Executive Session**

#### **Motion to convene into executive session.**

*Motion by Donald Chu, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Time: 7:29 PM**

#### **Action: 5.2 Reconvene In Open Session**

*Motion by Joseph McMahon, second by Sherlyn Pallassino.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Time: 8:05 PM**

*Brett Barnes made a public statement that there is a vacant seat on the board of education. Anyone can apply to fill the 7th seat. The person that is appointed will fill that seat until the Annual Budget Vote and School Board Election which is scheduled for May 20, 2025.*

## **6. Consent Calendar**

**Action (Consent), Minutes: 6.1 Approval of Minutes**

**Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the minutes of the regular Board Meeting on September 17, 2024 as presented.**

**Action (Consent): 6.2 Approval of CSE/CPSE Recommendations**

**Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of CSE/CPSE recommendations as presented.**

**Action (Consent): 6.3 Approval of Financial Reports**

**Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education accepts the approval of financial reports as presented.**

**Action (Consent): 6.4 Approval of Transportation Requests**

**Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of transportation requests as presented.**

**Action (Consent): 6.5 Consent Vote**

**Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent calendar as presented.**

*Motion by Janet Griffin, second by Sherlyn Pallassino.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

## **7. Old Business**

### **Action: 7.1 Revised 2024-2025 Curriculum and Additional Rates**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the revised 2024-2025 Curriculum and Additional Rates as presented.

*Motion by Donald Chu, second by Brett Barnes.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

## **8. Personnel Action**

### **Action: 8.1 Approval of Personnel Action**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of personnel action as presented.

*Motion by Joseph McMahon, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

## **9. New Business**

### **Action: 9.1 2023-24 External Audit**

**BE IT RESOLVED**, upon the recommendation of the Audit Committee to accept the External Audit from Raymond F. Wager, CPA, P.C., a division of Mengal Metzger Barr & Co. LLP for fiscal year 2023-2024 as presented.

*Motion by Donald Chu, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

### **Action: 9.2 Corrective Action Plan for the June 30, 2024 External Audit Report**

**BE IT RESOLVED**, upon the recommendation of the Audit Committee, that the Cortland Enlarged City School District Board of Education approves the Corrective Action Plan for the June 30, 2024 External Audit Report as presented.

*Motion by Donald Chu, second by Joseph McMahon.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

### **Action: 9.3 Audit Committee Charter**

**BE IT RESOLVED**, upon the recommendation of the Audit Committee that the Cortland Enlarged City School District Board of Education approves the Audit Committee Charter as presented.

*Motion by Donald Chu, second by Sherlyn Pallassino.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Action: 9.4 Section III Combined Cortland-Homer Varsity Boys Ice Hockey Team for 2024-2025**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the continuation of the Section III Combined Cortland-Homer Varsity Ice Hockey Team for the 2024-2025 winter season as presented.

*Motion by Janet Griffin, second by Joseph McMahon.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Action: 9.5 2024-2025 Facilities Agreement between CECSD and Cortland Sports Complex, Inc.**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the 2024-2025 Facilities Agreement between CECSD and Cortland Sports Complex, Inc. as presented.

*Motion by Donald Chu, second by Joseph McMahon.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Action: 9.6 Independent Contractor Agreement**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Independent Contractor Agreement as presented.

*Motion by Donald Chu, second by Sherlyn Pallassino.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Action: 9.7 Snow Plowing Contract with the City of Cortland for the 2024-25 School Year**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the snow plowing contract between CECSD and the City of Cortland for the 2024-25 school year as presented.

*Motion by Joseph McMahon, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Action: 9.8 Extraclassroom Quarterly Report**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Extraclassroom Quarterly Report as presented.

*Motion by Donald Chu, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**10. Leadership Reports**

**Reports: 10.1 Cabinet**

**Joe Mack**

- *Looking into an online registration program.*
- *Looking into electronic onboarding of new personnel.*

**Kristen Ailport**

- *Barry teacher leaders met with special education teachers.*
- *There's lots of learning happening for teachers.*

**Katie Swanson**

- *Going with a team from the junior high and high school to the MTSS (Multi Tiered Support System) kickoff tomorrow at Homer!*

**Kris Williamson**

- *Discussed the Blue Cross / Blue Shield negotiations with major health providers. Kris is a representative on the Board of Directors for the Health Consortium. He provided a memo in BoardDocs leadership reports in executive content. The Board of Directors for the Health Consortium will meet again on November 20th and will hopefully have more to share. These negotiations are typical and the health consortium are confident that a deal will be made by the end of this calendar year.*

**Bob Edwards**

- *Donald, Brett and I came together and redesigned the FAQ document.*
- *Jonathan Herr will be presenting at the NYSCATE Conference.*
- *Let's think about the boardroom set up and talk about designs at the next committee meetings.*

## **Reports: 10.2 Board of Education**

### **Brett Barnes**

- *Shared his NYSSBA Convention notes and experiences with the board.*
- *At their meeting on October 8th, the Community Engagement Committee talked about using the video club to help communicate to the public.*
- *He let fellow board members know that he will not be at the November 12 committee meetings.*

### **Donald Chu**

- *Discussed the NYSEERDA Clean Green Initiative and Track 1 application.*
  - *Kris Williamson said that King & King is already working on this application.*
- *At their meeting on October 8th, the Facilities and Transportation Committee discussed the Building Conditions Survey which is largely completed. They plan to go ahead with a \$36,000,000 dollar project.*

## **11. Other Communication**

### **Discussion: 11.1 Audience Participation**

*There were no requests to address the board.*

## **12. Executive Session**

### **Action: 12.1 Proposed Executive Session**

#### **Motion to convene into executive session.**

*Motion by Donald Chu, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Time: 8:39 PM**

### **Action: 12.2 Reconvene In Open Session**

*Motion by Joseph McMahon, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Time: 9:31 PM**

**13. Closing of Meeting**

**Action: 13.1 Adjourn**

*Motion by Janet Griffin, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino*

**Time: 9:31 PM**