

Regular Meeting (Tuesday, September 17, 2024)

Generated by Alicia Zupancic on Thursday, September 19, 2024

Members present

Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino and Giovanna Perfetti

Members absent

Christine Gregory

Meeting called to order at 6:00 PM

1. Opening of Meeting

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Brett Barnes called the meeting to order and the Pledge of Allegiance was recited.

Procedural: 1.3 Recite Board Norms

Janet Griffin recited the Board Norms.

2. Recognition

Recognition: 2.1 Tiger Paw Recipient

John Zarcone recognized Charlene Urtz as the Tiger Paw Award recipient for her dedication to the students and staff and how she impacts the community.

3. Communications

Procedural: 3.1 Audience Participation

There were no requests to address the board.

4. Presentations

Reports: 4.1 Superintendent Update

Mr. Edwards gave a Superintendent update on the following items:

- *Data meetings that are being held with all building principals. Today he met with the Junior High Principal, John Zarcone. Mr. Zarcone shared how the Junior High is celebrating students.*
- *Updates from NYSED*
 - *Portrait of a graduate*
 - *Blue Ribbon Commission Ambassador Sessions*
- *Foundation Aid Study*

- Xello
- TC3 opportunities for students
- Lego League / Vex Robotics

Reports: 4.2 Budget Presentation - Budget Calendar

Mr. Williamson presented the 2025-2026 budget calendar.

5. Consent Agenda

Action (Consent), Minutes: 5.1 Approval of Minutes

Resolution: ~~BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the minutes of the regular Board Meeting on August 27, 2024 as presented.~~

Action (Consent): 5.2 Approval of CSE/CPSE Recommendations

Resolution: ~~BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of CSE/CPSE recommendations as presented.~~

Action (Consent): 5.3 Approval of Financial Reports

Resolution: ~~BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education accept the approval of financial reports as presented.~~

Action (Consent): 5.4 Approval of Transportation Requests

Resolution: ~~BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of transportation requests as presented.~~

Action (Consent): 5.5 Consent Vote

Resolution: ~~BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the consent agenda as presented.~~

All the items in the consent agenda were pulled to be voted on separately.

Action, Minutes: 5.6 Approval of Minutes

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the minutes of the regular Board Meeting on August 27, 2024 as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

The minutes were approved with amendments.

Action: 5.7 Approval of CSE/CPSE Recommendations

BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of CSE/CPSE recommendations as presented.

Motion by Joseph McMahon, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 5.8 Approval of Financial Reports

BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education accept the approval of financial reports as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 5.9 Approval of Transportation Requests

BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of transportation requests as presented.

Motion by Joseph McMahon, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

6. Personnel Action

Action: 6.1 Approval of Personnel Action

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of personnel action as presented.

BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of personnel action as presented.

Motion by Janet Griffin, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Abstain: Brett Barnes

Mr. Edwards congratulated new hires.

7. Old Business

There were no items under Old Business.

8. New Business

Action: 8.1 Transportation Request

WHEREAS, the Board of Education has received a request for transportation to a non-public school from a parent of a resident student; and

WHEREAS, the Board of Education has reviewed information related to the request and been briefed by the Superintendent of Schools in executive session; and

NOW, after due deliberation, the request for transportation to the non-public school is hereby denied.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Brett Barnes, Joseph McMahon, Sherlyn Pallassino

No: Lori Megivern, Donald Chu

Action: 8.2 Independent Contractor Agreement

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Independent Contractor Agreements as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 8.3 Donation of School Supplies

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts a donation of assorted school supplies from the Cortland Walmart.

Motion by Janet Griffin, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 8.4 2024-2025 District Comprehensive Improvement Plan, DCIP Planning Document and Randall Middle School Comprehensive Education Plan
BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the 2024-2025 District Comprehensive Improvement Plan, DCIP, the DCIP Planning Document and the Randall Middle School School Comprehensive Education Plan, SCEP as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 8.5 2025-2026 Budget Development Calendar
BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education adopts the 2025-2026 budget development calendar as presented.

Motion by Joseph McMahon, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 8.6 Intermunicipal Agreement
BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of School, that the Cortland Enlarged City School District Board of Education approves an Intermunicipal Agreement between the Cortland Enlarged City School District and the McGraw Central School District as presented.

Motion by Janet Griffin, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

9. Leadership Reports

Reports: 9.1 Cabinet

Joe Mack

- *Discussed the Code of Conduct*
 - *Last year's Code of Conduct will be rolled over for this school year.*
 - *A Code of Conduct committee will be put together to review and revise the Code of Conduct for the 2025-2026 school year.*

- *If any Board members would like to be on the Code of Conduct Committee, let Alicia Zupancic know.*

Kristen Ailport

- *The special education team is in full swing.*
- *CECSD are the 1st place winners in the One too Many 5K fundraiser!*
 - *The district raised over \$1,000 to help children in need and to end child abuse.*

Katie Swanson

- *The Professional Development Committee November 5. If any Board members are interested in being on the Professional Development Committee, let Alicia Zupancic know.*

Kris Williamson

- *Budget season is underway.*
- *I will be meeting with architects regarding the building survey.*
- *The buildings were ready for staff and students to start the school year.*
- *Extraclass training is all done.*
- *The foundation aide memo is in BoardDocs.*

Reports: 9.2 Board of Education

- *No Board members had information to share.*

10. Other Communication

Discussion: 10.1 Audience Participation

Jeffrey Wolff addressed the board regarding a transportation denial for his son.

11. Executive Session

Action: 11.1 Proposed Executive Session

Motion to convene into executive session.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

7:37 PM

Action: 11.2 Reconvene In Open Session

Motion by Donald Chu, second by Joe McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Time: 8:30 PM

12. Closing of Meeting

Action: 12.1 Adjourn

Motion by Janet Griffin, second by Sherylyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Time: 8:37 PM