

**CORTLAND CITY SCHOOL DISTRICT  
Board of Education Regular Meeting – Tuesday, January 27, 2009**

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A regular meeting of the Board of Education was held at 7:00 PM at the Kaufman Center, 1 Valley View Drive, Cortland, NY, on Tuesday, January 27, 2009.

**Present:** Ms. Lisa Hoeschele, Mr. Paul Marshall, Ms. Mary Lou Bordwell, Mr. Sean Clark, Mr. Joseph Lyman, Mr. William Young (attended 7:12 – 8:03 PM)

**Absent:** Dr. Bonni Hodges

**Also Present:** Mr. Laurence Spring, Superintendent of Schools; Mr. Arthur Martignetti, Director of Business Services; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Community Representatives; Mr. Scott Conroe, Cortland Standard; Ms. Carolyn Dorn, Clerk, Board of Education

1. **CALL TO ORDER.** Ms. Hoeschele called the meeting to order at 7:00 PM and the Pledge of Allegiance was recited.
2. **EXECUTIVE SESSION.** There was no Executive Session.
3. **RECALL TO ORDER and PLEDGE OF ALLEGIANCE.** N/A
4. **COMMUNICATIONS and RECOGNITION:**
  - a. **Kudos Korner.** The Board recognized the recipients of Mini-Grants from the Cortland County Teacher Center totaling \$3,420.
  - b. **Audience Participation.** There were no requests to address the Board.
  - c. **Board Member Reports –**
    - 1) Ms. Hoeschele reported that she and Mr. Spring had attended a county-wide meeting of Board of Education Presidents and Superintendents at Homer to continue to discuss areas where services can be shared to create savings. Four areas were identified where it is believed there could be significant savings for the districts involved. Mr. Spring and Mr. Martignetti will continue the discussions, working to put dollar savings to those areas identified.
    - 2) Ms. Hoeschele also noted that the Superintendent had shared at this meeting that we have seen approximately 1 million in savings this year through shared services through BOCES.
    - 3) Ms. Hoeschele also noted the budget session meetings coming up, and explained the process. She noted that the Board is hearing a lot from folks and taking all suggestions seriously. She asked that everyone continue to make their ideas known.
5. **PRESENTATIONS:**
  - a. **CJSHS Presentation.** Mr. Spring introduced Mr. Santoro, JSHS Executive Principal, who reviewed a slide of the JSHS performance on their goals for 2008-09. The slide included results for ELA, Math, Failure Rates, Regents Exams, Regents Diplomas, College Credit and Drop out Rate. He then introduced Janet Griffin, Prevention Specialist, who explained the procedures put in place for Drop-Out Prevention. Four students spoke as to why they had decided to return to school after dropping out or why they had decided to stay in school after considering dropping out.
6. **CONSENT ITEMS:**
  - a. Minutes of January 13, 2009 Regular Meeting.
  - b. Financial Reports, Treasurer’s Report, Extra-Classroom Activity Fund, Intrafund Transfers, Warrants – December 31, 2008.
  - c. Approval of CSE/CPSE Recommendations.
  - d. BOCES Contract Amendment #5.  
**RESOLVED, upon the recommendation of the Superintendent, to approve the Consent Items as presented. Moved by Mr. Young, seconded by Mr. Marshall. Vote: Yes – 6, No – 0.**
7. **OLD BUSINESS:** None
8. **NEW BUSINESS:**
  - a. Extended Field Trip Final Approval – April 9-24 – France  
**RESOLVED, upon the recommendation of the Superintendent, to approve the final plans for an extended field trip to France on April 9-24, 2009, as presented. Moved by Ms. Bordwell, seconded by Mr. Lyman. Vote: Yes – 6, No – 0.**

- b. Approval of Bovis Lend Lease Final Contract  
**RESOLVED, upon the recommendation of the Superintendent, to approve the final contract, as previously approved on September 25, 2007, for Bovis Lend Lease LMB, Inc. as Construction Management Consultants for the district wide building alteration project, as presented. Moved by Mr. Marshall, seconded by Mr. Lyman.** In discussion, it was explained that the final contract is to list a dollar amount, as the original contract listed percentages. Mr. Spring was asked and advised that the amount of the contract was approximately \$1.3 million. **Final Vote: Yes – 6, No – 0.**
- c. Approval of Cortland Regional Medical Center Agreement  
**RESOLVED, upon the recommendation of the Superintendent, to approve the contract with the Cortland Regional Medical Center to provide physical therapy aid services, as presented. Moved by Mr. Clark, seconded by Mr. Lyman. Vote: Yes – 6 No – 0.**

9. **PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves  
**RESOLVED, upon the recommendation of the Superintendent, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule No. 10.26. Moved by Mr. Young, seconded by Mr. Marshall with the revision that the resignation for retirement of Cherie Vormwald be accepted with regrets. Vote: Yes – 6, No – 0.**
- b. Approval of Non-Instructional Personnel Appointments  
**RESOLVED, upon the recommendation of the Superintendent, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 980 and 981. Moved by Mr. Marshall, seconded by Mr. Clark. Vote: Yes – 6, No – 0.**
- c. Approval of Instructional Personnel Appointments  
**RESOLVED upon the recommendation of the Superintendent, to approve the appointments for Instructional Personnel as presented on Schedule of Appointment 2008. Moved by Mr. Lyman, seconded by Mr. Marshall. Vote: Yes – 6, No – 0.**

10. **LEADERSHIP REPORTS:**

- a. **Director of Business Operations –**
- 1) **Financial Summary Report.** Mr. Martignetti reviewed the year-to-date expenditures, revenues and monthly claims report as of December 31, 2008.
  - 2) **Cafeteria Financial Report.** Mr. Martignetti also reviewed the School Lunch Fund report.
  - 3) **Auction Report.** Mr. Martignetti reported that at the third auction ending 1/15/09, we took in \$47,569, which included the sale of (3) 2002 school buses and a school car, among other items no longer in use.
- b. **Assistant Superintendent for Pupil and Personnel Services –**
- 1) **Universal Pre-K Time Line.** Ms. Riley reviewed the timeline for the Universal Pre-K program for 2009-2010. She gave a brief overview, explaining the program, advising that Cortland has been involved since 1998, starting with 23 students, and that currently there are 142 students enrolled, 60 percent of our enrollment for Kindergarten. There are 6 partner agencies and 11 sights. UPK is fully grant supported, with funds allocated by the State for only this program.
- c. **Superintendent –**
- 1) **Budget Preparation Update.** Mr. Spring updated the Board on the continuing internal budget development. He noted that everyone's help is needed for this budget development as hard decisions will have to be made. Notices regarding the open meetings have been put on our website, noted in various newspaper articles, and sent internally to staff, students and parents. Mr. Spring stated that we should continue to plan for the worst and hope for the best, based on the Governor's proposal of a \$2.8 million shortage. The Board agreed to publish a block ad in the paper of the dates for the open meetings.
  - 2) Mr. Spring advised that he had been in Albany last Friday to testify on mandate relief on Special Education, however, we will probably not see much relief in this area any time soon.
  - 3) Mr. Spring also noted that NYSSBA is asking for proposals for presentations for their October 16-17, 2009 annual convention.

11. **AUDIENCE PARTICIPATION:** There were no requests to address the Board.

12. **ADJOURNMENT**

**There being no further business to discuss, Ms. Hoeschele asked for a motion to adjourn. Mr. Clark moved to adjourn the meeting at 8:10 PM, Mr. Lyman seconded the motion. Vote: Yes – 5, No – 0.**

**A Board Retreat followed the meeting.**